TORRANCE COUNTY
COMMISSION MEETING
JANUARY 8, 2025
9:00 A.M.

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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 1

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TORRANCE COUNTY

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NEW MEXICO

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9A

Torrance County Hazard Mitigation Plan Kickoff Meeting

Tuesday, January 21, 2025

1:00pm – 2:00pm

Torrance County Commission Room

205 S 9th Street, Estancia, NM

Zoom link can be found at
https://www.torrancecountynm.org/calendar

Please join us to learn about the Torrance County Hazard Mitigation Plan and the process we will undertake to update the plan. At this meeting you can provide feedback on possible hazards, projects to mitigate hazards, and community concerns. Please don't hesitate to let us know if you have any questions, and we look forward to seeing you there!

Samantha O'Dell

Torrance County Emergency Manager

505-297-9981

sodell@tcnm.us

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 10

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 10 A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
December 11, 2024
9:00 AM

Commissioners Present:

RYAN SCHWEBACH-COUNTY CHAIRMAN
KEVIN MCCALL –COUNTY VICE-CHAIR
SAMUEL SCHROPP – COUNTY COMMISSIONER

Others Present:

J. JORDAN BARELA – COUNTY MANAGER
MISTY WITT – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
LINDA JARAMILLO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT I
DON GOEN – COUNTY P & Z DIRECTOR

1. Call Meeting to order.

Ryan Schwebach-County Chairman: Calls the December 11, 2024, Regular Commission Meeting to order at 9:03 AM.

2. Pledge led by: Kevin McCall– County Vice Chairman

Invocation lead by: Samuel Schropp – County Commissioner

3. Changes to the Agenda:

J. Jordan Barela- County Manager: Defer items 13D and 15C.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.
Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

4. PROCLAMATION: None

5. CERTIFICATES AND AWARDS: None

6. BOARD AND COMMITTEE APPOINTMENTS: None

7. PUBLIC COMMENT and COMMUNICATIONS: (Comments limited to two minutes.)

Parker Tomasi – Resident: I served in the United States Marine Corps for 13 years as an officer, and recently exited service and purchased the old Founders Ranch Shooting Range in Edgewood. I wanted to introduce myself. Everybody's heard about Legacy Ranch, I think the word is circulated quite well in the community. Some members have been out there already. We're here to serve the community. We've already received an outpouring of support from the community, a lot of volunteers, and people donating their time and money to help us get the ranch up and running. We're looking forward to an exciting future serving the Edgewood and Moriarty community. I have fond memories of shooting and hunting dove out here. I'm excited to give back to the community in any way that we can. Thank you.

Denise Ruby - Resident of Mountainair: On July 17, 2022, my civil rights were grossly violated, and I was unjustly arrested and detained for 24 hours in TCDF. I have a serious heart condition in which I've had two open heart surgeries and other heart procedures. While I was locked up in TCDF, I began suffering symptoms of a heart attack. I had to wait about an hour before I saw a guard call for help, and when she finally came, I then had to wait for a nurse to refuse to give me my heart medication. As I was waiting for help, I remembered my brother-in-law, Gene Garcia, Jr, who was killed in the same prison on July 18, 2014, because of medical

neglect, and I thought, am I going to die here too? Since that traumatic experience, I've learned of three Torrance County residents and an asylum seeker who died because of the inhumane treatment in this prison that values profit over people. Commissioners, Please send your contract of legalized human trafficking and slavery with Core Civic and ICE and find a humane and economically viable way to use the Torrance County Detention Facility. Thank you.

Samuel Schropp-County Commissioner: Am I current you were held on the County side of the facility and not ICE side.

Denise Ruby - Resident of Mountainair: Not the ICE side.

Jess Davis – Resident: I have been here in Torrance County since 1995 I own multiple pieces of property, in McIntosh. I've come down here numerous times for you to try to do something with my road on Matthew Lane, I have potholes over a foot deep. You keep bouncing me back and forth between this County office and the one in Moriarty. You jumped my road. Why can't I get gravel on my road?

Samuel Schropp-County Commissioner: I've been working on this issue with the County Manager and the County Attorney. Last year, we started this on Linda Vista Road, off of 55. At present, we have a patchwork of County roads, County maintenance roads, and private roads. We are currently working with the County Attorney and the County Manager to come up with a system so that those roads can be donated to the County. All of these roads have to be brought up to the County Ordinance before we can accept them, and that is a state requirement. What we're looking at present is forming a special tax district, If you want your road adopted by the County, there will be a tax assessment on your property tax which will be agreed to the amount and an agreement as to the period of that assessment. That's what we're working on right now because it involves money, changing ordinances, and researching. It's not a fast process. I've been as frustrated as all of you in going out and talking to people over 14 months ago and trying to get this going, it is moving.

Jess Davis – Resident: I'll tell you what, more than once I have fixed these roads for you. If you'll bring me a road base, I'll fix it myself. I have had equipment for a

construction company in this County for over 15 years if you bring me the material. I'll fix my road. Thank you.

Ryan Schwebach-County Chairman: After public comment, We're going to discuss the public roads to where we can get a path moving forward.

Sandra Gurule – Resident: I'm a school bus driver in Mountainair. Every morning and every afternoon, I drive 23 miles over those roads. It is tearing my bus up. It's almost throwing my kids off the seats. No matter how slow I go. These roads have not been touched in months. I'm having a hard time keeping my bus put together and the kids on the seats. I'm going 15 miles an hour in some places because it's so washboard, and if I meet another car coming towards me, we can't give each other room. We're about to push each other off, it's a danger to the kids on my bus. I think it's a priority to keep these buses on the road up there and have them in better shape.

Mike Vertacknic – Resident: I live in Moriarty. I called in a pothole situation off of Echo Ridge Road four months ago, and we're fighting with the school buses as well because we're trying to both make up lanes on the same road. We hit those potholes and it's tearing up my car twice, not once, but twice, and where it's ripped the front end out of the vehicle. Are you guys paying for that? No, are you guys going to fix the road? You guys haven't yet. Then again, two days before this meeting, all of a sudden, wow, you put pothole mix in the hole. I called this in four months ago, which is bull. You do not care about my car.

Chad Hamilton – Resident: We've been down this road a few months now, and I understand that there was a question about pictures I had shown where the graders backed up and took material off my road. I'm here to clarify any questions about that. I was informed that there were some questions that the blade operator didn't remember doing. This was a month and a half ago, but I still have the pictures. I'm here for any open questions from the driver or the operator, the grader, or anybody else. Pictures don't lie.

Ray Zamora – Resident: On Fawn Road where that school bus runs. I know that the County has a pit three miles from the road, a caliche pit that they pulled caliche

from before, and since the last flood, we had. There's no material there. We understand that the County has trucks. I'm a retired NMDOT. I know how it works. I worked with Leonard and all those guys for years and years. They have the pit a couple of miles away. Why can't we haul some material up on that road? We can't even get caliche. We're begging for it. If you could help us out.

Tiffany Wong with Innovation Law Lab: Today I am reading an English translation of a statement written last Friday here given directly to me by Andres Ramundo Pena, a man detained at the Torrance Detention Facility. They treat us poorly. They don't give us hot water. They have us in freezing temperatures. The food is sometimes very bad. The immigration agents from ICE lie to us, they intimidate us, and they punish us. I would just add that over the past year, many dozen similar comments from inside of TCDF have been presented at County Commission meetings. The public record is, in fact, vast and incontrovertible. TCDF is a site of ongoing harm, and the County does not have to continue to endorse such a place. It is past time to end the contracts with ICE and Core Civic.

Lauren Pfrommer-Pease - New Mexico Immigrant Law Center: Today, I'm going to be reading a translation of a list of demands written by five men at the Torrance County Detention Facility that were written on December 6 of this year. "We would like the Deportation Officers to respect our civil and human rights as immigrants, also to speak to us honestly about the current immigration laws and not to play with our minds by deceiving us and making us sign documentation that is not appropriate for our language the core civic we would like to receive adequately humane treatment toward us and current and future immigrants within immigrant detention center, for example, the Core Civic facilities deprived of hot water in the showers in winter, improper use of air conditioning, since it remains cold day and night. The food does not meet the standards that core cities promise, a nutritious diet from the moment of entry to the facilities regarding credible fear interviews, and ICE translators are not correctly trained to translate our interviews. The judge let's violate your rights to express yourself and appeal your case." I encourage you the Commissioners, as we go into a new year to reflect on your relationship with the prison as a County to envision a future where your economy is not reliant on a prison system, and to consider ending in context today. Thank you for your time.

Sterling Donner-Edgewood: I work with a nonprofit called FLAME mentors youth in the area. Most of you are familiar with who I am. At EVCA, the program continues to grow. When we started at the beginning of the school year, we were around 60 kids. We're nearing 80 kids. Kids keep signing up, and we're seeing some good improvements in behaviors and grades. Teachers are saying that the kids are being more respectful, it's a blessing to see the kids getting the services that they need. Thank you for allowing me to speak. We work with a lot of the kids in Torrance. There are a lot of kids in Torrance who go to EVCA that are part of this program. We've got about 30 boys and about 50 girls between the boys' Council and girls' circle. The program keeps growing. I keep you apprised of its success, and it's what the community has been a tremendous support to us. We do this on our dime, for free. The community has supported us. They're donating snacks. That's a big deal as a nonprofit. Thank you everybody here. Have a good day. Thank you.

Ruth Neighoff – Resident: I've been in the same place for 25-30 years. I've never gotten stuck, but with this last snowstorm, I got stuck. I had a few people try to get me out but couldn't. Triple A would not come out, and I've been with them for 17 years. They said we'll get stuck, so we won't come and help. Why do we pay our taxes? Do we have a choice to say you don't fix a road, so we won't pay that part of the taxes? No, we don't. We're stuck in the economy, the system, the government, or whatever. I had to wait until it froze so I could drive out, and I was only a football field away from my driveway. I couldn't get out and walk. Now, the road is dry, but it's like a roller coaster when you go out, you're up and down and up and down, but at least we can get in and out. Thank you.

***Comments by Zoom**

PJ Podesta - Legal Services Provider with Innovation Law Lab: Since the last County Commission meeting my colleague Tiffany and I shared testimony about ongoing sewage flooding inside of Torrance County Detention Facility. Even more reports of such flooding inside of TCDF have emerged. Firstly, individuals detained recently reported sewage flooding. Sewage flooding is commonplace in Unit 7c and then again in Unit 5c. The subject of our last comment on November

21st, a toilet in cell 208 began overflowing, releasing feces and sewage from the second floor of the unit down to the first floor. Men banged on the doors and windows to get the guards' attention. Personnel reportedly did not respond to the incident until around five hours later, when the men in the unit were forced to clean the raw sewage without protective gear. The smell of this flooding was particularly significant and made the men ill, according to multiple who have lived through multiple sewage floods at TCDF. The sewage reportedly began to flood again the next day, and then last week, the men detained reported to me that in Unit 60, water had recently overflowed repeatedly from a toilet and pooled with excrement in the common area of the middle of the unit (eating area). Today is at least the sixth time in the past year that colleagues and I have reported ongoing sewage or drainage flooding in TCDF to the County Commission. Since April 2023, sewage or drainage flooding has been reported to my colleagues and me, and at least 10 out of the 16 detention units that ICE and Core Civic commonly used to detain people at TCDF, that's an overwhelming majority of the units. Separately, we count at least three instances of water leaks since 2023 that resulted in slip-and-fall accidents and injuries of people detained. With all due respect, it boggles my mind that the County Commission could consider serving as the middleman for ICE and Core Civic to continue operating this facility. Please end the contracts with them and end the County's further responsibility for the site of such mistreatment. Thank you.

Jessica Martinez - Director of Policy and coalition building at the New Mexico Immigrant Law Center & immigration attorney: I work with attorneys and legal experts who have documented and substantiated claims of terrible conditions. In these detention centers, we hear those who support the prison ICE contract try to refute and persist that these violations do not happen. However, we have continued to elevate the voices that you hear today. I've personally met with the detainees in the Torrance facility and saw with my eyes men with injuries, and heard from several of them how bad the conditions were. I've met with several attorneys and legal advocates across the state who have also witnessed detainees with serious injuries, suffering, and pain. As PJ pointed out, the conditions are completely terrible. It's deplorable. The experiences detainees have shared continue to fall on deaf ears, and no action has been taken to stop their suffering. This is truly unacceptable and does not align with our core values in the state, it does not align with the core values and the essence of who we are as human beings. Legal experts

have said that the detention centers in New Mexico are some of the worst, if not the worst, in the entire Country. Not only have we documented and substantiated these claims, but these conditions have also been confirmed by multiple government oversight bodies such as the office of Civil Rights and Civil Liberties and the Office of Inspector General, again confirmed by multiple government oversight bodies, and every member of the New Mexico congressional delegation has called for the cancelation of the contract at Torrance. We continue to elevate and lift these voices of detainees. We hope that you will work with us because the only viable solution is to end the suffering of those detained, and that we take a stance by refusing to be complicit in the human rights abuses. Thank you so much for your time.

Ryan Schwebach-County Chairman: Thank you all for coming here to discuss these roads. We're going to take a little time and visit about them. Several different issues are going on, from what I've heard from some of the constituents here. One of them was whether or not it was a County-maintained road. There's a process to turn roads into County-maintained roads. Many of these roads are not built up to specs.

J. Jordan Barela- County Manager: We are trying to get our bond Council, who's helping us with this process, to come give a presentation to the board on what a Special Assessment District entails during one of the meetings in January. Essentially, what would happen is that to bring a road up to a County-maintained road, that road has to meet certain specifications and standards. The issue that we run into is that a lot of the roads currently aren't in that condition where they're up to that standard. Inevitably, there has to be some financial investment to bring the roads up to standard. Should the board choose, they could formally adopt that road via resolution as a County-maintained road. The next question becomes, where does the funding come from to bring that road up to standard and a special assessment of the district is a mechanism by which we can do that. Essentially what would happen is that constituents on a road could petition the board to go through a Special Assessment District process, or the board of their fruition, could make the determination that they wanted to form a Special Assessment District in an area. However, what that process would be, the property owners on that road, as far as their property taxes are concerned, would have an incremental increase on that property taxes as part of that Special Assessment District. That incremental increase in your property taxes provides for a financial mechanism to bring that road up to standards, overtime. It would be bond financed, paid back through that

Special Assessment District, and paid overtime. That would allow the County to bring roads up to standards, and then, the board could determine to formally adopt those roads. This is not from a legal perspective, an overnight process. There are ordinances, there are resolutions, and there's engineering that has to be done on these roads. There's an economic analysis to have to be done to decide, can the people on this road, based on the mileage, the cost, and the number of people afford this, via the provisions of the Special Assessment Districts, but it is a tool, and it's a tool by which we will be exploring to address some of these private roads or noncounty maintained roads, and it's something that we will bring forward and make recommendations to the board, potentially to get some direction from them on how they want to proceed with this. Those wheels are moving, we will have an attorney who specializes in this do that presentation. That is what we're looking at as a potential option to address some of these concerns.

Samuel Schropp-County Commissioner: As an example, over a year ago, I met with Linda Vista landowners, and we started this process. Mr. Lujan from the Road Department looked at their road and estimated it would cost $43,000 to bring that road up to the specs required by the state for us to take over that road. The 15 constant residents out there and the 22 landholders couldn't come up with $43,000. This Commission and the County Manager's Office have been working on finding an equitable way. We can't arbitrarily start adopting roads that wouldn't be fair to other people whose roads are not up to specs, that wouldn't be fair to people who have roads that are up to specs, and that we would adopt them. This is a process, a process being the keyword by which we can adopt these roads, improve the roads, and do it fair and equitable manner.

Ryan Schwebach-County Chairman: That's the concept on roads that are not currently a County road. Now the next thing is the current County roads.
The snow/rain event we've had, we haven't had an event like that with the type of moisture, the road damage. I remember as a kid, and I've been here almost 50 years, some roads were impossible, and you just didn't drive on. We used to have snow like that all the time. We haven't had one in a long time that kind of wet snow. I would like Leonard to give an idea of how many dirt roads we are working with.

Leonard Lujan-County Road Superintendent: 853 miles of dirt roads.

Ryan Schwebach-County Chairman: What does it cost to maintain a mile of road anywhere from about just for regular maintenance?

Leonard Lujan-County Road Superintendent: $5,000 to $6,000 a mile for regular maintenance.

Ryan Schwebach-County Chairman: I want to point out that our only option, because of our manpower and because of our finances, is essential, we have to triage. When we get an event like this, roads are going to be messy for a while. There's no way around it. Are you still working on trying to get all the roads from that event fixed up?

Leonard Lujan-County Road Superintendent: Yes. I've talked with Ray many times. I've talked with everybody in my area. Those roads out there in that area took a lot of depth. The rain that came, the snow was had. It's just a snowstorm like you said. They've come years ago like this. They were every couple of days. This one, we pushed better out about the rain that hit in that area back and then washed away everything. We have to haul material, to the roads for everything. As we started the process, all of our other projects came up that had to be done before the end of the assembly. We have to move everything to these projects to get back to those projects. That's where we're headed. Next week will be back in that area.

Ryan Schwebach-County Chairman: Of course, depending on the weather, depending on everything else, because again, I go to the triage when we have a road wash out, we have to send crews over there to fix it, and that's tapping into an emergency budget. It's not just, Hey, let's go fix it tomorrow. It takes time, and I'm sorry that the roads are not up to snuff. The other thing this is a very large rural County, and moving forward, we spoke about special districts on the roads that are not County roads, and when we get that mechanism replaced in there, then there are some options for the finance side of it. In the meantime, Leonard doesn't know where all the roads are torn up, and just because you call in doesn't mean he can get there tomorrow. Sometimes he'll take two days to get blazed from one side of the County to the other. He can't drop one job he's working on to get to another. I would like to create a different mechanism to triage roads, so to speak, which I'm going to throw on Jordan. I appreciate the Facebook posts and common comments. A lot of them are inaccurate, just so you all know that we're working on it the best we can, and we'll continue to move forward.

Samuel Schropp-County Commissioner: We've had a bad weather year. The district north of Mountainair that the bus driver was addressing at B070 and B071, and arroyo washed that road out and scoured it three or four feet deep 30 feet wide, and 60 feet long, everything, all of the material in that particular stretch at that intersection is gone. It was black dirt that I struggled to ride my motorcycle

through. This has been a tough year, and that's not an excuse, but the Road Department and this Commission are doing the best we can with what we have in front of us at this time.

8. DEPARTMENT UPDATES AND COMMUNICATIONS:

A. **Animal Services:** Annual Update

Danette Langdon-Animal Shelter Director: Animal control calls have gone up drastically in this past year. The paper you have says that there were 962 as of November 26th. It's now over 1000 our animal intakes are up as well, we had 751 animals come through the shelter, and it is well over 800 probably reaching 900 by the end of the year, if this trend continues. Our intakes are up, live outcomes are down. The reason is that animal welfare organizations are in crisis mode, and most of the rescue and societies are not accepting management options are at an all-time low across the state, not with just us, but every single organization, some organizations offer free adoptions, $10 adoptions, and even they are not seeing adoptions. We normally transfer cats and dogs to Animal Humane, but they are at a standstill as they change their criteria. They're scheduling out about a month and a half. We cannot hold animals that long. We simply just don't have the space. We used to be able to reserve spots, say we said, we wanted to do a transfer of five dogs, and three cats. We used to be able to reserve space, and then when our transfer date came, we could put the animals that we had in at the shelter at that time for that transfer. That's no longer an option. They want the exact animals that we will be transferring. We can't hold animals for that amount of time, there's absolutely no way. We have had to begin euthanizing for space. We've had to do that off and on through the year. Now it's coming down to where, if we can't place an animal within a week after it's a stray hold, we may have to euthanize it. It's very hard to find homes for these animals, places for them, even if they're great dogs, really great cats, it doesn't matter. We are continuing to see multiple litters of kittens and puppies coming into the shelter. A lot of them are sick and emaciated. They have upper respiratory infections. They have Coccidia giardia, all of the above, and they require extensive medical treatment, which we cannot always afford. Unfortunately, we have to euthanize several puppies and kittens. The litters of puppies that come into the shelter are usually eight and above. If you get five liters of eight in one month, that's 40 animals, right there.

On to some better news, our food pantry is utilized frequently, and since we've made our district adjustments, the foods last longer. We do have kind of like drive-

through little food pantries. When we have a surplus of donated items, we will put them out front. People take cast cases of cat food, cat litter, whatever we have, we tell people to come and get it, and it doesn't count against the number of times they can come per year because we do have a four-per-year limit. NM Dog has begun providing us with straw through their No More Cold Dogs program. They donated six large dog houses for us to give to the public. Haven't seen as many people coming for straw this year, but I would like for people to come, because we can have a supply of straw all winter long, and we will provide people with as much as they need.

I have some commendations for some of my staff there for going above and beyond. Charles Isom spent countless hours of his own time over several weeks trying to trap a cat, who had caught a ride from San Diego with some neighbors he did not know the cat was in the car. They came out here and found the cat. Trap the cat after weeks of Charles going out there regularly, because he lived in the area, trying to trap his cat. He did trap the cat, and the owners flew out from San Diego to pick him up. That was a good story. Many people may have seen the story of the Gunner on Facebook. A pit bull that a trucker lost at least at his truck stop and was all over the place. Kevin Logan spent a lot of his own time patrolling for the dog, and we did work with NM Recovery Services. We trapped the dog. Finally, after about a month and a half, Kevin went out at night, and we managed to trap the dog, and we got him home as well. Tanisha Star is excellent. We have a procedure when animals come in within 24 hours, they get pictures posted vaccinated on Facebook, Adopt a Pet, and Pet Finder. She followed that procedure perfectly, and a cat that had been missing for a year and a half was reunited with its owners.

Our Snip It and REACH programs are doing well. We have had 65 animals participate in the snippet and 31 for REACH. If you're unfamiliar with that, the Snip It is the spay and neuter intact pet in the Torrance County Program. Reach is the preferred emergency animal care and health. We have one more clinic scheduled for this year for Snip It. We will resume scheduling after the first of the year. Our next clinic is on the 18th. We typically do them on Wednesdays, we're going to start scheduling probably in late January, or early February, and it depends on the weather. The REACH procedures that we have funded so far include dental, mass removals, and parvo treatment. We had several parvo treatments and laceration repairs. A dog ate some radiator fluid, and then we had a dog that ate some batteries as well. My two new team members are doing very well. Each has unique qualities that they bring to the group, and they have meshed well with all of us and the great additions they're learning. They're doing much better than they were in the beginning because they're learning the ropes. Now our

Animal Control Officer, who's new, got training and is great. We have animal supplies at the shelter, such as bowls, coats, toys, collars, leashes, and beds, available for a nominal donation. If people would like to come by and pick them up, people cannot afford them, we will give them to them for free. We have a lot of donated items, if people would like to come by, we are happy to help you out. Thank you

Samuel Schropp-County Commissioner: I know that's a heartbreaking chore to euthanize animals. People who are not spaying and neutering their animals are putting that burden on people who shouldn't have to take it on. It causes an emotional toll amongst our staff, and that is unfair to the staff, and it's unfair to the animals. Take responsibility for your animals.

B. **Planning and Zoning:** Planning and Zoning Board Vacancy

Donald Goen-County P & Z Director: The passing of Jim Frost created a vacancy on the Planning and Zoning Board. The County is currently soliciting letters of interest to serve on that board. We've posted it to the Mountainair Dispatch. I've made arrangements to have it put in a Journal. I'm making arrangements to have it put in the Independent we've posted it to the County website. We've put it up in all the kiosks around the building, and we've also posted it on the available reader boards in the District Post Offices. I would like to read this letter because of this. This is the only opportunity before the period closes.

Notice: The Torrance County Commission is accepting letters of interest from the populace of either District One or District Two to fill an at-large vacancy on the Planning and Zoning Board. Eligible applicants for appointment to the Planning and Zoning Board shall meet the following minimum requirements.

A. Own, or be purchasing land and reside in Torrance County.
B. B is not already serving on a board or commission elsewhere in Torrance County.
C. Is not employed by Torrance County.

This position will fill the remainder of a term vacancy for fiscal year 2024 and then be eligible for a first-term reappointment. Board members are appointed to a three-year term. They are eligible to be reappointed to a second three-year term. Board members are limited to two consecutive terms. Letters of interest must be received by the Torrance County Planning and Zoning office no later than 5 pm on January 8, 2025 applicants will be interviewed by the commissioners on January 22, 2025, at the regular meeting, which begins at 9 am and the appointment will be decided.

Mail letters of interest to Torrance County attention: Planning and Zoning. PO Box, 48 Estancia, New Mexico, 87016, are hand delivered to the Planning and Zoning Office in the County Administration Building located at 205 South Ninth Street, Estancia.
The reason why we are soliciting one and two is because we presently have two serving members in District Three. We would like two, two, and one, respective representation of the different districts, rather than a three, one, and one. Thank you.

9. APPROVAL OF MINUTES

A. COMMISSION: Request approval of minutes of the November 13, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve minutes.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

10. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve payables.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

11. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE: None

12. ADOPTION OF RESOLUTION:

A. **FINANCE:** Request approval of Resolution 2024-40, a Resolution Approving Budget Adjustment to the Fiscal Year 2024-2025 Budget, including grant reviewed and grant matching funds.

Misty Witt-Deputy County Manager: This was a budget adjustment for the DWI grant. It was a special application. It will be addressed a little bit later in the agenda as well. You'll be approving that acceptance of that grant as well. This budget adjustment goes hand in hand with receiving that DWI grant. It does include a county match; the DWI fund balance does have enough money to accommodate that much.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve payables.
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

B. **MANAGER:** Request approval of Resolution 2024-41, a Resolution Amending the Torrance County §Finance and Purchasing Policy to establish requirements for capitalizing Capital Assets that are significant in the aggregate.

J. Jordan Barela- County Manager: This resolution adds some language to our current finance and purchasing policy, that language is regarding the bulk purchasing, of Capital Assets. That's a requirement from the GASB that came through in 2021 and Counties are required to adhere to that or at least adopt the policy to that effect. The best way to explain this is through an example. A lot of this came from COVID. Current policies, if we buy a single asset and the value of that asset exceeds $5,000 it has to be capitalized through Tyler with the accounting system. The question becomes when you buy a bunch of the same assets that are valued below, at what point does the aggregate amount of the purchase become so much that you have to capitalize everything? The example that's commonly used is a laptop. If you purchase a single laptop at $2,500, per the current policy, you don't have to capitalize that if you buy 100 of them collectively, and the total cost of that purchase is now more than $200,000 you have to have a policy by which you

capitalize that. The language here comes directly from the New Mexico Department of Finance Administration, which sets that threshold for Torrance County at $200,000. If we were to buy a purchase of assets that individually cost below $5000 but in the aggregate greater than $200,000 we would have to capitalize all of the items included as part of that purchase. There's no current policy regarding the book purchase of Capital Assets. Not many agencies had that policy before COVID, and I think that was an adaptive thing when they were buying technical equipment for County Governments at large, and this got called into question. Right now we only have a policy for single asset purchases. This would get us into compliance with an aggregate policy.

Action Taken:
Kevin McCall-County Vice Chair: Motion to approve 12B.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

C. **MANAGER:** Request approval of Resolution 2024-42, a Resolution identifying Torrance County's 2025 Capital Outlay request priorities for the New Mexico Legislature and Office of the Governor.

J. Jordan Barela- County Manager: Torrance County's Capital Outlay requests are due to the legislature on December 13th. Common practice has been to provide our list of ICIP projects to the State Legislature as our priority list. However, it's been a while since we approved our ICIP. We wanted to bring forth this resolution to provide the board with an opportunity to reprioritize some of those priority projects. The intent with this item is to get some direction from the board as far as what those top priorities are, and then make that exhibit and that will be what is being presented to the state legislature this year for funding. We've also had some discussions about projects that both the Legislature and the Governor's Office are looking to fund. Amanda has put together a list of potential recommendations from the ICIP that meet that criteria. They are looking for several things. One, a project that is a top priority of the local governing board to a project that's already leveraged, and specifically leveraged with funding that the local government has put into the project. Three, they've been looking at projects that are public safety oriented, and I know that is a big priority of it, specifically the Governor's Office funding this year. I wanted to provide that context as to why we're bringing this forward because this is something I think is a little bit new as part of this process.

Amanda Lujan - Grants Administrator: The state is changing its priorities related to how we're requesting Capital Projects and the priorities from the Legislature and the Governor's Office. County Manager Barela, Deputy Misty Witt, and I have attended several trainings, that's where all of this information is coming from. We wanted to go over our ICIP projects and make sure we're asking for the money for those projects so that their top priority. Last year, we asked for several projects and got little bits of money. This year, we're trying to identify top priorities and perhaps get larger funding to see projects through completion, which is the goal of the state right now. The number one project for our ICIP is the County Fairgrounds. Number two is the fire station water system upgrades, and this is specifically District Three. We received funding, which I believe will cover the storage tank, but not necessarily the rest of the required upgrades. County Road improvements and that's specifically for Green Road, Echo Ridge, A102, and Martinez roads. We've already leveraged some TPF funding, but there are still certain sections that will need to be completed for those roads. Number four is the new County Government Offices, and that is our large new admin building. We currently have about $300,000 in Capital Funding for that project, and the rest comes from a loan. Number five is purchase and equip medical response variables. We have purchased an ambulance, a new command vehicle, and all the fittings required for that vehicle. We do have a small amount of funding this fiscal year to complete those upgrades.

There was also a 2025 legislative request, which was kind of the top five staff recommendations. They moved the date forward for ICIP. We did this back in May or June. We felt, as a staff in the Capital Outlay team that, because they are looking at some more leverage, some more funding coming through on projects from resources other than Capital Outlay, we feel like these were the best opportunities that we could say, one, that we've already submitted funding to them, and we're already committed to completing the projects. Two, they are finite projects that we can make sure we complete in the next few years. Purchasing an ambulance, and improvement to the animal shelters, are things we can complete, as well as already having some funding for them.

J. Jordan Barela- County Manager: The determination of what the priority projects are is 100% of our determination. What we did was stop the priorities that were provided to us by the state and the Governor's Office. We looked over our top 12, and ICIP and said, Which of these projects meet that criteria? Whether the board decides to use those or go in a completely different direction, is 100% up to the board. We wanted to provide some recommendations and do that vetting at the onset based on what the state and the Governor's Office are saying they're looking

for, and what projects we already have on the top 12 of the ICIP that hit that criteria.

Ryan Schwebach-County Chairman: What's different this year is the state is saying we want to narrow it down, and that's where this is coming from. I'm looking at the top five. If you go down the existing list, what I want to hear is what's not on these top five.

Amanda Lujan - Grants Administrator: What is not on the top five list are the County Fairgrounds, County Road Improvements, the Fire Department Comprehensive Plan, the Emergency Management Facility, road equipment, Restoration and Preservation of historical records, and the 24-hour Urgent Care.

For the County Road Improvements, it's to plan, pave, construct, and equip signage on multiple roads. Specifically for this request outlining Green, Echo Ridge, A102, and Martinez Roads. Those have been identified as the roads to improve for several years in the ICIP. We added A102 this year due to some damage. The total amount for the County Road Improvements is $17,675,328.00. These were roads that were called out specifically. In the legislative language, it would have to cover these roads.

Leonard Lujan-County Road Superintendent: That's where we've had a lot of conflict because we used to ask for Road Improvements. The State's the one that wants us to name a road. Instead of saying road improvements. Then if we got funding, we could choose a road at that point where we want to spend that money, they're holding us to a road. Is there a way that we could ask for road material, not a specific road? Change the wordage to where they would see it as we need material.

Ryan Schwebach-County Chairman: I don't know. It needs to be on the list. What I'm trying to figure out now is what we're putting on the top five.

Amanda Lujan - Grants Administrator: The ICIP has been published by the Legislatures. Legislators have seen it, and so on. Some of them will look at our top five and choose to fund number 45, whatever their discretion. This is what we will submit forms to formally go to the Legislature.

Samuel Schropp-County Commissioner: Commissioner McCall has developed contacts and nurtured them and worked very hard in lobbying. This system is going to streamline the process and the amount of time that he has to spend in the

Roundhouse, his contacts will be aware of what's going on. He doesn't have to educate; he can merely make the case for the money being spent.

Kevin McCall-County Vice Chair: I appreciate that, and I can appreciate asking us to do something a little different, it will speed things up. I would suggest, let's get it down to two of our top priorities. For the reason being, if Legislators can come together and put their monies in our top two, we're more likely to get funding for those top two, as opposed to a little here, a little there that doesn't go anywhere.

Samuel Schropp-County Commissioner: I'd like to discuss the 700 megahertz radio program. Where are we in funding outside of our ICIP on that at the current time?

Samantha O'Dell-County Emergency Manager: We currently have the funding that we're receiving from State Homeland Security, for $290,300.00. That is going to do half of the Dispatch councils, and that will do 19 of the 20 handheld radio upgrades that the Sheriff's Department needs. There is potentially some Title Three funding that we're looking at, and that's just over $200,000. We are looking to use it for the Sheriff's Department's mobile radios. We will not do all of them but will do about half of them.

Samuel Schropp-County Commissioner: We currently have about $490,300 in funding, if we've got $290, and $300, and then the $200 is $490 we're asking for $725 as an ICIP. Can we find more funding? As a matter of safety and respect. We need to go to the 700 system. I would like to see that moved up, but if we can find the funding in other places, we could leave this as number five. Is there an area where we can develop more funding other than ICIP?

Samantha O'Dell-County Emergency Manager: I know that the Fire Department was applying for some funding for the radios, but I don't know any of the updates. That is a funding source that could potentially be done. I'm not aware of any other funding sources at this time, but I do check weekly to see if there are any other grants or opportunities that we can potentially apply for that could be used.

Samuel Schropp-County Commissioner: I know the numbers are rough, but the numbers that you gave us, we got about a $325,000 shortfall on our ICIP request from other methods of funding. I'm looking at keeping the 700 radio system moving forward, but not at the expense of a couple of others of these projects. If we can continue to find funding to spend that number down, it's going to make it

much easier for Commissioner McCall to ask for $50 or $100,000 rather than $75 and we are much more likely to get that funding and move this project forward.

Kevin McCall-County Vice Chair: I think this fits into the GRO money request. That's two consoles. Is there a total of four?

Samantha O'Dell-County Emergency Manager: There's a total of six. It will do three of the consoles. They normally have two dispatchers on at one time. I know there have been events where they've had to pull in a third dispatcher, or if they're training, they use the third console. The two are the ones that are always used, and the third is more of an intermittent use. I know that there's some discussion of potentially using it for adding a shift and using that at that time, but we're not at that point currently.

Kevin McCall-County Vice Chair: Would it be safe to say that adding additional consoles at this point may not be necessary and may not be a priority as much as the handheld for the Officers and or the Fire Department?

Samantha O'Dell-County Emergency Manager: Correct, the three consoles that we have the funding to do will get us moving forward with the project. Then if we can get the field crews the resources that they need, I think that we would eventually need to come back to the consoles, but it could be a little further down the line. For the Sheriff's Department, we need, we have the $50,000 for the handhelds. It's roughly $450,000.00 to get mobile units. There is an additional for the mobile command which would be roughly $20,000 and then there are some questions on the Emergency Management vehicles that may have been purchased in a way that they require the upgraded software. We're working to get all of that information, but that would most likely be $10,000 to $20,000.

James Winham - County Fire Chief: A grant for all six of our districts was awarded for two districts. It's north of $200,000 that we got for our radios from the Fire Marshal's Office, from the State. We need another $150,000.

Hanna Sanchez-Deputy Fire Chief: District Two was awarded $95,807.59 for 15 mobile radios, and District Three was awarded $104,897.84 for portable and mobile. That additional $150,000 is accurate.

Kevin McCall-County Vice Chair: We have been getting Junior money for Sheriff's Department vehicles and road department equipment. I think this fits in for the 700 megahertz system. Back to our priorities of Capital Outlay. I'm a strong

advocate for the County Administration Building, since that is on the design, may look like it's getting closer, we know we're short. After talking to some architects, our 10 million is not going to take us as far as we need it. I strongly suggest that as my number one.

Samuel Schropp-County Commissioner: I would agree that we need to move that project that has been on the back burner, it's time to move forward with it.

Kevin McCall-County Vice Chair: I think that the ranking, in this case, does play a part a little more than just our ICIP list. We've been told it doesn't matter. The moment it's on the list, we can fund it. It helps me as a Commissioner when I talk to our Legislators about where our priorities are.

Ryan Schwebach-County Chairman: I agree that County Offices are on the top.

Samuel Schropp-County Commissioner: We've talked about that 700 system, which is a matter of the safety of our staff that are responding. Let's look at the improvements to the existing animal shelter, which is a relatively small ask. Is it a benefit to you, Commissioner McCall, to go in with some smaller asks, rather than keep coming asking hundreds of 1000s?

Kevin McCall-County Vice Chair: It can be valuable. The beauty of the way this is set up is that each one of the five can keep giving to the same project. It's not like when we ask for $13 million we need all of it from one. If each one of them will give us half a million, whatever, to that project. The Governor has a whole other pot that she can give to. Back to your question, does it help with the smaller tasks? I'll take all their little money and put it into the big one. We don't know what each Legislator gets this year. They won't know until close to the beginning of the session. They take that budget, and then they disperse it amongst the Senators and Representatives evenly.

Amanda Lujan - Grants Administrator: As you mentioned, this is the official process, but when you're up there speaking to them, if they've identified other projects for the County, you will be there to advocate for those and answer questions. So there is some flexibility.

J. Jordan Barela- County Manager: From my perspective with previous experience, one of the benefits of having a project in your top three that has a smaller dollar value is, that you may get to a point in the session where the money's been appropriate. There may be one or two Legislators who have a little bit of

money left, but it's not enough to address one of those bigger projects. If you have a project with a cost of $75,000 on your list. You can get multiple combinations of funds. It's a benefit in that regard because that does happen periodically where money is given out. You may have $100,000 left over between several Legislators that they want to appropriate, but it's not going to get your bigger asks. Having one of those smaller asks on the list may just get enough money to get that project complete.

Samuel Schropp-County Commissioner: When Anne and I attended the Commissioner's Affiliate Retreat, all of the attendees talked about animal control being a problem. The New Mexico Association of Counties was going to start lobbying for more animal control money. If we can get $25 of the $75 and pick up another $40 or $50 from a different state program, we're in line with what Commissioner McCall is trying to do in getting smaller amounts to make a bigger amount.

Kevin McCall-County Vice Chair: I think you'll find Legislators have a passion for something. Animals may be one of them that draws at their heartstring, and they won't give us anything for the administration building, but they'll give us something for the Animal Shelter. If that is truly their passion, they can always go back into this ICIP.

Samuel Schropp-County Commissioner: On the fire station water upgrades. Currently, we have one of our staff on fire watch to comply. Is that correct?

James Winham - County Fire Chief: At district three, that's correct.

Samuel Schropp-County Commissioner: We have a member of the staff at an hourly rate standing fire watch. Is that sustainable?

James Winham - County Fire Chief: It is not, especially as busy as they are, and you're doing a 48-hour shift, and you have to be up every hour on the hour, and it's getting out and walking around the building, looking through the building, and go from there.

Samuel Schropp-County Commissioner: Try and accommodate between calls and call-outs to keep that routine going.

James Winham - County Fire Chief: They're not all stationed there. We've moved both of them up to the least superior building, but when we do go back to

District Three, there will only be one crew there, so that's even going to be tougher to do.

Samuel Schropp-County Commissioner: Would you agree that we should prioritize that particular project?

James Winham - County Fire Chief: I said yes.

Ryan Schwebach-County Chairman: I would say yes too. We did have some discussions in the past that it may be a moot point with a new fire station. That's gone by the way set. If we look at this, what we're saying is District Three, we're committed to that location.

James Winham - County Fire Chief: We don't have any choice right now. It's the nine new members that we're going to hire for full-time suppression through the grant. Where are we going to put them? That's centrally located? The original plan was the new fire station by public works, and of course, that fell through. We've scrambled to look at where we would put the suppression people.

Ryan Schwebach-County Chairman: In the grand scheme of things, that piece of property, the existing building. We start planning improvements like that. It will be more than the function that we need.

Samuel Schropp-County Commissioner: In speaking with Congresswoman Stansberry's staff before the election. We were going to have to go to several sources to fund the firehouse. The deal that I was working on has gone by the wayside and it is not to return. It may take us a while to bring up the fund to 9.1 plus whatever inflationary cost increases we see to build a new firehouse.

Ryan Schwebach-County Chairman: I'm good with that. I agree.

Samuel Schropp-County Commissioner: Let's leave that in the top three?

Ryan Schwebach-County Chairman: Make it in the top two, as far as I'm concerned.

Kevin McCall-County Vice Chair: What's the pleasure of number three? We can put the 700 megahertz in there. I feel like it fits the GRO money. Ask for Gro money, but unless you all have a burning desire for number three.

Samuel Schropp-County Commissioner: I think that's entirely appropriate.

Ryan Schwebach-County Chairman: I'm good with radio system on number three.

Kevin McCall-County Vice Chair: With the report, we got this morning from the Animal Shelter. I think go ahead and put animal shelters number four. I still believe we need to be working toward a Regional Animal Shelter. I don't know how to get that off the ground. It's going to take the region to get behind it and the region to want it.

Amanda Lujan - Grants Administrator: I recently had a meeting with County Manager Barela and Danette, and I have been tasked with reaching out to her as she has contacts with the other animal shelters. We're going to start there and see what the level of interest and or commitment might be to developing that and how it might work. I know there were MOUs in the past, we're going to start there.

Samuel Schropp-County Commissioner: That was a discussion with the New Mexico Association of Counties as well in money to develop regional shelters.

Kevin McCall-County Vice Chair: I had a thought, what if we change that to the Regional Animal Shelter as a listing? Therefore, maybe it gets our Legislators thinking regionally. I don't think it would kick us out or would it if they did fund it to Torrance County as the fiscal agent. Would that thing kick us out if it's listed as regional?

J. Jordan Barela- County Manager: I think it would. The language that's written into the request is the language that gets entered into the grant agreement. If it's explicit in there, and you're not holding to the language, DFA will come back and say that's prohibited. Their thought behind that is, you're telling us what you want, whatever language you put in there we're anticipating that you adhere to. So that regional term, if we got funding for it, may require that money go specifically to a regional facility.

Amanda Lujan - Grants Administrator: My concern would be that if we do use the word regional, our staff would be expected to provide regional services, which we can't necessarily do right now.

Kevin McCall-County Vice Chair: Animal Shelter number four. Four top priorities.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve Resolution 2024-42 as presented.
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

13. APPROVAL

A. **PLANNING AND ZONING:** Request approval for an Unauthorized Payment to the Estancia Valley Solid Waste Authority in the amount of $2598.80, for a property cleanup.

Donald Goen-County P & Z Director: We had separate purchase orders for two different cleanups, and as it said there, that same amount got used on two different ones, that there was, you know, ample money available on the original PO for this cleanup and but the wrong amount was put in and processed and approved and remitted, and that it was only after the fact that the EVSWA caught the discrepancy. This is just to correct the processing of the wrong amount. We have ample funding available to cover this.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

B. **FIRE:** Request permission to apply for the Emergency Medical Services Fund Act Special Projects Grant Application for Fiscal Year 2025 in the amount of approximately $311,000 to acquire a new ambulance for the Torrance County Fire Department. If awarded, this grant is subject to a 25% match requirement.

James Winham - County Fire Chief: We have two frontline ambulances and one reserve which is assigned to District Three. Both those ambulances are well over

100,000 miles. It's because of our mission times and our mission trips to Albuquerque and the size of the County, it's imperative that we have additional backup ambulances so we can rotate these out, save some mileage on them, and we're going to have to look at some way of getting additional ambulance best to have a 30% reserve. It's hard to do that, but at least one, we have an older one that's at the shop right now that's either going to need a new engine or it may need to be remounted. We take it off and put a new chassis underneath. It is going to still be looked at. We're coming at two different ways to look at which way to fund it, the best way. This is an Emergency Medical Services Special Grant application to the state of New Mexico. The other thing to add that is at least 300 sometimes 500 days out for these ambulances can be built because there are those backups. That's something to take into consideration.

Ryan Schwebach-County Chairman: Have we identified where our match the 80,000 will come from?

Misty Witt-Deputy County Manager: There are some options. In reality, this would probably come to fruition next budget cycle for the next fiscal year anyway, by the time the grant agreements were received, and we were ready to start receiving some money. I think that we can probably find the match, yes.

Kevin McCall-County Vice Chair: Do we know when the deadline is to apply and when it is selected?

James Winham - County Fire Chief: February is when it's due to be placed in total sometime after that.

Samuel Schropp-County Commissioner: I've been going down and getting weekly briefings from the fire service. I understand you're bringing in a lot of revenue. You're collecting from Medicare and that kind of money.

James Winham - County Fire Chief: We are billing. The billing department that we have is doing quite well. They have over an 80% collection rate, which is very good. We're also trying to get the federal government to repay us for our direct cost for Medicare and Medicaid, which we're hoping is anywhere from $100 to $200,000 extra a year.

Samuel Schropp-County Commissioner: Can we use those monies for the $80,000 match?

Ryan Schwebach-County Chairman: We can. I think the real question is, with your budget, what you're asking is the $80,000 coming from other funds.

James Winham - County Fire Chief: Yes.

Ryan Schwebach-County Chairman: Let's be clear on what's being asked here. I think that's what we need to be looking at then also that.

Donald Goen-County P & Z Director: Deputy Fire Chief Hannah Sanchez, via Zoom posted that the deadline for the application is Friday, December 13th, at 5 pm.

Ryan Schwebach-County Chairman: I love grants, but if you're not careful, grants can get the finances into trouble. As long as it's budgeted well.

J. Jordan Barela- County Manager: I will state that this is a request to apply for the grant. The letter of commitment for the match funds isn't required at this point. Should we be awarded? That gives us some time to evaluate what options may be available for the match. If that match isn't there, there's always the step of not accepting the grant formally, because that match cannot be funded.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

C. **FIRE:** Request approval of the revised EMT/Fire Fighter Job Description to remove the Emergency Medical Service Certification Requirement at the time of hire to increase recruitment.

James Winham - County Fire Chief: This allows us to go for a larger pool. It's a very small subset that has EMT basic, has an EMT intermediate or paramedic. As we look at doing an academy next year, we can bring these folks in who have no training whatsoever, and we can train them ourselves. We can also get EMS certification for that. We can either do it ourselves through our facility hopefully through the University of Central New Mexico, through their academy process that we'll look at after the first of the year.

Samuel Schropp-County Commissioner: That's a national model for recruitment and training.

James Winham - County Fire Chief: It is most Fire Departments have changed their to get a larger pool. Have changed that? We did that when I was in Oklahoma. Used to have to be an EMT. We changed it and taught them in our academy. They had to stay for four extra weeks, and we got a much larger pool, and we're able to hire people for their attitude, as opposed to their certifications and credentials.

Samuel Schropp-County Commissioner: Let's talk about Oklahoma City just a little bit. During the interview process, Chief Wynnum discussed his background, and you instituted changes at Oklahoma City to the structure of the Fire Department. That was a 600-person Fire Department. I think you said you saved $450,000 a month by switching operations over.

James Winham - County Fire Chief: We were able to save $15 million over five years by streamlining and efficiency.

Kevin McCall-County Vice Chair: This would be for career staff.

James Winham - County Fire Chief: Yes.

Ryan Schwebach-County Chairman: Is the Emergency Medical Services Certification required?

James Winham - County Fire Chief: We would teach that. You can still apply with it, but to apply, right now, you must have an EMS license.

Ryan Schwebach-County Chairman: For this job description. We're not removing it. We're just saying we'll accept an application without it and train you.

James Winham - County Fire Chief: Yes, sir, that is correct.

Ryan Schwebach-County Chairman: What is the value of this certification? What does it cost for an individual to go and get this cert?

James Winham - County Fire Chief: Paramedics can be up to $10,000 and I'm not sure, in New Mexico, but we can train them completely through everything that's required. That's all the firefighters stuck in EMT basic for $4,000 per person. If we go through an academy now to do an EMT basic class on its own, would be more than $4,000.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

D. **DWI:** Request approval of Memorandum of Understanding between the Torrance County DWI Prevention Program and Pinwheel Healing Center, LLC, for the Provision of Substance Abuse Treatment Services. **Deferred**

E. **DWI:** Request approval of Amendment No.1 to grant agreement #25-D-G-31 received from the New Mexico Department of Finance and Administration for $58,215.52 for a total grant award of $158,215.25, and approval of required match funding for $15,821.55 for the Torrance County DWI Prevention Program.

Amanda Lujan - Grants Administrator: Deputy county manager whit mentioned earlier, for the approval of the budget increase. This is the grant for DWI. We originally received $100,000 from the state DWI program, and then we submitted a special application in September. Dena did an amazing job on it, and we received an additional $58,215.52. We are asking for the approval and signature of the amendment to increase that amount. Along with that, our match will increase. There is funding within the DWI fund that matches the amount.

Action Taken:
Kevin McCall-County Vice Chair: Motion to approve
Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

F. **FINANCE:** Request approval of payment for an unauthorized purchase of Safety Flare Fire and Safety Supplies in the amount of $433.30 for fire extinguisher training provided to the Torrance County Safety Committee.

Lori Archuleta - Finance Department: I serve as the Safety Committee Treasurer. The quote was provided to me. I'm not going to make excuses it fell through the cracks we had the Fire Extinguisher Training, and I'm asking for approval to pay for their services for $433.30.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

G. **FINANCE:** Request approval of an unauthorized purchase to CoreCivic in the amount of $134,644.00 for Fiscal Year 2024 ICE transport cost not provided prior to the close of the fiscal year.

Misty Witt-Deputy County Manager: The County received a deposit from the ICE federal offices. I reached out to Core Civic. We didn't have any corresponding invoice amounts. When I reached out to Core Civic, they provided me with an invoice for transportation costs alone that are generally included on the monthly invoices for inmate care, housing, and transportation. They had said that they had forgotten to include the transportation costs on those monthly housing invoices. That's what this additional amount was for.

J. Jordan Barela- County Manager: This issue is a matter of timing. The funding came in and the cash was available to the County. It was in the FY 24 budget. The issue became that we got the invoice far after the fiscal year closed for prior fiscal year services.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

H. **DISPATCH:** Request approval of an unauthorized purchase of Technicon training and consulting services for $1,200.00 for in-service training.

Misty Witt-Deputy County Manager: This was an instance where they had sent some employees to training. They didn't realize that there was a morning session and an afternoon session, and they were at an additional cost, so they put in a PO and paid for the morning session but did not put in a PO for the afternoon session. However, they did attend those afternoon session classes. We do owe that money to the training facility. This is with their budget.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

I. **GRANTS:** Request approval to Reallocate the remailing ARPA funding appropriation for the Torreon Mutual Domestic Water Association to Preliminary Engineering Services due to cost increases.

Amanda Lujan - Grants Administrator: The Torreon Mutual Domestic Water Association received money for 10 water meters as well as preliminary engineering design. The engineering design quote came in at about $73,000, and they've only purchased a few meters. Their request is to put the money for the meters into the funding for the preliminary design, and that would cover all the preliminary design for the well.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.

Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

J. **MANAGER:** Request authorization for the re-classification of administrative positions to Fair Labor Standards Act (FLSA) non-exempt, pursuant to the Department of Labor final rule which takes effect on January 1, 2025.

J. Jordan Barela- County Manager: This request is to reclassify four positions with the County from FLSA exempt to FLSA nonexempt. Effective January 1, 2025, under the Fair Labor Standards Act, the minimum threshold for what annual salary an employee can make to be exempt has increased to $58,656. Theoretically, that means any employee who was exempt under the old minimum threshold that now makes less than $58,000 would fall under FLSA, which means that they would be eligible for overtime positions again. This is a change in federal law, so it's something where we would have to change those classifications of the positions based on current salary rates. The four positions that would apply to within Torrance County right now, our Animal Services Director, Emergency Manager, DWI Coordinator, and Misdemeanor Compliance Officer.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

K. **FIRE:** Request permission to accept an annual donation in the amount of $1,000.00 from Enterprise Products for the Torracne County Fire Department. Donations will recur annually and as subject to annual change.

James Winham - County Fire Chief: Requesting permission to accept a new annual donation in the amount of $1,000 from Enterprise Products for the Torrance

County Fire Department. Donations will occur annually and are subject to annual change.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

L. **FIRE:** Request permission to apply for the Emergency Medical Services Act Local Funding Program Grant for 2025 to support the operations of Torrance County Fire Districts.

James Winham - County Fire Chief: This is an annual grant that's applied for the state deems how much money we are awarded, and there's not a match for it.

Action Taken:
Ryan Schwebach-County Chairman: Motion to approve.
Kevin McCall-County Vice Chair: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

14. DISCUSSION

A. GRANTS: Annual Update – Juvenile Justice Programming

Amanda Lujan - Grants Administrator: This is one of the grants that we receive every year. It's a three-year grant cycle. We are in the first year of our 2025 to 2027 grant cycle, and we wanted to give you an update on what's been going on with the program and address some of the challenges that we've been having with the implementation of the program. The program has not started in Torrance County yet, through the Juvenile Justice Funding and CYFD funding. There was a delay in posting RFPs. We had limited contractors onboarded and ready to begin the

program until November. One of the reasons this is tricky is that we've had two contractors that were approved onboarded and ready to start the program. However, the program requires specific ratios to maintain the integrity of the curriculum, as well as for the safety of students and facilitators. Because we only had one Boy Circle Facilitator and one Girls Council Facilitator, we were unable to start the programs due to the number of students the schools were sending to the program. There's also a challenge in that what the schools do is block out a period, send the girls, and send the boys. We can't start the girls without the boys, because there's nowhere for the boys to go. We were unable to start until we had the appropriate number of facilitators. There were also some delays in CYFD approving our contracts. There's the RFP process that takes a certain amount of time, and we condensed it as much as we could, but it still didn't put us to having contracts approved until the middle of the fall, and then they have to go to CYFD for approval. During that process, it became too late for us to start programming in the schools.

Some of the other challenges that we have had, and I do contribute some of this to growing pains, we went from having a continuum coordinator one Boys Council Facilitator, and one Girl Circle Facilitator to having five. There was a change in the structure of how we manage the program with our Continuum Coordinator. Roles and responsibilities shifted and changed the way when different Facilitators came on and developed relationships in the various communities, we also had some different expectations and things that CYFD required of us in different types of communication. That presented a challenge for us. The other thing we've had a challenge with is communication amongst all the parties, and by that I mean CYFD us as Fiscal Agents, our Continuum Coordinator, our Facilitators our schools, and other folks that are involved in our board and our partnership. What I have done with Jordan's help, as well as our Continuum Coordinator and CYFD, is we have developed some ways that we are going to move forward to help hopefully address and mitigate these challenges in the future. For example, in January, we will be able to start the programming as soon as the schools are ready. We do have Contractors ready and trained to facilitate beginning in January. We are going to begin our RFP in the early spring. Last year there was a combination of factors that led to this one, our CPO left, and we got a new CPO. Then there was a transition period, and then the fiscal year, the General Service Division reviewed all of the codes and all of the contract language. We had to change all of that to go forward. So it put everything at the fiscal year, rather than at the new fiscal year. We had to implement those changes. All of those are internal things that we are hoping to address.

The organizational challenges are a little bit more complicated. We do think we have a good plan for moving forward to address some of the CYFD expectations, as well as the roles and responsibilities of all the parties. CYFD is going to come in and do training to share more information about what their expectations are from us and also to outline best practices for how continuums operate. One of the things I will take ownership of is the Juvenile Justice Program has run like clockwork for many years, and then we had a new grant cycle. I was a new Grants Administrator. We had all of these changes and CYFD, in hindsight, should have come in with all of our new people and done training, so we were more aware of the process and the requirements. Also, every County runs its continuum slightly differently, We're a unique model, but we are a pretty successful continuum. We are hoping that with CYFD support, we can get this in order. Then we're also having regular meetings between myself and Rebecca Armstrong, who is the Continuum Coordinator, because the way most continuums operate, or what I've been told, is that the Continuum Coordinator is the go-to person and the Fiscal Agent. Some continuums have their Continuum Coordinator as a County employee because we don't have that structure, all the finances have to go through my department, which makes me much more involved in the day-to-day, weekly invoicing, etc., of the program. Because of that, we need to continue our communication and make sure things are running smoothly and go through some of those challenges. In terms of communication, we are going to increase our communication with weekly emails as well as quarterly team meetings. Some of these things are because the entire Juvenile Justice staff are contractors. In theory, you can't have a Contractor supervising other Contractors, but that's the way the model is built for Juvenile Justice. We're hoping that some of these team meetings will make us more cohesive, rather than everybody kind of out doing their own thing, we'll have an idea of what everybody's doing, etc., in all these different communities and the different schools.

The other thing that we are developing is our petition and our participation in the Estancia Valley Youth and Family Council. The members of this council are determined by statute, so it is the schools within the County, every Law Enforcement Agency, the Juvenile Probation Office, and CYFD has a representative. There are several different people required to be on this board. Jordan is our board representative. That decision was made because I am so involved in the daily operations. It was felt that there needed to be a separation, and Jordan would be that board member. It's no longer the Grants Administrator. He is on the committee. They are reviewing and revising the bylaws. It's an interesting balance between the bylaws and the Advisory Council, as well as keeping the best interests of the County at heart. We are the Fiscal Agent. We have

State Procurement Codes. We have a Chief Procurement Officer. There are laws we have to follow as the Fiscal Agent and the County, but also the Advisory Council does want to advise us, so make sure those things all balance and meet and we're all covered for our responsibilities. We have started developing more committees to participate in what's going on, as well as having more input on the agenda. Hopefully, in January 2025, we will be bringing the membership list of that council to you all for approval. It's required that certain agencies go beyond that council, but the agencies can determine who that is. For EVCA, it is their Security Officer. For CYFD, it's the gentleman in Moriarty, some of them are the Superintendent or the Principal. It varies depending on who is the representative on the council.

We are working on curriculum compliance and reporting. We're going to have session reports. Because this is a reimbursement grant. we must follow the approved evidence-based curriculum. That goes along with any sessions that we pay for. Have to have a certain number of students. They have to follow an actual curriculum and guidelines that they are trained on and given in a notebook. We have to have evidence that that is actually what they are doing. CYFD is starting to enforce that more, and we're starting to do annual audits. Student information, all of that stuff, is going to start being strictly monitored. We're working on developing some of those. They have some online systems, and the Continuum Coordinator will also start doing more site visits, which is also a requirement of the CYFD grant. The Continuum Coordinator will increase the number of her site visits, as well as we're working on what her role may be in involvement at the schools, because, right now, her job is to go in and develop all of the relationships, set up the schedules, etc., and then the facilitators are the one who built ones who go in weekly and see the students. I would like to see her communicate more with the schools regularly. The other thing that we have been lacking is MOUs with the individual schools. We have a joint MOU with every school, but what we want to do is identify every year what our role in the Juvenile Justice Program is going to be. We're also going to work on some standard operating procedures, and policies, to give our Facilitators some more guidance. We're trying to get to a place where everybody's on the same page going forward.

We're ready to start programming in the spring. One of our success stories is EVCA. EVCA has our longest-running program which was the first school in the Juvenile Justice Program. This fall is the first year we've not provided the Juvenile Justice Program at EVCA. We were fortunate enough that Playing New Mexico, the nonprofit was able to provide programming until we got our program started. Starting in the spring, EVCA will be a member of our board, we are going to take

that back and start paying for those sessions. They'll will fall under the Torrance County funding, and guidelines. We have five groups at EVCA, five girls' Council and three boys' Council. Estancia, we will have eight boys' Council sessions and six girls' Council sessions. For the first time, we will be in Moriarty Middle School. We'll have two boys' Council sessions and two girls' Council sessions. Another success story, for the first time, we will be at Mountainair Public Schools, we will be serving their middle schools. We will have four boys' Council sessions and four girls' Council sessions. The Estancia, Moriarty, and Mountainair are a little bit different because they're during the school day and EVCA is after school. The structure and the way we run those programs are slightly different.

B. CLERK: Election Update

Linda Jaramillo-County Clerk: I know everybody thinks the elections are over an Election Day, there's a lot of processes that take place after an election before it's finalized after the canvass of the election by the Commission, our results were canvassed by the State Canvassing Board. All was in order in Torrance County for the 2024 Presidential Election and certified by the state. A post-election voting system check, or audit is conducted for every statewide election to check the accuracy of voting tabulators used in our election by comparing a hand count of selected precincts to the machine tabulator tapes. We had only one precinct selected for Torrance, and that was prescient three in the Torreon area. A court order to open the ballot boxes was obtained. 11 ballot boxes were opened in the presence of a District Court representative, Mr. Joseph Campbell and an attorney from the District Court witnessed the whole process. Prescient three ballots were separated from the rest of the ballots in the ballot boxes hand tallied and compared to the voting machine tapes for that polling place. All totals were the same as an election day. Ballot boxes were resealed by myself and Mr. Campbell. These ballot boxes will remain sealed for 22 months.

On December 6, Certificates of Election were sent by the Secretary of State to all candidates who ran and won for office. If any candidate has not received their certificate, please let me know. An MOU between the County and the Secretary of State in August of this year, expressly and solely to provide state-appropriated funds to Torrance County is to cover the cost of conducting and administrating the General Election. The amount appropriated to Torrance County was $60,000 based on what I spent in the Primary Election, with an increase of $10,000 to allow for the higher number of voters who vote in the General Election. We have calculated the General Election cost, and we went over by $3,485.79 the County will be

reimbursed for this amount. This appropriation from the state helps immensely in running an election, mostly for allowing my precinct workers to pay to get paid what they deserve for their hard work and dedication.

This was the last election that I will run, I'm not coming back. If we do not have any special meetings this will be the last meeting I will cover as your County Clerk. I want to thank Commissioner Schwebach and McCall for putting their trust in me and employing me in this position. It was not easy coming back to my office of 24 years with such controversy surrounding it. I would like to ask everyone to just put all of this behind us. I hope that I was able to renew the trust of the people in the office of the County Clerk. Sylvia Chavez will be an excellent County Clerk. I will miss everyone in my office Senaida Anaya, Genell Morris, Kevin Pham, Mackenzie Carlson, and Josie Easton. Josie Easton is our Probate Judge; she works out of my office. We're dear friends, and I will miss her also.

On January 1, 2025, I will assume the duties of Commissioner for District Three. I won my bid for Commissioner in the Primary Election and ran unopposed in the General Election. I am not going to lie and tell you that I'm not a little nervous about the role I am about to assume. I wake up in the middle of the night and the first thing on my mind is being Commissioner, and the second thought is, Dear God, Linda, what were you thinking? Since 1997 when I first became County, you have covered over 600 meetings with many Commissioners as they were elected and turned out. I am in no way assuming that because of the hundreds of Commission meetings that I covered. I know the job of County Commissioner, but it will help me immensely when I take office. I have worked for the County and alongside the other County departments for 26 years. This gives me insight as to how we all operate and how we are all intertwined in our service to the people of Torrance County. I will earn my duties and responsibilities of being your County Commissioner, as I did when I first entered office as the County Clerk in 1997 I look forward to working alongside Chairman Schwebach and Commissioner McCall. I hope that together we will make the best decisions for the good of the people that we serve. Commissioner Schropp, I have been so impressed with your role as County Commissioner for District Three, and your thoroughness in your research of all agenda items before making your decisions. Thank you for your service to Torrance County, and I wish you and Ann all the best in your future endeavors.

You have no idea what a pleasure it will be to make all the decisions as Commissioner that I must make, and then go home and not have to transcribe the minutes. I must praise Genell Morris for the excellent job she does in transcribing

the minutes. We work together to create a thorough and accurate record of the Commission's proceedings. I pray that God will give me the wisdom, insight, and strength to honor the trust of my constituents that they have placed in me. Thank you.

C. MANGER'S REPORT:

J. Jordan Barela- County Manager: As I mentioned in previous Manager reports, there was some concern about some significant insurance increases moving into 2025 through New Mexico Counties. In our original meeting with New Mexico Counties, they let us know that the result of those increases was threefold, lots of auto claims, claims against law enforcement, and claims for detention facilities. In our particular case, it went up 19% it wasn't as significant as we were looking at. Some other Counties were hit hard. Our Law Enforcement claims year-to-year contribution went down. It was the auto deductibles that went up. Explicitly that spells out to about $50,000 in total contributions, which is a 19% increase year to year. If we maintain our current coverage, that would be our additional contribution, moving into your 2025. There may have been some discussions with the previous Manager about this, because right now, what we have encumbered for insurance exceeds our contribution. Former Manager Barela understood that this was coming, so a good majority of that money is already tied up in the purchase order for insurance.

A second item is an update on the audit. The audit for Torrance County for fiscal year 2024 was due on December 2nd. We had to notify the State Auditor that we were going to have to do a late submission. Part of the reason for that is a reporting issue with Tyler. There were some concerns with the 10-year tax roll coming out of the system, given that this was our first full year with it, and a lot of that report had to be built out. The staff didn't have a firm understanding of what information needed to be pulled in there, but at the end of the day, if we had submitted it on December 2nd, it would have been a modified opinion with several errors. Which is the auditor saying we didn't get enough information to even decide here. That is not something that we wanted on the audit, because that does have potential impacts for federal funding explicitly, but other sources of funding. The good news that is the 10-year tax report was submitted to the Auditors yesterday. All of the rest of the information was reported to them earlier this week, and we met with them this morning and had a discussion. They will be submitting that at the end of next week. They're finalizing the financial statements between now and then,

which means they will do the exit conference as part of a public hearing in January.

The third item I want to bring to the board's attention about potential legislation. We were made aware that Senator Stefanics is proposing a bill specific to cannabis if passed, that would allow a local governing body to petition the Cannabis Control Division for a moratorium on commercial cannabis licenses and even medical licenses within a jurisdiction for 24 months. The bill doesn't get into a bunch of determinations about other regulatory changes. If I'm providing this board with my perspective, this does seem like a tool for local governments to use, and a stop-gap measure to give two years while some of the regulatory issues get worked out on the state side, and how this is enforced. If that is something that the board supports, we do have a meeting on January 8, we can bring a resolution supporting that piece of legislation that we can then pass on to the Senator's Office, moving into the legislative session, which starts on January 21st.

D. COMMISSIONERS' REPORTS

i. Kevin McCall – County Vice Chairman, District 1

Kevin McCall- County Vice Chair: Thank you to Senator Stefanics for hearing us and doing something about helping us with that piece of legislation will help tremendously. Many of you have heard the fairgrounds moving. I was involved in a luncheon with the General Manager of the State Fair. I wanted a seat at the table as Torrance County Representative to see if it was going to move. We would have our chance at it. I don't think it will move, but Torrance County was at the seat, and he does know we're interested, and they'd be willing to host them if they choose to move.

To our citizens who are seeing potholes between fence lines and the state highway right away, especially on Hwy 41 on Salt Mission Trail. I talked to the District Five DOT engineer yesterday and got a determination. We've been asking, at what point do you want the County to stop maintenance and the state to take over? New Mexico DOT wants the County to maintain the white line. It's not the answer I wanted, but at least it's an answer and we can move forward. Leonard wants to set up a meeting about cattle guards and some other things. I think that's a very wise discussion that we need to have. Municipalities that are listening, that's the ruling I got. I asked them to write us a letter stating those terms, and that is what they chose to decide yesterday. Those of you who are seeing puddles or no maintenance in

that short stretch between the property line and state highway right away. Once again, it's another burden on the County, maybe an unfunded mandate, but at least we got an answer to where our maintenance starts and stops. I know it's busy times right now in the County. I want to just publicly thank Jordan and Missy for your hard work. I heard the negativity this morning. Leonard don't take it to heart. I know you're doing the best you can. We're all doing the best we can, these two up here for what they've been dealt and for what is on their plate. Kudos to the two of you for coming in for a very not knowing institutional knowledge and doing well with it. We're in good hands as a County and as a Commission.

ii. Ryan Schwebach- County Chairman, District 2

Ryan Schwebach-County Chairman: This is the last meeting of the year. Merry Christmas to everybody, and Happy New Year. Take this holiday to reflect on what is truly about, and what their loved ones don't get mad at your neighbors over potholes. We had a big crowd on the roads today, and it's important we know where the roads need to be maintained. If we ran the numbers to maintain these roads properly, 24/7 on what people expect in Albuquerque, we need to jump Leonard's budget up about 20 fold, it's not going to happen. We need to be realistic, have patience, and be polite when we make a Road Department aware of it because it goes a lot further. Nobody likes to get yelled at. Nobody likes to be blasted on social media. There are a lot of inaccuracies, and at the end of the day, it doesn't help at all. There are many moving parts to these roads, some we legally can't touch, because the flip side is we go in there and start building a private road. Now we're responsible for any accidents, anything like that. Have confidence that this Commission and our staff are looking into new alternatives. One that I was not even aware of is what these two are bringing to the table. Other countries are using it. We're looking at adopting it. It may or may not work in every situation. Keep in mind, this is not the city. This is a rural County, and the majority of us moved here with poorer roads than what we have now.

My oldest son went to Nationals back around Halloween, and he made the top four for what is FFA star placement. Essentially, it's an essay, something you compile that has what he's done for the last five years. It's a resume, it's documentation, a record book, this was presented. He did a good job of putting it together, and his content was there. The state said, let's send it off to Nationals. Nationals said we want to put them in the top four. The kid wound up winning. This is what I want to stress more than anything, and what I've seen with this Commission, with their support, with this County fair, because of that, he's not going to college, but it's the

first time from the state of New Mexico. Within that program, he has gotten financial offers for monetary awards. They have reached out to him for job opportunities, and for low-interest venture capital to build businesses. That is what that program has to offer. It is phenomenal to me, and it's because he simply put together what I've seen hundreds of kids in this County do day to day. He simply compiled them.

iii. Samuel Schropp – County Commissioner, District 3

Samuel Schropp-County Commissioner: This is my last meeting, it's an honor and a privilege it's been to work with this Commission, to work with the staff, and to serve the people of the Third District. It's been an enriching experience that is frustrating. Had me stomping around the house waving my arms, but in the end, this Commission, over my term, has planted a lot of seeds, which are going to come to fruition in the next couple of years. Senator Stefanics contacted me and asked for more building support for this bill, I sent a blast email to all of our fellow Commissioners and have been getting back returns from Otero and Valencia that they will pass a resolution on the eighth of January. The moratorium gives us more authority and more control over the amount of grow operations within our jurisdiction. I would appreciate some support from everyone to that bill and a resolution on the eighth along with our sister counties.

I've spent a lot of time with Mr. Barela and Miss Witt trying to catch up. I had the privilege because I had a lot of time to get involved in different things that my fellow Commissioners weren't necessarily aware of for a variety of reasons. That institutional memory, those conversations I had with the former County Manager, I have related to them to help them catch up. Everybody on the County staff to know that you can have confidence in the new administration and that there is going to be continuity of purpose and continuity of mission, and you can rely on the County Manager and the Deputy County Manager to carry that on.

I talked to our former County Manager last night, and she told me she's been appointed by the Governor, to the New Mexico Renewable Energy Transmission Authority based on her redlining a bunch of reports. It came through the Deputy Treasurer, but it's an appointment to that board based on her experience here in Torrance County with Pattern and Blatner, working through the system, she redlined information in a report, and that's when they decided to appoint her. They needed that voice on the board. Congratulations to her. Finally, thanks for all your tolerance for my screw-ups and bouncing around a place where I got to learn about

government from the ground up, and that's been an enriching experience. Thank you.

Ryan Schwebach-County Chairman: One more announcement. Mountain States finally got to our projects on Martinez, King Farm Road, and Martin Road. They look phenomenal. They ride nicely. Citizens, please watch your speed on those roads. Sheriff's Department is aware of them. There is a steep drop-off right, we're going to work on that, but please watch your speed on those three new roads. Thank you, Leonard, and thank you to the State, the New Mexico DOT. That's DOT money that we use to pave those roads.

15. EXECUTIVE SESSION:

A. **COMMISSION:** Discussion of Limited Personnel Matters, closed pursuant to NMSA 1978 § 10-15-1(H)(2).

B. **COMMISSION:** Discussion regarding bargaining strategy, closed pursuant to NMSA 1978§ 10-15-1(H)(5).

C. **MANAGER:** Discussion of the purchase, acquisition, or disposal of real property or water rights, closed pursuant to NMSA 1978 § 10-15-1(H)(8). **Deferred.**

Action Taken:
Ryan Schwebach-County Chairman: Motion to Executive Session.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

11:52 AM

Action Taken:
Ryan Schwebach-County Chairman: Motion to Regular Session.

Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

1:02 AM

Ryan Schwebach-County Chairman: We discussed two items in the Executive Session, and only what has been listed stated before, and no action will be taken at this time.

16. Announcement of the next Board of County Commissioners Meeting: January 08, 2025, at 9:00 AM.

16. Signing of Official Documents.

17. Adjourn.

Action Taken:
Ryan Schwebach-County Chairman: Motion to adjourn.
Samuel Schropp-County Commissioner: Seconds the motion.
Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

The meeting adjourned at 1:03 PM.

Ryan Schwebach – Chairman	Genell Morris – Admin Assistant
Date	Sylvia Chavez – County Clerk

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. (torrancecountynm.org)

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 11

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 11 A

ACCOUNTS PAYABLE

CHECK REPORT APPROVAL

Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **January 8, 2025**, and approved the attached check report as presented against the funds of Torrance County in the amount of **$3,849,358.02**

Kevin McCall, District 1 | Ryan Schwebach, District 2 | Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathyrn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates:	12/05/2024 to 01/01/2025	**Total Payments: 309**
Total Checks:	257	Checks: 131064 to 131325
Voided Checks:	10	Checks: 130502, 130657, 130854, 130922, 131068, 131163, 131206, 131229, 131236, 131280
Bank Drafts:	32	DFT0001061- DFT0001098, (DFT0001073, DFT0001076 REVERSED) (DFT0001065, DFT0001066, DFT0001067, DFT0001079, DFT0001081, DFT0001096 NOT USED)
Electronic Fund Transfers:	10	EFT: 277 TO 286
Total of Payments Issued:	$3,849,358.02	

Torrance County, NM

Check Report

By Check Number

Date Range: 12/05/2024 - 01/01/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Main Checking-Main Checking						
418	COLUMBUS BANK AND TRUST	12/05/2024	EFT	0.00	519.31	277

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0004324	Invoice	12/05/2024	Flex Plan	0.00	519.31

Account Number	Account Name	Item Description	Distribution Amount
401-000-9001	Payroll Liabilities	Flex Plan	519.31

4832	PRESBYTERIAN HEALTH PLAN	12/05/2024	EFT	0.00	47,421.95	278

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0004336	Invoice	12/05/2024	Presbyterian Health Insurance	0.00	42,862.86
INV0004337	Invoice	12/05/2024	Presbyterian Health Insurance	0.00	4,559.09

Account Number	Account Name	Item Description	Distribution Amount
401-000-9001	Payroll Liabilities	Presbyterian Health Insurance	42,862.86
401-000-9001	Payroll Liabilities	Presbyterian Health Insurance	4,559.09

5189	SUNRISE BANK	12/05/2024	EFT	0.00	1,445.63	279

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0004339	Invoice	12/05/2024	Sunrise Loan	0.00	1,445.63

Account Number	Account Name	Item Description	Distribution Amount
401-000-9001	Payroll Liabilities	Sunrise Loan	1,445.63

1405	BNY MELLON - AS TRUSTEE: SFCAD	12/10/2024	EFT	0.00	291.00	280

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
TOR 8-2024	Invoice	10/08/2024	Santa Fe Inmate Housing Aug	0.00	291.00

Account Number	Account Name	Item Description	Distribution Amount
420-070-2172	CARE OF INMATES	Santa Fe Inmate Housing Aug	291.00

1232	CORECIVIC INC.	12/10/2024	EFT	0.00	96,221.41	281

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
TCDF #112024	Invoice	12/04/2024	Core Civic Inmate Housing	0.00	96,221.41

Account Number	Account Name	Item Description	Distribution Amount
420-070-2172	CARE OF INMATES	Core Civic Inmate Housing for N	96,221.41

418	COLUMBUS BANK AND TRUST	12/18/2024	EFT	0.00	519.31	282

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0004400	Invoice	12/19/2024	Flex Plan	0.00	454.31
INV0004436	Invoice	12/19/2024	Flex Plan	0.00	65.00

Account Number	Account Name	Item Description	Distribution Amount
401-000-9001	Payroll Liabilities	Flex Plan	454.31
401-000-9001	Payroll Liabilities	Flex Plan	65.00

1232	CORECIVIC INC.	12/18/2024	EFT	0.00	134,644.00	283

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
TCDF8.12.23-4.24	Invoice	12/18/2024	12.11.24COMMISSION APPROVED PAYME	0.00	134,644.00

Account Number	Account Name	Item Description	Distribution Amount
825-070-2172	CARE OF INMATES	12.11.24COMMISSION APPROV	134,644.00

4832	PRESBYTERIAN HEALTH PLAN	12/18/2024	EFT	0.00	49,391.10	284

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0004412	Invoice	12/19/2024	Presbyterian Health Insurance	0.00	41,576.15
INV0004413	Invoice	12/19/2024	Presbyterian Health Insurance	0.00	4,694.00

Account Number	Account Name	Item Description	Distribution Amount
401-000-9001	Payroll Liabilities	Presbyterian Health Insurance	41,576.15

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-000-9001	Payroll Liabilities		Presbyterian Health Insurance		4,694.00	
INV0004442	Invoice	12/19/2024	Presbyterian Health Insurance		0.00	3,120.95	
	401-000-9001	Payroll Liabilities		Presbyterian Health Insurance		3,120.95	
5189	SUNRISE BANK		12/18/2024	EFT	0.00	1,533.36	285
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
INV0004415	Invoice	12/19/2024	Sunrise Loan		0.00	1,336.32	
	401-000-9001	Payroll Liabilities		Sunrise Loan		1,336.32	
INV0004444	Invoice	12/19/2024	Sunrise Loan		0.00	197.04	
	401-000-9001	Payroll Liabilities		Sunrise Loan		197.04	
1232	CORECIVIC INC.		12/31/2024	EFT	0.00	2,162,971.96	286
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
ICE TCDF 092024	Invoice	12/31/2024	ICE & USMS INMATE CARE		0.00	2,162,971.96	
	825-070-2172	CARE OF INMATES		SEP 2024 ICE INMATE HOUSING		2,162,971.96	
1405	BNY MELLON - AS TRUSTEE: SFCAD		12/10/2024	Regular	0.00	-291.00	130502
1868	TAVENNER'S TOWING & RECOVERY		12/19/2024	Regular	0.00	-399.50	130657
51	ESTANCIA, TOWN OF		12/10/2024	Regular	0.00	-167.34	130854
4270	COLONIAL LIFE		12/10/2024	Regular	0.00	-919.16	130922
5450	AMAZON BUSINESS		12/05/2024	Regular	0.00	273.89	131064
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
1XPG-Q33G-J9QT	Invoice	11/26/2024	Printer Toner District 3		0.00	273.89	
	408-091-2219	SUPPLIES - GENERAL OFFI		HP 304A Toner		273.89	
VEN01274	BOLDplanning, Inc		12/05/2024	Regular	0.00	1,311.34	131065
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
240253	Invoice	12/05/2024	Emergency Operations Plan ARPA Project		0.00	655.67	
	836-045-2806	EMERGENCY OPERATION		Phase 1:Module Licensing OMN		655.67	
240566	Invoice	12/05/2024	Emergency Operations Plan ARPA Project		0.00	655.67	
	836-045-2806	EMERGENCY OPERATION		Phase 1:Module Licensing OMN		655.67	
VEN01399	BUREAU FOR CHILD SUPPORT ENFORCEMENT		12/05/2024	Regular	0.00	288.46	131066
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
INV0004344	Invoice	12/05/2024	Child Support		0.00	288.46	
	401-000-9001	Payroll Liabilities		Child Support		288.46	
2534	CHILD SUPPORT ENFORCEMENT DIVS		12/05/2024	Regular	0.00	234.00	131067
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
INV0004345	Invoice	12/05/2024	Child Support		0.00	234.00	
	401-000-9001	Payroll Liabilities		Child Support		234.00	
4270	COLONIAL LIFE		12/05/2024	Regular	0.00	1,685.02	131068
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
1010821/110782	Invoice	12/05/2024	OCTOBER AND NOVEMBER 2024 COVERA		0.00	1,225.44	
	401-000-9001	Payroll Liabilities		OCTOBER 2024		612.72	
	401-000-9001	Payroll Liabilities		NOVEMBER 2024		612.72	
INV0004320	Invoice	12/05/2024	Colonial		0.00	262.21	
	401-000-9001	Payroll Liabilities		Colonial		262.21	
INV0004321	Invoice	12/05/2024	Colonial Post tax		0.00	197.37	
	401-000-9001	Payroll Liabilities		Colonial Post tax		197.37	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4270	COLONIAL LIFE	12/10/2024	Regular	0.00	-1,685.02	131068
4896	GARCIA, JOYCE	12/05/2024	Regular	0.00	95.00	131069

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004359	Invoice	12/05/2024	2024 SYSTEM CHECK - JOYCE GARCIA	0.00	95.00
	401-021-2226	ELECTION COSTS	2024 SYSTEM CHECK - JOYCE GA	95.00	

5019	GLOBE LIFE & ACCIDENT INSURANCE	12/05/2024	Regular	0.00	163.00	131070

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004325	Invoice	12/05/2024	Globe LIfe Insurance	0.00	163.00
	401-000-9001	Payroll Liabilities	Globe Life Insurance	163.00	

VEN01401	HEATHER BERKSHIRE	12/05/2024	Regular	0.00	95.00	131071

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004364	Invoice	12/05/2024	SYSTEM CHECK - HEATHER BERKSHIRE	0.00	95.00
	401-021-2226	ELECTION COSTS	SYSTEM CHECK - HEATHER BER	95.00	

4846	HORIZONS OF NEW MEXICO	12/05/2024	Regular	0.00	56.77	131072

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
SINV 042344	Invoice	11/26/2024	2 65-Gal Containers for Shred	0.00	56.77
	401-050-2271	OTHER SERVICES	September - 2 65-Gal Container	56.77	

4846	HORIZONS OF NEW MEXICO	12/05/2024	Regular	0.00	28.38	131073

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
SINV042345	Invoice	11/26/2024	Document Destruction Services	0.00	28.38
	612-020-2203	MAINTENANCE & REPAIR	August Document Destruction S	28.38	

990	IRON MOUNTAIN RECORDS MANAGEMENT	12/05/2024	Regular	0.00	636.47	131074

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
202925812	Invoice	11/26/2024	Off site storage	0.00	636.47
	612-020-2203	MAINTENANCE & REPAIR	Off site storage	463.00	
	612-020-2203	MAINTENANCE & REPAIR	Off site storage	173.47	

VEN01259	Lorella Alderete	12/05/2024	Regular	0.00	95.00	131075

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004361	Invoice	12/05/2024	SYSTEM CHECK -LORELLA ALDERETE	0.00	95.00
	401-021-2226	ELECTION COSTS	SYSTEM CHECK -LORELLA ALDER	95.00	

VEN01421	LUCY LEE LAWRENCE	12/05/2024	Regular	0.00	310.50	131076

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004367	Invoice	12/05/2024	2024 General Election Voucher-Lucy Lawr	0.00	310.50
	401-021-2226	ELECTION COSTS	2024 General Election Voucher-	310.50	

VEN01251	Michael Lindsey	12/05/2024	Regular	0.00	1,980.90	131077

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
2 November 202	Invoice	12/05/2024	Restorative Justice Facilitator	0.00	1,980.90
	635-067-2272	CONTRACT - PROFESSION	Pre and Post Activities	1,260.00	
	635-067-2272	CONTRACT - PROFESSION	Youth and Family Sessions	600.00	
	635-076-2314	PROGRAM SUPPORT	NM GRT	120.90	

5441	MURRAY, JULIE	12/05/2024	Regular	0.00	95.00	131078

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004360	Invoice	12/05/2024	SYSTEM CHECK - JULIE MURRAY		0.00	95.00	
	401-021-2226		ELECTION COSTS	SYSTEM CHECK - JULIE MURRAY	95.00		
4228	NEISH, MARLIE		12/05/2024	Regular	0.00	95.00	131079
INV0004365	Invoice	12/05/2024	SYSTEM CHECK - MARLIE NEISH		0.00	95.00	
	401-021-2226		ELECTION COSTS	SYSTEM CHECK - MARLIE NEISH	95.00		
177	NEW MEXICO COUNTIES		12/05/2024	Regular	0.00	650.00	131080
LC2025-112024-1	Invoice	11/26/2024	NMC2025 Legislative Conference		0.00	325.00	
	401-010-2266		EMPLOYEE TRAINING	NMC2025 Legislative Conferenc	325.00		
LC2025-112024-1	Invoice	11/26/2024	NMC2025 Legislative Conference		0.00	325.00	
	401-010-2266		EMPLOYEE TRAINING	NMC2025 Legislative Conferenc	325.00		
VEN01318	Nicaea Spomer		12/05/2024	Regular	0.00	680.00	131081
FIRE OPERATOR	Invoice	12/05/2024	TRAVEL TO SUNLAND PARK NM		0.00	680.00	
	413-091-2205		TRAVEL - EMPLOYEES	TRAVEL TO SUNLAND PARK NM	680.00		
1096	NM RETIREE HEALTH-CARE AUTHORI		12/05/2024	Regular	0.00	6,326.65	131082
INV0004338	Invoice	12/05/2024	Retiree Health Care		0.00	6,301.46	
	401-000-9001		Payroll Liabilities	Retiree Health Care	6,301.46		
INV0004355	Invoice	11/07/2024	Retiree Health Care		0.00	25.19	
	401-000-9001		Payroll Liabilities	Retiree Health Care	25.19		
448	NM TAXATION & REVENUE		12/05/2024	Regular	0.00	415.05	131083
INV0004347	Invoice	12/05/2024	NM LEVY #70844		0.00	415.05	
	401-000-9001		Payroll Liabilities	NM LEVY #70844	415.05		
448	NM TAXATION & REVENUE		12/05/2024	Regular	0.00	634.39	131084
INV0004346	Invoice	12/05/2024	LEVY NUMBER: 60573		0.00	634.39	
	401-000-9001		Payroll Liabilities	LEVY NUMBER: 60573	634.39		
VEN01313	PAYPRO CORPORATION		12/05/2024	Regular	0.00	601.14	131085
0000067300	Invoice	11/26/2024	PayPro Subscription for HR Applicant Trac		0.00	601.14	
	401-014-2271		CONTRACT-OTHER SERVI	PayPro Subscription - October	601.14		
VEN01420	RIVERA, LORETTA		12/05/2024	Regular	0.00	275.50	131086
INV0004366	Invoice	12/05/2024	2024 GENERAL ELECTION-LORETTA RIVER		0.00	275.50	
	401-021-2226		ELECTION COSTS	2024 GENERAL ELECTION-LORE	275.50		
4969	ROMERO, JOANNE L		12/05/2024	Regular	0.00	95.00	131087

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
			12/05/2024	Regular	0.00	262.18	131088
3462	SAMBA HOLDINGS, INC.						
INV01661961	Invoice	11/26/2024	Samba Safety DL Check		0.00	262.18	
	401-014-2271		CONTRACT-OTHER SERVI	OCT 2024 Samba Safety DL Chec	262.18		
			12/05/2024	Regular	0.00	680.00	131089
VEN01147	Sanchez, Christopher						
FIRE OPERATOR	Invoice	12/05/2024	TRAVEL TO SUNLAND PARK NM		0.00	680.00	
	413-091-2205		TRAVEL - EMPLOYEES	TRAVEL TO SUNLAND PARK NM	680.00		
			12/05/2024	Regular	0.00	6,761.58	131090
5426	SENERGY PETROLEUM, LLC						
SEN-944306	Invoice	12/05/2024	Bulk Fuel and Oil		0.00	6,761.58	
	402-060-2202		SUPPLIES - VEHICLE FUEL	Bulk Fuel and Oil	6,761.58		
			12/05/2024	Regular	0.00	284.50	131091
1868	TAVENNER'S TOWING & RECOVERY						
24283	Invoice	11/26/2024	Tavenner's Towing - Open		0.00	284.50	
	401-050-2267		SERVICES - TOWING	Tavenner's Towing - Open	284.50		
			12/05/2024	Regular	0.00	39,674.07	131092
5488	TKM, LLC						
24.300	Invoice	11/26/2024	FY2024 FINANCIAL AUDIT SERVICES		0.00	39,674.07	
	401-005-2109		CONTRACT - AUDIT FEES	FINANCIAL STATEMENT AUDIT	39,674.07		
			12/05/2024	Regular	0.00	125.88	131093
2010	TLC UNIFORMS						
282112	Invoice	11/26/2024	TLC Uniforms Open PO		0.00	125.88	
	416-083-2236		SUPPLIES - UNIFORMS	TLC Uniforms Open PO Career S	125.88		
			12/05/2024	Regular	0.00	81.48	131094
1335	TORRANCE COUNTY						
INV0004340	Invoice	12/05/2024	Torrance County Property Tax		0.00	81.48	
	401-000-9001		Payroll Liabilities	Torrance County Property Tax	81.48		
			12/05/2024	Regular	0.00	254.31	131095
5414	TX CHILD SUPPORT SDU						
INV0004348	Invoice	12/05/2024	TX SDU CHILD SUPPORT		0.00	254.31	
	401-000-9001		Payroll Liabilities	TX SDU CHILD SUPPORT	254.31		
			12/05/2024	Regular	0.00	24,749.90	131096
VEN01253	WILSON & COMPANY, INC						
129343	Invoice	11/26/2024	Architectural & Engineering Design Serv-A		0.00	24,749.90	
	803-059-2703		F2919 TORRANCE CO AD	ARCHITECTUAL/ENGINEER	24,749.90		
			12/09/2024	Regular	0.00	359.10	131097
5450	AMAZON BUSINESS						

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Item Description	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
	Account Number		Account Name		Distribution Amount		
1TFR-PYPY-D469	Invoice	12/02/2024	Sheriff Baseball Caps		0.00	359.10	
	401-050-2236		SUPPLIES - UNIFORMS	Sheriff Baseball Caps	359.10		
5450	AMAZON BUSINESS		12/09/2024	Regular	0.00	420.09	131098
1Q14-XTPR-WDR	Invoice	12/02/2024	Kitchen Items District 3		0.00	420.09	
	408-091-2248		SUPPLIES - SAFETY	Coffee Creamer	28.38		
	408-091-2248		SUPPLIES - SAFETY	Ground Coffee	52.97		
	408-091-2248		SUPPLIES - SAFETY	Kitchen Utensils	20.99		
	408-091-2248		SUPPLIES - SAFETY	Dinnerware Set	59.96		
	408-091-2248		SUPPLIES - SAFETY	Coffee Maker	34.99		
	408-091-2248		SUPPLIES - SAFETY	Cookware Set	183.33		
	408-091-2248		SUPPLIES - SAFETY	Silverware	39.47		
5450	AMAZON BUSINESS		12/09/2024	Regular	0.00	768.81	131099
1VHH-6NM4-4DK	Invoice	12/02/2024	Fire Admin Supplies		0.00	768.81	
	413-091-2219		SUPPLIES - GENERAL OFFI	Zebra Pen G-750 Retractable Ge	24.68		
	413-091-2219		SUPPLIES - GENERAL OFFI	Green Military Log Book	154.72		
	413-091-2219		SUPPLIES - GENERAL OFFI	Wireless Keyboard	48.99		
	413-091-2219		SUPPLIES - GENERAL OFFI	2025 Planner	15.95		
	413-091-2219		SUPPLIES - GENERAL OFFI	Daily Activity Log	119.34		
	413-091-2219		SUPPLIES - GENERAL OFFI	Desk Calendar	23.99		
	413-091-2219		SUPPLIES - GENERAL OFFI	Price Increase	7.48		
	413-091-2219		SUPPLIES - GENERAL OFFI	Printer Toner	373.66		
5450	AMAZON BUSINESS		12/09/2024	Regular	0.00	1,336.44	131100
17GC-YM1K-3DG	Invoice	11/30/2024	Amazon Business		0.00	1,336.44	
	911-080-2218		MAINTENANCE & REPAIR	Big and tall chair	169.99		
	911-080-2219		SUPPLIES - GENERAL OFFI	5 pk wired earbuds	19.18		
	911-080-2219		SUPPLIES - GENERAL OFFI	Dell Optiplex Desktop computer	680.64		
	911-080-2219		SUPPLIES - GENERAL OFFI	Locker Shelf	69.90		
	911-080-2219		SUPPLIES - GENERAL OFFI	Toilet Paper	121.38		
	911-080-2219		SUPPLIES - GENERAL OFFI	SHIPPING/PRICE INCREASE	13.99		
	911-080-2219		SUPPLIES - GENERAL OFFI	Startech 20ft display port	219.60		
	911-080-2219		SUPPLIES - GENERAL OFFI	Monoprice DisplayPort 1.4 cabl	41.76		
5450	AMAZON BUSINESS		12/09/2024	Regular	0.00	190.16	131101
1KLJ-PW13-463C	Invoice	12/02/2024	Duracell CR123A 3V Lithium Battery		0.00	190.16	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Duracell CR123A 3V Lithium Ba	190.16		
3769	ANAYA, SENAIDA		12/09/2024	Regular	0.00	364.06	131102
PUBLIC OFFICIALS	Invoice	12/09/2024	TRAVEL TO ALBUQUEQUE NM BETTER INF		0.00	364.06	
	401-021-2205		TRAVEL - EMPLOYEES	TRAVEL TO ALBUQUEQUE NM B	364.06		
859	BOUND TREE MEDICAL, LLC		12/09/2024	Regular	0.00	332.16	131103
85557281	Invoice	12/02/2024	EMS Supplies/Equipment/Medications FY		0.00	332.16	
	416-083-2230		SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	332.16		

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4979	BRANDON BOE DAVIS	12/09/2024	Regular	0.00	2,465.00	131104

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
TCSO 25-00945	Invoice	12/02/2024	Vehicle Maintenance for November		0.00	2,465.00
	401-050-2201		MAINTENANCE & REPAIR	Spotlight	40.00	
	401-050-2201		MAINTENANCE & REPAIR	Oil Change/Lube/Fluids	480.00	
	401-050-2201		MAINTENANCE & REPAIR	Safety Inspection	360.00	
	401-050-2201		MAINTENANCE & REPAIR	Windshields	260.00	
	401-050-2201		MAINTENANCE & REPAIR	Tires Mount & Balance	90.00	
	401-050-2201		MAINTENANCE & REPAIR	Tire Repair - Regular	45.00	
	401-050-2201		MAINTENANCE & REPAIR	windshield Wiper Blade(s) (Sets)	100.00	
	401-050-2201		MAINTENANCE & REPAIR	Tires Other (Charges)	230.00	
	401-050-2201		MAINTENANCE & REPAIR	Tires New Tahoes	860.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3698	CHAVEZ, SYLVIA	12/09/2024	Regular	0.00	364.06	131105

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
PUBLIC OFFICIALS	Invoice	12/09/2024	TRAVEL TO ABQ NM BETTER INFORMED P		0.00	364.06
	401-021-2205		TRAVEL - EMPLOYEES	TRAVEL TO ABQ NM BETTER INF	364.06	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01351	DIVERSE OFFICE SUPPLY	12/09/2024	Regular	0.00	227.99	131106

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
103810-00	Invoice	11/27/2024	Envelopes and File Folders		0.00	227.99
	401-008-2219		SUPPLIES - GENERAL OFFI	Business Envelopes (Box of 500)	204.42	
	401-008-2219		SUPPLIES - GENERAL OFFI	Pocket File Folders (Box of 10)	23.57	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3929	HENRY SCHEIN MATRX MEDICAL	12/09/2024	Regular	0.00	19.44	131107

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
25945737	Invoice	12/02/2024	EMS Supplies/Equipment/Medications Op		0.00	19.44
	416-083-2230		SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	19.44	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4910	HIGHER STANDARDS AUTOMOTIVE	12/09/2024	Regular	0.00	33.56	131108

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
4799	Invoice	12/02/2024	Windshield wiper for Fusion		0.00	33.56
	401-082-2201		MAINTENANCE & REPAIR	Installation of wiper blades	14.06	
	401-082-2201		MAINTENANCE & REPAIR	Windshield wiper blade 19"	9.75	
	401-082-2201		MAINTENANCE & REPAIR	Windshield wiper blade 24"	9.75	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
14	JUNIOR'S TIRE & AUTO PARTS INC.	12/09/2024	Regular	0.00	2,079.60	131109

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
194608	Invoice	11/06/2024	Tires FD12 Fire Dept		0.00	2,079.60
	413-091-2201		MAINTENANCE & REPAIR	Tires FD12	1,159.80	
	413-091-2201		MAINTENANCE & REPAIR	Tires FD7	919.80	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1096	NM RETIREE HEALTH-CARE AUTHORI	12/09/2024	Regular	0.00	62.95	131110

Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount
CM0000187	Credit Memo	12/05/2024	Retiree Health Care		0.00	-12.05
	401-000-9001		Payroll Liabilities	Retiree Health Care	-12.05	
INV0004370	Invoice	12/05/2024	Retiree Health Care		0.00	75.00
	401-000-9001		Payroll Liabilities	Retiree Health Care	75.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5106	ORTIZ, ADRIAN	12/09/2024	Regular	0.00	4,000.00	131111

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount / Distribution Amount	Number
FY25-05	Invoice	12/02/2024	RFP with Adrian Ortiz for Teen Court and		0.00	4,000.00	
	605-022-2271		CONTRACT - OTHER SERV	RFP with Adrian Ortiz for Teen C		4,000.00	
3859	PRUDENTIAL OVERALL SUPPLY		12/09/2024	Regular	0.00	281.04	131112
450742265	Invoice	12/02/2024	Uniforms for Road Crew		0.00	281.04	
	402-060-2236		SUPPLIES - UNIFORMS	Uniforms Dec-1		281.04	
VEN01418	ROBERT REAGAN		12/09/2024	Regular	0.00	830.00	131113
NM FIRE EMS	Invoice	12/09/2024	TRAVEL TO AND FROM SOCORRO NM		0.00	830.00	
	405-091-2205		TRAVEL - EMPLOYEES	TRAVEL TO AND FROM SOCORR		830.00	
3331	SOUTHWEST PROPANE LLC		12/09/2024	Regular	0.00	551.93	131114
G530938013284	Invoice	12/03/2024	Southwest Propane Utility for District 4 O		0.00	551.93	
	409-091-2209		UTILITIES - NATURAL GAS	Southwest Propane Utility for Di		551.93	
3702	TERRALOGIC DOCUMENT SYSTEMS INC		12/09/2024	Regular	0.00	913.15	131115
137062	Invoice	12/02/2024	Clerk microfilm scanner		0.00	913.15	
	401-020-2233		CONTRACT - MICROFILMI	Clerk microfilm scanner		913.15	
VEN01358	THE EMBLEM AUTHORITY		12/09/2024	Regular	0.00	688.00	131116
47442	Invoice	12/02/2024	Fire Department Patches		0.00	688.00	
	413-091-2236		SUPPLIES - UNIFORMS	Velcro Patches		384.00	
	413-091-2236		SUPPLIES - UNIFORMS	Sew On Patches		304.00	
2010	TLC UNIFORMS		12/09/2024	Regular	0.00	278.98	131117
283784	Invoice	11/26/2024	TLC Uniforms Open PO		0.00	278.98	
	416-083-2236		SUPPLIES - UNIFORMS	TLC Uniforms Open PO Career S		278.98	
4312	Universal Waste Systems Inc		12/09/2024	Regular	0.00	230.65	131118
3480904	Invoice	12/02/2024	Weekly trash removal service for Animal S		0.00	230.65	
	401-082-2210		UTILITIES - WATER	Weekly trash removal 3rd quart		230.65	
5450	AMAZON BUSINESS		12/10/2024	Regular	0.00	28.99	131119
119C-671H-3DQP	Invoice	12/03/2024	Kitchen Items District 3		0.00	28.99	
	408-091-2248		SUPPLIES - SAFETY	Cups		28.99	
778	AMERIGAS PROPANE LP		12/10/2024	Regular	0.00	1,803.50	131120
3170971335	Invoice	12/04/2024	Amerigas Utility District 1 Open PO		0.00	1,803.50	
	407-091-2209		UTILITIES - NATURAL GAS	Amerigas Utility District 1 Open		1,803.50	
2306	BLUETARP FINANCIAL, INC.		12/10/2024	Regular	0.00	669.99	131121

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
54306705	Invoice	12/04/2024	Air Compressor EMS		0.00	669.99	
	413-091-2243		SUPPLIES - SAFETY	Dewalt 30 Gallon Air Compresso	669.99		
859	BOUND TREE MEDICAL, LLC		12/10/2024	Regular	0.00	618.40	131122
85560276	Invoice	12/04/2024	EMS Supplies/Equipment/Medications FY		0.00	618.40	
	416-083-2230		SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	618.40		
859	BOUND TREE MEDICAL, LLC		12/10/2024	Regular	0.00	2,298.65	131123
85560275	Invoice	12/04/2024	EMS Supplies/Equipment/Medications FY		0.00	2,298.65	
	416-083-2230		SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	2,298.65		
4270	COLONIAL LIFE		12/10/2024	Regular	0.00	1,225.44	131124
OCT/NOV 2024	Invoice	12/10/2024	EMPLOYEES INSURANCE PAYMENTS OCT/		0.00	1,225.44	
	401-000-9001		Payroll Liabilities	OCTOBER 2024	612.72		
	401-000-9001		Payroll Liabilities	NOV 2024	612.72		
2630	CTRL+P		12/10/2024	Regular	0.00	242.15	131125
2024-10276	Invoice	12/03/2024	Ads in The Independent for Smart Choice		0.00	242.15	
	605-022-2221		PRINTING/PUBLISHING/A	Ads in The Independent for Sma	242.15		
2630	CTRL+P		12/10/2024	Regular	0.00	242.15	131126
2024-10277	Invoice	12/03/2024	Ads in The Independent for Smart Choice		0.00	242.15	
	605-022-2221		PRINTING/PUBLISHING/A	Ads in The Independent for Sma	242.15		
4705	DOUBLE H AUTO		12/10/2024	Regular	0.00	569.58	131127
601396	Invoice	12/03/2024	Repair and supplies for Issued Pickup truc		0.00	169.66	
	402-060-2201		MAINTENANCE & REPAIR	Repair and supplies for Issued Pi	169.66		
602177	Invoice	12/03/2024	Parts for repair on Road equiptment and		0.00	399.92	
	402-060-2244		MAINTENANCE & REPAIR	Parts for repair on Road equipt	399.92		
50	EMW GAS ASSOCIATION		12/10/2024	Regular	0.00	3,346.73	131128
11.2024 0500	Invoice	12/04/2024	Monthly gas bill- District 6		0.00	138.07	
	418-091-2209		UTILITIES - NATURAL GAS	November	138.07		
11.2024 1510	Invoice	12/04/2024	MCINTOSH SENIOR CENTER GAS		0.00	32.29	
	401-089-2209		UTILITIES - NATURAL GAS	November	32.29		
11.2024 1990	Invoice	12/04/2024	Monthly gas bill- Health dept		0.00	103.98	
	401-024-2209		UTILITIES - NATURAL GAS	November	103.98		
11.2024 2330	Invoice	12/04/2024	Monthly gas bill- Moriarty SC		0.00	256.32	
	401-037-2209		UTILITIES - NATURAL GAS	November	256.32		
11.2024 4090	Invoice	12/04/2024	Monthly gas bill- Fair bldg		0.00	29.24	
	401-053-2209		UTILITIES - NATURAL GAS	November	29.24		
11.2024 4510	Invoice	12/04/2024	Monthly gas bill- District 5		0.00	229.19	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	405-091-2209	UTILITIES - NATURAL GAS		November- 4510		229.19	
11.2024 5390	Invoice	12/04/2024	Monthly gas bill- District 3		0.00	427.82	
	408-091-2209	UTILITIES - NATURAL GAS		November- 5390		427.82	
11.2024 5690	Invoice	12/04/2024	Monthly gas bill- Maintenace		0.00	65.95	
	401-015-2209	UTILITIES - NATURAL GAS		November- 5690		65.95	
11.2024 5870	Invoice	12/04/2024	Monthly gas bill- Senior Center		0.00	201.83	
	401-036-2209	UTILITIES - NATURAL GAS		November		201.83	
11.2024 6000	Invoice	12/04/2024	Monthly gas bill- Judicial		0.00	1,141.25	
	401-016-2209	UTILITIES - NATURAL GAS		November		1,141.25	
11.2024 6140	Invoice	12/04/2024	Monthly gas bill- Sheriff		0.00	270.53	
	401-050-2209	UTILITIES - NATURAL GAS		November		270.53	
11.2024 6230	Invoice	12/04/2024	Monthly gas bill- District 5		0.00	249.42	
	405-091-2209	UTILITIES - NATURAL GAS		November- 6230		249.42	
11.2024 6380	Invoice	12/04/2024	Monthly gas bill- Clerk		0.00	85.62	
	612-020-2308	VOTING MACHINE STORA		November		85.62	
11.2024 9530	Invoice	12/04/2024	Monthly gas bill- Dispatch		0.00	115.22	
	911-080-2209	UTILITIES - NATURAL GAS		November		115.22	
944	GRAINGER, INC.		12/10/2024	Regular	0.00	164.52	131129
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
9283083468	Invoice	12/04/2024	Dolly Fire Dept		0.00	164.52	
	408-091-2248	SUPPLIES - SAFETY		Dolly Convertible Truck,750 lb		164.52	
VEN01183	Metropolitan Life Insurance Company		12/10/2024	Regular	0.00	2,659.55	131130
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
11.2.2024	Invoice	12/05/2024	EMPLOYERS PORTION FOR NOV		0.00	139.70	
	401-000-9001	Payroll Liabilities		EMPLOYERS PORTION FOR NOV		139.70	
INV0004330	Invoice	12/05/2024	MET LIFE LTD		0.00	783.28	
	401-000-9001	Payroll Liabilities		METLIFE DISABILITY		783.28	
INV0004331	Invoice	12/05/2024	Metlife employer		0.00	586.96	
	401-000-9001	Payroll Liabilities		Metlife employer life and accide		586.96	
INV0004332	Invoice	12/05/2024	Metropolitan Supplemental Life		0.00	6.36	
	401-000-9001	Payroll Liabilities		Metropolitan Supplemental Pos		6.36	
INV0004368	Invoice	12/05/2024	MET LIFE LTD		0.00	4.86	
	401-000-9001	Payroll Liabilities		METLIFE DISABILITY		4.86	
INV0004369	Invoice	12/05/2024	Metlife employer		0.00	6.53	
	401-000-9001	Payroll Liabilities		Metlife employer life and accide		6.53	
MET 12/24	Invoice	12/10/2024	INSURANCE DEC 2024		0.00	1,131.86	
	401-000-9001	Payroll Liabilities		INSURANCE DEC 2024		1,131.86	
394	NM EMS BUREAU		12/10/2024	Regular	0.00	25.00	131131
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
E Quintana11262	Invoice	11/26/2024	29 EMD Initial Licenses		0.00	25.00	
	911-085-2266	EMPLOYEE TRAINING		EMD Initial License		25.00	
VEN01396	PATCHPANEL		12/10/2024	Regular	0.00	857.50	131132
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number	Account Name		Item Description	Distribution Amount		
192043	Invoice	11/27/2024	Custom Embroidered Patch		0.00	857.50	
	401-050-2236	SUPPLIES - UNIFORMS		Graphic Design		150.00	
	401-050-2236	SUPPLIES - UNIFORMS		Shipping		5.00	
	401-050-2236	SUPPLIES - UNIFORMS		Custom Embroidered Patch		702.50	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3859	PRUDENTIAL OVERALL SUPPLY	12/10/2024	Regular	0.00	285.26	131133

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
450742984	Invoice	12/04/2024	Uniforms for Road Crew	0.00	285.26
	402-060-2236	SUPPLIES - UNIFORMS	Uniforms Dec-2	285.26	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3462	SAMBA HOLDINGS, INC.	12/10/2024	Regular	0.00	273.57	131134

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV01691457	Invoice	12/04/2024	Samba Safety Open PO	0.00	273.57
	413-091-2271	CONTRACT - OTHER SERV	Samba Safety Open PO Nov 202	273.57	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5279	SANTA FE COUNTY	12/10/2024	Regular	0.00	873.00	131135

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
TOR 10-2024	Invoice	11/20/2024	Santa Fe County Housing of Inmates	0.00	873.00
	420-070-2172	CARE OF INMATES	Santa Fe County Housing of Inm	873.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5323	SOUTHWEST COPY SYSTEMS	12/10/2024	Regular	0.00	55.33	131136

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
556544	Invoice	12/04/2024	TREASURER COPIER OVERAGES FY2025	0.00	55.33
	401-030-2221	PRINTING/PUBLISHING/A	November Copy/Printer charges	55.33	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3331	SOUTHWEST PROPANE LLC	12/10/2024	Regular	0.00	394.88	131137

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
G53526003718	Invoice	12/03/2024	Southwest Propane Utility for District 2 O	0.00	394.88
	406-091-2209	UTILITIES - NATURAL GAS	Southwest Propane Utility for Di	394.88	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3915	STERICYCLE, INC.	12/10/2024	Regular	0.00	48.21	131138

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
8009122243	Invoice	12/04/2024	Monthly Service Stericycle Open PO	0.00	48.21
	416-083-2230	SUPPLIES - MEDICAL	Monthly Service Stericycle Open	48.21	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5296	THE MASTER'S TOUCH, LLC.	12/10/2024	Regular	0.00	10,809.05	131139

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
P92805	Invoice	12/03/2024	2024 Tax Bills	0.00	10,809.05
	401-030-2271	CONTRACT - OTHER SERV	2024 Tax Bills	255.58	
	401-030-2271	CONTRACT - OTHER SERV	2024 Tax Bills	10,553.47	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
28	TILLERY CHEVROLET GMC INC	12/10/2024	Regular	0.00	54,987.00	131140

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV6119	Invoice	12/03/2024	2024 Chevrolet Silverado 2500	0.00	54,987.00
	803-059-2708	ID075 ROAD EQUIPMENT	2024 Chevy Silverado and Acces	14,987.00	
	803-059-2723	24-I3185 ROAD DEPARTM	2024 Chevrolet Silverado 2500 (	40,000.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1	WAGNER EQUIPMENT CO.	12/10/2024	Regular	0.00	5,228.85	131141

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
S10W0926396	Invoice	12/04/2024	Service Contract for Cat Equipment	0.00	2,081.06
	402-060-2244	MAINTENANCE & REPAIR	Service Contract for Cat Equipm	2,081.06	
S10W0926434	Invoice	12/04/2024	Maintenance and parts not on contract	0.00	3,147.79
	402-060-2244	MAINTENANCE & REPAIR	Maintenance and parts not on c	3,147.79	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
810	WILLARD, VILLAGE OF	12/10/2024	Regular	0.00	111.44	131142

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
10.2024	Invoice	12/04/2024	Monthly water		0.00	111.44	
	418-091-2210		UTILITIES - WATER	October	111.44		
329	WS DARLEY & CO		12/10/2024	Regular	0.00	220.65	131143
17544236	Invoice	12/03/2024	Hook Poles District 2		0.00	220.65	
	406-091-2248		SUPPLIES - SAFETY	American Hook Pike Pole 6' Hi V	220.65		
329	WS DARLEY & CO		12/10/2024	Regular	0.00	263.09	131144
17543710	Invoice	12/03/2024	Hook Poles District 2		0.00	263.09	
	406-091-2248		SUPPLIES - SAFETY	Lite Rubbish Hook Pike Pole 6' H	263.09		
VEN01347	ABOVE AND BEYOND CARPET CARE		12/12/2024	Regular	0.00	4,987.81	131145
202408230920	Invoice	10/15/2024	Ductwork Cleaning Dispatch		0.00	4,987.81	
	911-080-2215		MAINTENANCE & REPAIR	R&R Clean Ductwork - hot or col	1,960.00		
	911-080-2215		MAINTENANCE & REPAIR	R&R Cold Air Return Cover	551.00		
	911-080-2215		MAINTENANCE & REPAIR	Clean Cold Air Return Cover	2,326.81		
	911-080-2215		MAINTENANCE & REPAIR	Service Call During Business Ho	150.00		
3207	AIRGAS USA LLC		12/12/2024	Regular	0.00	1,268.64	131146
5512755882	Invoice	12/10/2024	Fire Dept Airgas Rental Open PO District 3		0.00	1,268.64	
	408-091-2230		SUPPLIES - MEDICAL	Fire Dept Airgas Rental Open PO	1,268.64		
3207	AIRGAS USA LLC		12/12/2024	Regular	0.00	1,912.65	131147
5512196474	Invoice	12/10/2024	Airgas Cylinder Lease Renewal		0.00	1,912.65	
	408-091-2230		SUPPLIES - MEDICAL	Airgas Cylinder Lease Renewal 8	1,266.49		
	408-091-2230		SUPPLIES - MEDICAL	Airgas Cylinder Lease Renewal 3	431.16		
	408-091-2230		SUPPLIES - MEDICAL	Hazmat	215.00		
3207	AIRGAS USA LLC		12/12/2024	Regular	0.00	266.14	131148
5512684132	Invoice	12/10/2024	Fire Dept Airgas Rental Open PO District 5		0.00	266.14	
	405-091-2230		SUPPLIES - MEDICAL	Fire Dept Airgas Rental Open PO	266.14		
VEN01336	AKC PLUMBING, LLC		12/12/2024	Regular	0.00	3,219.06	131149
000565	Invoice	12/11/2024	Emergency Well Plumbing Repair		0.00	2,575.20	
	402-060-2215		MAINTENANCE & REPAIR	Emergency Well Plumbing Repai	2,575.20		
Invoice # 000557	Invoice	12/10/2024	Calibrate heater Boiler at Admin Building		0.00	643.86	
	401-015-2215		MAINTENANCE & REPAIR	Calibrate heater Boiler at Admin	643.86		
VEN01336	AKC PLUMBING, LLC		12/12/2024	Regular	0.00	4,966.69	131150

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV#561	Invoice	12/10/2024	Water Heater Replacement District 5		0.00	4,966.69	
	405-091-2215		MAINTENANCE & REPAIR	Parts		2,764.76	
	405-091-2215		MAINTENANCE & REPAIR	Labor		2,201.93	
66	ALBUQUERQUE PUBLISHING CO.		12/12/2024	Regular	0.00	171.21	131151
119340	Invoice	12/05/2024	LEGAL ADVERTISEMENT: RFP #TC FY24-25		0.00	84.04	
	401-055-2221		PRINTING/PUBLISHING/A	LEGAL ADVERTISEMENT: RFP #T		84.04	
135630	Invoice	12/04/2024	LEGAL ADVERTISEMENT: RFP #TC FY24-25		0.00	87.17	
	401-055-2221		PRINTING/PUBLISHING/A	LEGAL ADVERTISEMENT: RFP #T		87.17	
5450	AMAZON BUSINESS		12/12/2024	Regular	0.00	573.40	131152
1CVL-QT3MP4PR	Invoice	12/10/2024	Field Supplies for Deputies		0.00	573.40	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	USB C Sync Cable 10Gbps Data T		54.54	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Molle Clips		19.96	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	SHIPPING		14.24	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	GPS Navigation		239.96	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Crossfire Pepper Spray		106.70	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Single Bay Rapid Desk Charger f		138.00	
5450	AMAZON BUSINESS		12/12/2024	Regular	0.00	288.86	131153
1NKD-1JHR-C4JK	Invoice	12/10/2024	Monitor and New Hire Field Equipment		0.00	288.86	
	401-008-2218		FURN/FIX/EQUIP PURCHA	24inch Monitor		93.49	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Rebar Tie Wire		47.85	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Binoculars		28.68	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Heavy Duty Staple Gun		38.88	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Measure Wheel		55.88	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Duct Tape (Pack of Three)		15.17	
	401-008-2222		SUPPLIES - FIELD SUPPLIE	Heavy Duty Staple Pack		8.91	
5450	AMAZON BUSINESS		12/12/2024	Regular	0.00	248.23	131154
1CRL-JTLH-3XM9	Invoice	12/12/2024	FINANCE SUPPLIES		0.00	248.23	
	401-055-2219		SUPPLIES - GENERAL OFFI	27 inch Computer privacy scree		182.97	
	401-055-2219		SUPPLIES - GENERAL OFFI	Wireless keyboard and mouse c		44.59	
	401-055-2219		SUPPLIES - GENERAL OFFI	Avery Hole Reinforcement Stick		2.69	
	401-055-2219		SUPPLIES - GENERAL OFFI	Simple Daily planner		17.98	
5450	AMAZON BUSINESS		12/12/2024	Regular	0.00	179.85	131155
1MLQ-P6VH-4TG	Invoice	12/04/2024	ELECTION SUPPLIES		0.00	179.85	
	401-021-2219		SUPPLIES - GENERAL OFFI	RUEDMANN 1" RAMP		49.44	
	401-021-2219		SUPPLIES - GENERAL OFFI	PRICE INCREASE BUFFER		8.73	
	401-021-2219		SUPPLIES - GENERAL OFFI	UGLU DASH ROLL		30.87	
	401-021-2219		SUPPLIES - GENERAL OFFI	4X6 STICKY NOTE PADS		20.97	
	401-021-2219		SUPPLIES - GENERAL OFFI	COMPATIBLE DYMO D1 LABEL T		23.89	
	401-021-2219		SUPPLIES - GENERAL OFFI	PANDRI LAMINATING SHEETS		45.95	
5450	AMAZON BUSINESS		12/12/2024	Regular	0.00	840.98	131156

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Distribution Amount	Number
1J96-DY3N-1LK7	Invoice	12/09/2024	Winter Supplies for Sheriff Deputy Units		0.00	840.98	
	401-050-2222			SUPPLIES - FIELD SUPPLIE	SHIPPING	6.99	
	401-050-2222			SUPPLIES - FIELD SUPPLIE	Hand Warmers - 1 Case of 100 P	59.99	
	401-050-2222			SUPPLIES - FIELD SUPPLIE	Extremus Folding Shovels	294.20	
	401-050-2222			SUPPLIES - FIELD SUPPLIE	JMR Wool Camping Blanket	479.80	
4818	AMBITIONS TECHNOLOGY GROUP LLC		12/12/2024	Regular	0.00	6,212.65	131157
13138	Invoice	12/09/2024	RECURRING NETWORK SERVICE		0.00	6,212.65	
	401-096-2213			CONTRACT - IT SERVICES	DEC 2024 TCM - NETWORK SER	6,212.65	
5538	BOHANNAN HUSTON, INC.		12/12/2024	Regular	0.00	8,371.82	131158
000131948	Invoice	12/09/2024	Water rights evaluation		0.00	8,371.82	
	836-045-2272			CONTRACT - PROFESSION	Water rights evaluation	8,371.82	
4979	BRANDON BOE DAVIS		12/12/2024	Regular	0.00	650.00	131159
TCSO 25-01140	Invoice	12/09/2024	Rear Wheel Hub Bearing		0.00	650.00	
	401-050-2201			MAINTENANCE & REPAIR	Rear Wheel Hub Bearing	375.00	
	401-050-2201			MAINTENANCE & REPAIR	Labor	275.00	
4979	BRANDON BOE DAVIS		12/12/2024	Regular	0.00	450.00	131160
TCSO 25-01144	Invoice	12/09/2024	Vehicle Maintenance		0.00	450.00	
	401-050-2201			MAINTENANCE & REPAIR	Fix and Support Front Bumper L	250.00	
	401-050-2201			MAINTENANCE & REPAIR	Inner Tierod End	200.00	
5474	CHAVEZ, LEXI		12/12/2024	Regular	0.00	1,212.50	131161
TC FAIR 2024 LC	Invoice	12/11/2024	TC FAIR SALE PD IN FULL #18		0.00	1,212.50	
	412-053-2249			ANIMAL SALES AT COUNT	TC FAIR SALE PD IN FULL #18	1,250.00	
	412-053-2249			ANIMAL SALES AT COUNT	COMMISSION	-37.50	
3391	CINTAS CORPORATION NO. 2		12/12/2024	Regular	0.00	2,871.00	131162
9282059770	Invoice	12/04/2024	July- AED Devices		0.00	1,435.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Animal Services	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Moriarty	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Mountainair	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Road dept	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Fair Grounds	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- CID/EM	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Dispatch	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Estancia	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Admin	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- McIntosh	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Judicial	130.50	
9294484377	Invoice	12/04/2024	October- AED Devices		0.00	1,435.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Estancia	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Moriarty	130.50	
	600-006-2271			CONTRACT - OTHER SERV	AED Devices- Admin	130.50	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Fair Grounds		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Animal Services		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Judicial		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- McIntosh		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Mountainair		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Dispatch		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- CID/EM		130.50	
	600-006-2271	CONTRACT - OTHER SERV	AED Devices- Road dept		130.50	
	Void	12/12/2024	Regular	0.00	0.00	131163
5363	CONNELL, GAVIN	12/12/2024	Regular	0.00	1,940.00	131164

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
TC FAIR 2024 SAL	Invoice	12/12/2024	TC FAIR PARTIAL SALE #20	0.00	1,940.00
	412-053-2249	ANIMAL SALES AT COUNT	TC FAIR PARTIAL SALE #20	2,000.00	
	412-053-2249	ANIMAL SALES AT COUNT	COMMISSION	-60.00	

5416	CRYSTAL SPRINGS	12/12/2024	Regular	0.00	27.50	131165

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
9305525	Invoice	12/09/2024	Crystal Springs	0.00	27.50
	911-080-2219	SUPPLIES - GENERAL OFFI	Partial Sept Crystal Springs Ope	27.50	

5416	CRYSTAL SPRINGS	12/12/2024	Regular	0.00	22.00	131166

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
9314231	Invoice	12/11/2024	Drinking Water - Finance	0.00	22.00
	401-055-2219	SUPPLIES - GENERAL OFFI	November Drinking Water Deliv	22.00	

5416	CRYSTAL SPRINGS	12/12/2024	Regular	0.00	27.50	131167

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
9316351	Invoice	12/09/2024	Crystal Springs	0.00	27.50
	911-080-2219	SUPPLIES - GENERAL OFFI	2 November Crystal Springs Op	27.50	

5416	CRYSTAL SPRINGS	12/12/2024	Regular	0.00	22.00	131168

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
9314227	Invoice	12/09/2024	Crystal Springs	0.00	22.00
	911-080-2219	SUPPLIES - GENERAL OFFI	1 November Crystal Springs Ope	22.00	

5416	CRYSTAL SPRINGS	12/12/2024	Regular	0.00	31.50	131169

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
9314232	Invoice	12/09/2024	Monthly Water Delivery	0.00	31.50
	401-020-2219	SUPPLIES - GENERAL OFFI	Monthly Water Delivery	31.50	

5561	CULLIGAN ABQ LLC	12/12/2024	Regular	0.00	55.50	131170

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
302024	Invoice	12/09/2024	CULLIGAN WATER	0.00	55.50
	401-040-2271	CONTRACT - OTHER SERV	CULLIGAN WATER-OCTOBER	55.50	

4383	DE LAGE LANDEN FINANCIAL SERVICE	12/12/2024	Regular	0.00	1,887.19	131171

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Discount Amount / Distribution Amount	Discount Amount / Payable Amount	Payment Amount	Number
588911949	Invoice	12/10/2024	Copy Machine Lease - December	0.00	1,887.19		
	401-008-2284	LEASE EQUIPMENT	December Copy Machine Lease-	264.30			
	401-010-2284	EQUIPMENT LEASES	December Copy Machine Lease-	311.50			
	401-050-2284	EQUIPMENT LEASES	December Copy Machine Lease-	264.30			
	401-055-2284	EQUIPMENT LEASES	December Copy Machine Lease-	311.50			
	401-055-2284	EQUIPMENT LEASES	December Copy Machine Lease-	88.10			
	401-073-2271	CONTRACT - OTHER SERV	December Copy Machine Lease-	88.10			
	401-073-2271	CONTRACT - OTHER SERV	December Copy Machine Lease-	88.10			
	402-060-2284	LEASE EQUIPMENT	December Copy Machine Lease-	206.99			
	612-020-2284	CONTRACT - EQUIPMENT	December Copy Machine Lease-	264.30			
4383	DE LAGE LANDEN FINANCIAL SERVICE	12/12/2024	Regular	0.00		308.38	131172
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount		
588864687	Invoice	12/10/2024	Printer/Copier Monthly Lease Contract	0.00	308.38		
	401-030-2284	EQUIPMENT LEASES	DECEMBER Printer/Copier Mont	308.38			
4383	DE LAGE LANDEN FINANCIAL SERVICE	12/12/2024	Regular	0.00		332.84	131173
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount		
588582475	Invoice	12/10/2024	EQUIPMENT LEASE AGREEMENT	0.00	332.84		
	401-040-2284	EQUIPMENT LEASES	EQUIPMENT LEASE AGREEMENT	316.20			
	401-040-2284	EQUIPMENT LEASES	LATE FEES	16.64			
5308	DIRECTV, LLC.	12/12/2024	Regular	0.00		119.39	131174
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount		
069212456X2411	Invoice	12/10/2024	Direct TV for Fire dept	0.00	119.39		
	416-083-2271	CONTRACT - OTHER SERV	November	119.39			
VEN01351	DIVERSE OFFICE SUPPLY	12/12/2024	Regular	0.00		228.83	131175
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount		
103613-00	Invoice	12/10/2024	Finance office supplies	0.00	228.83		
	401-055-2219	SUPPLIES - GENERAL OFFI	Paper clips	8.24			
	401-055-2219	SUPPLIES - GENERAL OFFI	Sign here post-its	16.37			
	401-055-2219	SUPPLIES - GENERAL OFFI	2-Hole puncher	19.75			
	401-055-2219	SUPPLIES - GENERAL OFFI	Kleenex	48.91			
	401-055-2219	SUPPLIES - GENERAL OFFI	Small binder clips	1.68			
	401-055-2219	SUPPLIES - GENERAL OFFI	Medium binder clips	3.74			
	401-055-2219	SUPPLIES - GENERAL OFFI	Black over clear label tape	45.34			
	401-055-2219	SUPPLIES - GENERAL OFFI	Black over white label tape	48.90			
	401-055-2219	SUPPLIES - GENERAL OFFI	Received stamp	28.00			
	401-055-2219	SUPPLIES - GENERAL OFFI	Lg binder clips	10.56			
	401-055-2219	SUPPLIES - GENERAL OFFI	Picture frame	5.11			
	401-055-2219	SUPPLIES - GENERAL OFFI	Can air	38.94			
	401-055-2219	SUPPLIES - GENERAL OFFI	Mini binder clips	2.20			
	401-055-2219	SUPPLIES - GENERAL OFFI	CREDIT - KLEENEX	-48.91			
4705	DOUBLE H AUTO	12/12/2024	Regular	0.00		2,347.64	131176
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount		
602696	Invoice	12/11/2024	Repair and supplies for Issued Pickup truc	0.00	2,347.64		
	402-060-2201	MAINTENANCE & REPAIR	Repair and supplies for Issued Pi	2,347.64			
50	EMW GAS ASSOCIATION	12/12/2024	Regular	0.00		2,900.29	131177

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
11.2024 0450	Invoice	12/10/2024	Road- Monthly Gas- Utility		0.00	482.92	
	402-060-2209		UTILITIES - NATURAL GAS	November		482.92	
11.2024 0580	Invoice	12/10/2024	Monthly gas bill- Animal Services		0.00	354.96	
	401-082-2209		UTILITIES - NATURAL GAS	November		354.96	
11.2024 1850	Invoice	12/10/2024	Monthly gas bill- Admin		0.00	1,082.60	
	401-015-2209		UTILITIES - NATURAL GAS	November		1,082.60	
11.2024 3680	Invoice	12/10/2024	Monthly gas bill- District 2		0.00	304.45	
	406-091-2209		UTILITIES - NATURAL GAS	November		304.45	
12.24.1860	Invoice	12/12/2024	Monthly gas bill- Maintenace		0.00	451.42	
	401-015-2209		UTILITIES - NATURAL GAS	December- 5690		451.42	
12.24.9250	Invoice	12/12/2024	Monthly gas bill- District 3		0.00	223.94	
	408-091-2209		UTILITIES - NATURAL GAS	December- 5390		223.94	
5352	ENCINIAS, ELIA NEA		12/12/2024	Regular	0.00	970.00	131178
TC FAIR 2024 EE	Invoice	12/11/2024	TC FAIR PARTIAL SALE #21 PD IN FULL		0.00	970.00	
	412-053-2249		ANIMAL SALES AT COUNT	TC FAIR PARTIAL SALE #21 PD IN		1,000.00	
	412-053-2249		ANIMAL SALES AT COUNT	COMMISSION 3%		-30.00	
51	ESTANCIA, TOWN OF		12/12/2024	Regular	0.00	1,618.11	131179
11.2024 249	Invoice	12/09/2024	Monthly water bill- Admin		0.00	453.72	
	401-015-2210		UTILITIES - WATER	November		453.72	
11.2024 263	Invoice	12/09/2024	Monthly water bill- Maintenance		0.00	209.56	
	401-015-2210		UTILITIES - WATER	November		209.56	
11.2024 279	Invoice	12/09/2024	Monthly water bill- Health dept bldg		0.00	114.71	
	401-024-2210		UTILITIES - WATER	November		114.71	
11.2024 284	Invoice	12/09/2024	Monthly water bill- Senior Center		0.00	134.28	
	401-036-2210		UTILITIES - WATER	November		134.28	
11.2024 600	Invoice	12/10/2024	Monthly Water Bill- Fair Grounds		0.00	103.72	
	401-053-2210		UTILITIES - WATER	600.01- November		103.72	
11.2024 654	Invoice	12/09/2024	Monthly Water bill- Judicial		0.00	280.79	
	401-016-2210		UTILITIES - WATER	November		280.79	
11.2024 655	Invoice	12/09/2024	Monthly water bill-Sheriff office		0.00	131.76	
	401-050-2210		UTILITIES - WATER	November		131.76	
11.2024 727	Invoice	12/10/2024	Monthly Water Bill- Fair Grounds		0.00	189.57	
	401-053-2210		UTILITIES - WATER	727.01- November		189.57	
5548	ESTRADA, CHRISTINA		12/12/2024	Regular	0.00	95.00	131180
INV0004375	Invoice	12/05/2024	PZ meeting vouchers		0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO	2024 December PZ meeting		95.00	
2555	EVSWA		12/12/2024	Regular	0.00	10,627.26	131181
4902	Invoice	12/09/2024	TIPPING FEES		0.00	10,627.26	
	419-005-2292		EVSWA TIPPING FEES	DEC 2024 TIPPING FEES		10,627.26	
VEN01403	EZEKIEL BARELA		12/12/2024	Regular	0.00	1,940.00	131182

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
TC FAIR SALE 202	Invoice	12/12/2024	TC FAIR SALE #29 PD IN FULL			0.00	1,940.00	
	412-053-2249			ANIMAL SALES AT COUNT	TC FAIR SALE #29 PD IN FULL		2,000.00	
	412-053-2249			ANIMAL SALES AT COUNT	COMMISSION 3%		-60.00	
1862	GALLS LLC		12/12/2024	Regular		0.00	140.49	131183
029771335	Invoice	12/10/2024	Uniform Pants for Undersheriff			0.00	140.49	
	401-050-2236			SUPPLIES - UNIFORMS	Uniform Pants for Undersheriff		127.50	
	401-050-2236			SUPPLIES - UNIFORMS	Shipping		12.99	
VEN01250	Gilbert RW Sanchez		12/12/2024	Regular		0.00	95.00	131184
INV0004377	Invoice	12/05/2024	PZ meeting vouchers			0.00	95.00	
	401-008-2300			TRAVEL - APPOINTED BO	2024 December meeting		95.00	
36	GUSTIN HARDWARE, INC.		12/12/2024	Regular		0.00	17.99	131185
388955	Invoice	12/05/2024	Slime Tire Sealant for DWI Golf Cart			0.00	17.99	
	605-013-2201			MAINTENANCE & REPAIR	Slime Tire Sealant for DWI Golf		17.99	
36	GUSTIN HARDWARE, INC.		12/12/2024	Regular		0.00	231.83	131186
388131	Invoice	12/11/2024	Hardware Supplies			0.00	104.09	
	402-060-2250			SUPPLIES - SHOP	Gustin's Hardware		104.09	
388722	Invoice	12/12/2024	Ice Melt Salt			0.00	127.74	
	401-027-2215			MAINTENANCE & REPAIR	Ice Melt Salt		127.74	
5469	HARRAL, CHLOEJEAN		12/12/2024	Regular		0.00	5,820.00	131187
TC FAIR 2024	Invoice	12/11/2024	TC FAIR SALE PD IN FULL SALE #3			0.00	5,820.00	
	412-053-2249			ANIMAL SALES AT COUNT	TC FAIR SALE PD IN FULL SALE #		6,000.00	
	412-053-2249			ANIMAL SALES AT COUNT	COMMISSION 3%		-180.00	
3587	HOMESTEAD WATER CO.		12/12/2024	Regular		0.00	158.71	131188
10.2024	Invoice	12/10/2024	Monthly water bill district 5			0.00	158.71	
	405-091-2210			UTILITIES - WATER	October		158.71	
5249	INT'L ASSOC. OF FIRE CHIEFS		12/12/2024	Regular		0.00	183.75	131189
000285800	Invoice	12/10/2024	IAFC Membership Renewal H Sanchez			0.00	183.75	
	413-091-2269			SUBSCRIPTIONS & DUES	Division Dues		37.50	
	413-091-2269			SUBSCRIPTIONS & DUES	Full Membership		146.25	
990	IRON MOUNTAIN RECORDS MANAGEMENT		12/12/2024	Regular		0.00	636.47	131190
202939057	Invoice	12/10/2024	Off site storage			0.00	636.47	
	612-020-2203			MAINTENANCE & REPAIR	Off site storage		463.00	
	612-020-2203			MAINTENANCE & REPAIR	Off site storage		173.47	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3712	JOHNSTON, DANIELLE	12/12/2024	Regular	0.00	95.00	131191

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004376	Invoice	12/05/2024	PZ meeting vouchers	0.00	95.00
	401-008-2300	TRAVEL - APPOINTED BO	2024 December PZ meeting	95.00	

5179	LEAF CAPITAL FUNDING LLC	12/12/2024	Regular	0.00	572.53	131192

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
17546493	Invoice	12/10/2024	Plotter Printer HP Designjet T2600ps Leas	0.00	572.53
	401-008-2284	LEASE EQUIPMENT	2024 November Insurance	20.31	
	401-008-2284	LEASE EQUIPMENT	2024 November Lease	552.22	

2291	LOBO INTERNET SERVICES LTD	12/12/2024	Regular	0.00	462.50	131193

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
B15014-11	Invoice	12/11/2024	Internet Services.	0.00	125.00
	402-060-2207	TELECOMMUNICATIONS/I	January Internet Services.	125.00	
N10715-68	Invoice	12/11/2024	INTERNET & WEB HOSTING	0.00	155.00
	401-096-2207	TELECOMMUNICATIONS	JAN 2024 INTERNET & WEB HOS	155.00	
N10958-62	Invoice	12/11/2024	Lobo Internet	0.00	137.50
	911-080-2207	TELECOMMUNICATIONS	January Service Cost	137.50	
N12084-60	Invoice	12/11/2024	Monthly internet service	0.00	45.00
	401-096-2207	TELECOMMUNICATIONS	Monthly internet service Januar	45.00	

3729	MARLIN BUSINESS BANK	12/12/2024	Regular	0.00	315.77	131194

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
21547203	Invoice	12/10/2024	Marlin business bank	0.00	315.77
	911-080-2284	LEASE EQUIPMENT	November copier lease	241.70	
	911-080-2284	LEASE EQUIPMENT	LATE FEES	52.50	
	911-080-2284	LEASE EQUIPMENT	November insurance fee	21.57	

4771	MENDEZ, DEVON	12/12/2024	Regular	0.00	1,455.00	131195

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
TC FAIR SALE 202	Invoice	12/12/2024	TC FAIR SALE PD IN FULL #22	0.00	1,455.00
	412-053-2249	ANIMAL SALES AT COUNT	TC FAIR SALE PD IN FULL #22	1,500.00	
	412-053-2249	ANIMAL SALES AT COUNT	COMMISSION 3%	-45.00	

129	MORIARTY, CITY OF	12/12/2024	Regular	0.00	217.32	131196

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
Exhibit I 10/31/2	Invoice	12/05/2024	MOU with City of Moriarty PD for DWI en	0.00	217.32
	605-022-2271	CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	217.32	

129	MORIARTY, CITY OF	12/12/2024	Regular	0.00	2,456.64	131197

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
Sept 24-TC	Invoice	12/11/2024	Moriarty pd MOU	0.00	2,456.64
	911-080-2271	CONTRACTS OTHER SERVI	Moriarty pd MOU September	2,456.64	

4464	NM APPARATUS LLC	12/12/2024	Regular	0.00	1,561.45	131198

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
2061	Invoice	12/10/2024	PM Service and Repair R14	0.00	1,561.45
	416-083-2201	MAINTENANCE & REPAIR	Parts	495.12	
	416-083-2201	MAINTENANCE & REPAIR	Labor Troubleshoot and repair I	1,002.80	
	416-083-2201	MAINTENANCE & REPAIR	Shop supplies 7% OF LABOR	63.53	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4637	ONE CIRCLE FOUNDATION	12/12/2024	Regular	0.00	898.00	131199

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
8191	Invoice	12/05/2024	One Circle Foundation Training	0.00	898.00

Account Number	Account Name	Item Description	Distribution Amount
635-076-2314	PROGRAM SUPPORT	Boys Council Training	449.00
635-076-2314	PROGRAM SUPPORT	Girls CircleTraining	449.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01419	ONSITE VISION PLANS, INC.	12/12/2024	Regular	0.00	40.50	131200

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
11996	Invoice	12/04/2024	HIC Form Miguel A. Oceguera	0.00	40.50

Account Number	Account Name	Item Description	Distribution Amount
420-070-2173	INMATE MEDICAL	SHIPPING	1.50
420-070-2173	INMATE MEDICAL	Plastic Single Vision Lenses in Pl	17.50
420-070-2173	INMATE MEDICAL	Eyeglass Case	1.50
420-070-2173	INMATE MEDICAL	Polycarb Single Vision Upgrade	20.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2194	ORKIN, LLC	12/12/2024	Regular	0.00	1,417.44	131201

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
2025	Invoice	12/04/2024	Annual Standard Pest Control	0.00	1,417.44

Account Number	Account Name	Item Description	Distribution Amount
401-015-2271	CONTRACT - OTHER SERV	Annual Standard Pest Control	1,417.44

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2015	PLATEAU WIRELESS	12/12/2024	Regular	0.00	10,433.02	131202

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
11.2024 1365	Invoice	12/10/2024	Internet & wireless services	0.00	127.46
11.2024 1934	Invoice	12/10/2024	Internet & wireless & phone services	0.00	5,386.40
12.2024 1934	Invoice	12/10/2024	Internet & wireless & phone services	0.00	4,919.16

Account Number	Account Name	Item Description	Distribution Amount
407-091-2207	TELECOMMUNICATIONS	November- Internet & wireless s	127.46
401-096-2207	TELECOMMUNICATIONS	November	5,386.40
401-096-2207	TELECOMMUNICATIONS	December	4,919.16

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5100	PRESBYTERIAN MEDICAL SERVICES	12/12/2024	Regular	0.00	833.33	131203

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
2-Dec-24	Invoice	12/10/2024	Senior Center cleaning services	0.00	833.33

Account Number	Account Name	Item Description	Distribution Amount
631-057-2271	CONTRACT - OTHER SERV	December Cleaning Services	833.33

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3859	PRUDENTIAL OVERALL SUPPLY	12/12/2024	Regular	0.00	271.49	131204

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
450743704	Invoice	12/11/2024	Uniforms for Road Crew	0.00	271.49

Account Number	Account Name	Item Description	Distribution Amount
402-060-2236	SUPPLIES - UNIFORMS	Uniforms Dec-3	271.49

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3859	PRUDENTIAL OVERALL SUPPLY	12/12/2024	Regular	0.00	104.88	131205

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Payment Date / Payment Type / Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payment Amount / Number / Discount Amount / Payable Amount / Distribution Amount
Invoice# 4507378	Invoice	12/11/2024 Uniform Rental for Maintenance Dept	0.00 104.88
	401-065-2236	SUPPLIES - UNIFORMS Men's Grey Mimix Work Shirt	3.24
	401-065-2236	SUPPLIES - UNIFORMS Pant 65-35 Twill, Tan Cargo PCK	1.02
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirts 100% Polytri LT Blue	2.70
	401-065-2236	SUPPLIES - UNIFORMS Western Pant 100% Cotton Deni	3.05
	401-065-2236	SUPPLIES - UNIFORMS Men's Classic Denim Work Jean	4.87
	401-065-2236	SUPPLIES - UNIFORMS Pant 65-35 Twill, Tan Cargo PCK	0.51
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirt 100% Polytri LT Blue	2.70
	401-065-2236	SUPPLIES - UNIFORMS Budget Protection Program	28.67
	401-065-2236	SUPPLIES - UNIFORMS Pant Black Tech. Pant	6.24
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirt 100% Polytri LT Blue	2.70
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirts 100% Polytri Navy	2.25
	401-065-2236	SUPPLIES - UNIFORMS Men's Grey Mimix Work Shirt	2.70
	401-065-2236	SUPPLIES - UNIFORMS Pant Black Tech. Pant	6.24
	401-065-2236	SUPPLIES - UNIFORMS Pant Black Tech. Pant	6.24
	401-065-2236	SUPPLIES - UNIFORMS Delivery Charges	15.07
	401-065-2236	SUPPLIES - UNIFORMS PANT bLACK tECH. pANT	6.24
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirt 100% Polytri Navy	2.25
	401-065-2236	SUPPLIES - UNIFORMS Men's Grey Mimix Work Shirt	2.70
	401-065-2236	SUPPLIES - UNIFORMS Polo Shirt 100% Polytri Navy	2.25
	401-065-2236	SUPPLIES - UNIFORMS Men's Grey Mimix Work Shirt	3.24
	Void	12/12/2024 Regular	0.00 0.00 131206
		12/12/2024 Regular	0.00 5,722.24 131207
VEN01112	QUICK MED CLAIMS LLC		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
#INV39161	Invoice	12/05/2024 QMC Medical Billing Services Open PO FY	0.00 5,722.24
	416-083-2271	CONTRACT - OTHER SERV QMC Medical Billing Services O	5,722.24
		12/12/2024 Regular	0.00 47.50 131208
107	QWEST CORPORATION		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
11.2024 7944	Invoice	12/10/2024 Monthly phone charges- Sheriff	0.00 47.50
	401-096-2207	TELECOMMUNICATIONS November	47.50
		12/12/2024 Regular	0.00 152.80 131209
107	QWEST CORPORATION		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
11.2024 7094	Invoice	12/10/2024 Monthly phone charge- Manager	0.00 152.80
	401-096-2207	TELECOMMUNICATIONS November	152.80
		12/12/2024 Regular	0.00 142.96 131210
107	QWEST CORPORATION		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
11.2024 4021	Invoice	12/10/2024 Monthly phone charges- Sheriff	0.00 142.96
	401-096-2207	TELECOMMUNICATIONS November	142.96
		12/12/2024 Regular	0.00 193.80 131211
107	QWEST CORPORATION		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
11.2024 7571	Invoice	12/10/2024 Monthly charges Moriarty SC	0.00 193.80
	401-037-2207	TELECOMMUNICATIONS November	193.80
		12/12/2024 Regular	0.00 74.31 131212
107	QWEST CORPORATION		
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name / Item Description	Discount Amount / Payable Amount / Distribution Amount
11.2024 2736	Invoice	12/10/2024 Monthly phone charges-Treasurer	0.00 74.31
	401-096-2207	TELECOMMUNICATIONS November	74.31

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	74.31	131213

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 8623	Invoice	12/10/2024	Monthly phone charges- Assessor	0.00	74.31
	401-096-2207	TELECOMMUNICATIONS	November	74.31	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	74.31	131214

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
12.2024 2763	Invoice	12/11/2024	Monthly phone charges- Clerk	0.00	74.31
	401-096-2207	TELECOMMUNICATIONS	December	74.31	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	70.94	131215

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 0726	Invoice	12/10/2024	Monthly charges Mountainair SC	0.00	70.94
	401-027-2207	TELECOMMUNICATIONS	November	70.94	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	133.62	131216

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 4146	Invoice	12/10/2024	Monthly phone charges- Road	0.00	133.62
	401-096-2207	TELECOMMUNICATIONS	November	133.62	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	609.66	131217

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 0063	Invoice	12/10/2024	Monthly charges Dispatch	0.00	609.66
	911-080-2207	TELECOMMUNICATIONS	November	609.66	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	149.17	131218

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 2762	Invoice	12/10/2024	Monthly phone charges- Road	0.00	149.17
	401-096-2207	TELECOMMUNICATIONS	November	149.17	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	324.81	131219

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
12.2024 7435	Invoice	12/11/2024	Monthly Charges for Jail Fund	0.00	324.81
	401-096-2207	TELECOMMUNICATIONS	December	324.81	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
107	QWEST CORPORATION	12/12/2024	Regular	0.00	307.11	131220

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11.2024 8566	Invoice	12/10/2024	Monthly charges Estancia SC	0.00	307.11
	401-036-2207	TELECOMMUNICATIONS	November	307.11	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01150	Reynolds, Stephanie Y	12/12/2024	Regular	0.00	217.08	131221

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
INV0004351	Invoice	12/04/2024	Reimbursement for Deputy Hotel Stay	0.00	217.08
	401-050-2205	TRAVEL - EMPLOYEES	Reimbursement for Deputy Hot	217.08	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2262	SAFETY FLARE INC.	12/12/2024	Regular	0.00	981.75	131222

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount / Distribution Amount	Number
137574	Invoice	12/10/2024	Fire Extinguishers District 3		0.00	981.75	
	408-091-2248		SUPPLIES - SAFETY	OUTDOOR LABEL		6.75	
	408-091-2248		SUPPLIES - SAFETY	B417T 2 1/2 LB ABC FIRE EX		41.25	
	408-091-2248		SUPPLIES - SAFETY	A411 20 lb ABC Fire Extinguishe		450.00	
	408-091-2248		SUPPLIES - SAFETY	B456 10 LB ABC FIRE EXTINGUI		281.25	
	408-091-2248		SUPPLIES - SAFETY	240 2 1/2 GAL H2O FIRE EXT.		146.25	
	408-091-2248		SUPPLIES - SAFETY	B500 5LB ABC FIRE EXT.		56.25	
2262	SAFETY FLARE INC.		12/12/2024	Regular	0.00	2,478.96	131223
137573	Invoice	12/10/2024	Annual Fire Extinguisher Testing		0.00	2,478.96	
	405-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
	406-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
	407-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
	408-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
	409-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
	413-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.18	
	418-091-2248		SUPPLIES - SAFETY	Annual Fire Extinguisher Testing		354.13	
3462	SAMBA HOLDINGS, INC.		12/12/2024	Regular	0.00	280.22	131224
INV01694813	Invoice	12/09/2024	Samba Safety DL Check		0.00	280.22	
	401-014-2271		CONTRACT-OTHER SERVI	DEC 2024 Samba Safety DL Chec		280.22	
3933	SANTA FE NEW MEXICAN		12/12/2024	Regular	0.00	83.65	131225
93186	Invoice	12/04/2024	LEGAL ADVERTISEMENT: RFP #TC FY24-25		0.00	83.65	
	401-055-2221		PRINTING/PUBLISHING/A	LEGAL ADVERTISEMENT: RFP #T		83.65	
VEN01422	SANTA FE ORAL SURGEONS, LLC		12/12/2024	Regular	0.00	900.00	131226
INV0004353	Invoice	12/04/2024	HIC Form Travis Williams		0.00	900.00	
	420-070-2173		INMATE MEDICAL	HIC Form		900.00	
5580	SARNO, MADISON		12/12/2024	Regular	0.00	3,637.50	131227
TC FAIR SALE 202	Invoice	12/12/2024	TC FAIR SALE #32 PD IN FULL		0.00	3,637.50	
	412-053-2249		ANIMAL SALES AT COUNT	TC FAIR SALE #32 PD IN FULL		3,750.00	
	412-053-2249		ANIMAL SALES AT COUNT	COMMISSION 3%		-112.50	
3978	STAPLES BUSINESS ADVANTAGE		12/12/2024	Regular	0.00	239.41	131228

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
6018807343	Invoice	12/10/2024	Office Supplies		0.00	239.41	
	401-030-2219		SUPPLIES - GENERAL OFFI	Perk Paper Plates 125 pk	21.78		
	401-030-2219		SUPPLIES - GENERAL OFFI	Staples 3x3 PopUp Notes 12pk	3.53		
	401-030-2219		SUPPLIES - GENERAL OFFI	Staples Invisible Tape 12 pk	20.73		
	401-030-2219		SUPPLIES - GENERAL OFFI	Tru Red 5x8 Notepad 6pk	5.11		
	401-030-2219		SUPPLIES - GENERAL OFFI	Pentel Retractable Purple Gel Pe	5.78		
	401-030-2219		SUPPLIES - GENERAL OFFI	Dataproducts Calculator Ribbon	10.49		
	401-030-2219		SUPPLIES - GENERAL OFFI	Staples Catalog Envelopes	25.48		
	401-030-2219		SUPPLIES - GENERAL OFFI	Brother PTough Label Maker Ta	11.22		
	401-030-2219		SUPPLIES - GENERAL OFFI	Staples Jumbo Paper Clips 100p	3.45		
	401-030-2219		SUPPLIES - GENERAL OFFI	Ampad 3x5 Memo Pads 12pk	14.58		
	401-030-2219		SUPPLIES - GENERAL OFFI	Swingline Standard Staples 3pk	5.85		
	401-030-2219		SUPPLIES - GENERAL OFFI	Tru Red 8.5x11 Copy Paper 5000	79.34		
	401-030-2219		SUPPLIES - GENERAL OFFI	Acco #3 Economy Paper Clips 10	7.81		
	401-030-2219		SUPPLIES - GENERAL OFFI	Bic Black Retractable Ballpoint P	3.35		
	401-030-2219		SUPPLIES - GENERAL OFFI	Pentel Energel Retractable Purpl	3.78		
	401-030-2219		SUPPLIES - GENERAL OFFI	Perk Plastic Knives 100 pk	5.50		
	401-030-2219		SUPPLIES - GENERAL OFFI	Perk Paper Bowls 125 pk	11.63		
	Void		12/12/2024	Regular	0.00	0.00	131229
VEN01189	Teleflex LLC		12/12/2024	Regular	0.00	2,200.00	131230
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
9509263758	Invoice	12/09/2024	EMS Supplies		0.00	2,200.00	
	416-083-2230		SUPPLIES - MEDICAL	EZ-IO 25MM NEEDLE	1,100.00		
	416-083-2230		SUPPLIES - MEDICAL	EZ-IO 45MM NEEDLE	1,100.00		
3828	THE SIDWELL COMPANY		12/12/2024	Regular	0.00	5,573.96	131231
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
SIDMN0002751	Invoice	12/04/2024	Sidwell Portico Subscription 2025		0.00	5,573.96	
	401-008-2228		SOFTWARE	Sidwell Portico Subscription 202	5,573.96		
VEN01423	THOMAS MONTOYA		12/12/2024	Regular	0.00	3,880.00	131232
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
TC FAIR SALE 202	Invoice	12/12/2024	TC FAIR SALE #34 PD IN FULL		0.00	3,880.00	
	412-053-2249		ANIMAL SALES AT COUNT	TC FAIR SALE #34 PD IN FULL	4,000.00		
	412-053-2249		ANIMAL SALES AT COUNT	COMMISSION 3%	-120.00		
5519	TRUJILLO, CHANCE		12/12/2024	Regular	0.00	3,850.00	131233
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
TC FAIR 2024	Invoice	12/11/2024	TC FAIR PARTIAL SALE #13 PD IN FULL		0.00	3,850.00	
	412-053-2249		ANIMAL SALES AT COUNT	TC FAIR PARTIAL SALE #13 PD IN	4,000.00		
	412-053-2249		ANIMAL SALES AT COUNT	COMMISSION 3%	-150.00		
5193	UNIVERSAL BACKGROUND SCREENING		12/12/2024	Regular	0.00	401.13	131234
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
202410013415	Invoice	12/10/2024	Background & drug testing sceenings		0.00	401.13	
	401-014-2271		CONTRACT-OTHER SERVI	October- HR	296.29		
	406-091-2271		CONTRACT - OTHER SERV	October- Fire	104.84		
5339	US BANK CORPORATE PAYMENT SYSTEM		12/12/2024	Regular	0.00	20,020.94	131235

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
789111.15.24	Invoice	12/11/2024	TC FUEL CARDS 10.5.24-11.15.24		0.00	20,020.94	
	401-008-2202		SUPPLIES - VEHICLE FUEL	PZ		449.27	
	401-010-2202		SUPPLIES - VEHICLE FUEL	MANAGER		64.51	
	401-020-2202		SUPPLIES-VEHICLE FUEL	CLERK		285.34	
	401-030-2202		SUPPLIES - VEHICLE FUEL	TREASURER		140.51	
	401-040-2202		SUPPLIES - VEHICLE FUEL	ASSESSORS		42.18	
	401-050-2202		SUPPLIES - VEHICLE FUEL	SHERIFF		10,930.32	
	401-065-2202		SUPPLIES - VEHICLE FUEL	MAINTENANCE		349.09	
	401-082-2202		SUPPLIES - VEHICLE FUEL	ANIMAL SERVICES		755.21	
	405-091-2202		SUPPLIES - VEHICLE FUEL	DIST 5		871.71	
	406-091-2202		SUPPLIES - VEHICLE FUEL	DIST 2		492.23	
	408-091-2202		SUPPLIES - VEHICLE FUEL	DIST 3		536.72	
	413-091-2202		SUPPLIES - VEHICLE FUEL	FIRE ADMIN		989.08	
	416-083-2202		SUPPLIES - VEHICLE FUEL	EMT		3,685.08	
	418-091-2202		SUPPLIES - VEHICLE FUEL	DIST 6		91.18	
	604-083-2202		SUPPLIES - VEHICLE FUEL	EMERGENCY MANAGEMENT		163.89	
	605-013-2202		SUPPLIES - VEHICLE FUEL	DWI		120.00	
	911-080-2202		SUPPLIES - VEHICLE FUEL	DISPATCH		54.62	
	Void		12/12/2024	Regular	0.00	0.00	131236
5389	VIA HOMES & DEVELOPMENT LLC		12/12/2024	Regular	0.00	3,565.62	131237
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
59 1124	Invoice	12/05/2024	Juvenile Justice Continuum Coordinator		0.00	3,565.62	
	635-067-2272		CONTRACT - PROFESSION	Juvenile Justic Continuum Coord		3,348.00	
	635-076-2314		PROGRAM SUPPORT	NM GRT		217.62	
5591	WIDNER, LANDON		12/12/2024	Regular	0.00	2,425.00	131238
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
TC FAIR 2024 LW	Invoice	12/12/2024	TC FAIR SALE #17 PD IN FULL		0.00	2,425.00	
	412-053-2249		ANIMAL SALES AT COUNT	TC FAIR SALE #17 PD IN FULL		2,500.00	
	412-053-2249		ANIMAL SALES AT COUNT	COMMISSION 3%		-75.00	
810	WILLARD, VILLAGE OF		12/12/2024	Regular	0.00	234.24	131239
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
09.2024	Invoice	12/10/2024	Monthly water		0.00	111.44	
	418-091-2210		UTILITIES - WATER	September		111.44	
11.2024	Invoice	12/10/2024	Monthly water		0.00	122.80	
	418-091-2210		UTILITIES - WATER	November		122.80	
VEN01253	WILSON & COMPANY, INC		12/12/2024	Regular	0.00	59,276.78	131240
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
130846	Invoice	12/09/2024	Architectural & Engineering Design Serv-A		0.00	59,276.78	
	561-005-2611		CAPITAL OUTLAY - BUILDI	Architectura/Engineering - Basic		20,276.78	
	803-059-2703		F2919 TORRANCE CO AD	ARCHITECTUAL/ENGINEER		39,000.00	
VEN01395	WRAP IT UP ABQ, LLC		12/12/2024	Regular	0.00	4,950.75	131241
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
1762	Invoice	12/05/2024	Wrap Smart Choice Ride Van with 3m me		0.00	4,950.75	
	605-022-2221		PRINTING/PUBLISHING/A	Wrap Smart Choice Ride Van wit		4,950.75	
3359	YOUNG, ERWIN		12/12/2024	Regular	0.00	25.72	131242

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004352	Invoice	12/04/2024	Receipt for Erwin Young			0.00	25.72	
	401-050-2222			SUPPLIES - FIELD SUPPLIE	Receipt for Erwin Young	25.72		
VEN01226	YOUNG, JEREMIAH		12/12/2024	Regular		0.00	2,910.00	131243
TC FAIR 2024	Invoice	12/11/2024	TC FAIR SALE #4 PD IN FULL			0.00	2,910.00	
	412-053-2249			ANIMAL SALES AT COUNT	TC FAIR SALE #4 PD IN FULL	3,000.00		
	412-053-2249			ANIMAL SALES AT COUNT	COMMISSION 3%	-90.00		
3	4 RIVERS EQUIPMENT, LLC		12/18/2024	Regular		0.00	1,790.82	131244
1360431	Invoice	12/02/2024	Parts for sweeper and 540 loader			0.00	1,790.82	
	402-060-2244			MAINTENANCE & REPAIR	CAPC18F1	179.92		
	402-060-2244			MAINTENANCE & REPAIR	TEMPERATUR	53.91		
	402-060-2244			MAINTENANCE & REPAIR	Polly Wafer	1,095.00		
	402-060-2244			MAINTENANCE & REPAIR	Polly Wafer 10	459.90		
	402-060-2244			MAINTENANCE & REPAIR	o-ring	2.09		
3207	AIRGAS USA LLC		12/18/2024	Regular		0.00	213.98	131245
5512684208	Invoice	12/09/2024	Fire Dept Airgas Rental Open PO District 2			0.00	213.98	
	406-091-2230			SUPPLIES - MEDICAL	Fire Dept Arigas Rental Open PO	213.98		
5450	AMAZON BUSINESS		12/18/2024	Regular		0.00	57.87	131246
1P79-FV9R-194R	Invoice	12/12/2024	Binders & Ink			0.00	57.87	
	604-083-2219			SUPPLIES - GENERAL OFFI	Ink Refil	28.99		
	604-083-2219			SUPPLIES - GENERAL OFFI	Binders - 12 pack	28.88		
5450	AMAZON BUSINESS		12/18/2024	Regular		0.00	34.40	131247
1FTY-D33R-PKXW	Invoice	12/12/2024	Office and Field Supplies			0.00	34.40	
	401-008-2219			SUPPLIES - GENERAL OFFI	Cardstock 60lbs	34.40		
5450	AMAZON BUSINESS		12/18/2024	Regular		0.00	168.88	131248
1XPM-HLXH-1Q7	Invoice	12/12/2024	Office and Field Supplies			0.00	168.88	
	401-008-2219			SUPPLIES - GENERAL OFFI	Headset with Mic and USB	32.00		
	401-008-2219			SUPPLIES - GENERAL OFFI	USB to HDMI Cord	6.90		
	401-008-2219			SUPPLIES - GENERAL OFFI	Printable Business Card Pack	68.70		
	401-008-2219			SUPPLIES - GENERAL OFFI	Headset with Mic	26.00		
	401-008-2219			SUPPLIES - GENERAL OFFI	Rubber Bands 120 Pack	9.84		
	401-008-2222			SUPPLIES - FIELD SUPPLIE	25 ft Tape Measure	25.44		
5450	AMAZON BUSINESS		12/18/2024	Regular		0.00	134.85	131249
14TX-3PXQ-CXQ7	Invoice	12/12/2024	Office and Field Supplies			0.00	134.85	
	401-008-2218			FURN/FIX/EQUIP PURCHA	27inch Monitor	134.85		
5450	AMAZON BUSINESS		12/18/2024	Regular		0.00	43.99	131250

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
1KP7-HPWV-GM	Invoice	12/12/2024	Copy Paper		0.00	43.99	
	604-083-2219		SUPPLIES - GENERAL OFFI	Copy Paper - 8 Reams	43.99		
5450	AMAZON BUSINESS		12/18/2024	Regular	0.00	62.71	131251
1FWR-9DCC-3DV	Invoice	12/12/2024	Office Supply Items		0.00	62.71	
	604-083-2219		SUPPLIES - GENERAL OFFI	File Folders - 100 pack	13.58		
	604-083-2219		SUPPLIES - GENERAL OFFI	Business Card Holder	19.70		
	604-083-2219		SUPPLIES - GENERAL OFFI	2025 Planner (for Department)	13.99		
	604-083-2219		SUPPLIES - GENERAL OFFI	Password Book	5.99		
	604-083-2219		SUPPLIES - GENERAL OFFI	Desk Organizer	9.45		
3769	ANAYA, SENAIDA		12/18/2024	Regular	0.00	91.01	131252
PUBLIC OFFICIALS	Invoice	12/17/2024	RETURN FROM ABQ NM BETTER INFORM		0.00	91.01	
	401-021-2205		TRAVEL - EMPLOYEES	RETURN FROM ABQ NM BETTER	91.01		
5408	BANK OF AMERICA		12/18/2024	Regular	0.00	4,486.75	131253
2921575701	Invoice	12/18/2024	ADOBE LICENSES RENEWALS FY2025		0.00	4,486.75	
	401-096-2228		SOFTWARE	AUG 2024 RENEWAL ADOBE LIC	4,486.75		
VEN01399	BUREAU FOR CHILD SUPPORT ENFORCEMENT		12/18/2024	Regular	0.00	288.46	131254
INV0004419	Invoice	12/19/2024	Child Support		0.00	288.46	
	401-000-9001		Payroll Liabilities	Child Support	288.46		
3698	CHAVEZ, SYLVIA		12/18/2024	Regular	0.00	91.01	131255
PUBLIC OFFICIALS	Invoice	12/17/2024	RETURN FROM ABQ NM BETTER INFORM		0.00	91.01	
	401-021-2205		TRAVEL - EMPLOYEES	RETURN FROM ABQ NM BETTER	91.01		
3391	CINTAS CORPORATION NO. 2		12/18/2024	Regular	0.00	946.03	131256
5237106803	Invoice	12/18/2024	SAFETY CABINET SUPPLIES		0.00	252.50	
	911-080-2248		SUPPLIES - SAFETY	SAFETY CABINET SUPPLIES SEPT	252.50		
5237106805	Invoice	12/17/2024	MEDICINE CABINET REFILLS		0.00	108.00	
	410-050-2222		SUPPLIES - FIELD SUPPLIE	MEDICINE CABINET REFILLS SEP	108.00		
5237106806	Invoice	12/17/2024	SAFETY SUPPLIES CABINET REFILL		0.00	464.53	
	600-006-2248		SUPPLIES - SAFETY	SAFETY SUPPLIES CABINET REFIL	464.53		
9298575464	Invoice	12/17/2024	Eyewash Station Service		0.00	121.00	
	401-050-2271		OTHER SERVICES	Eyewash Station Service	121.00		
3770	COOPERATIVE EDUCATIONAL SERVICES		12/18/2024	Regular	0.00	607,798.72	131257
24-151562	Invoice	10/30/2024	Aggragate Chips SB project		0.00	31,358.75	
	402-063-2404		SB MATCHING	5/8 " Aggregate Chips SB project	29,444.84		
	402-063-2407		ROADWAYS/BRIDGES - SB	5/8 " Aggregate Chips SB project	1,913.91		
24-152532	Invoice	12/11/2024	King Farm Road TPF		0.00	376,923.50	
	629-060-2713		KING FARM RD HW2LP50	Improvements -32	-4,432.00		

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	629-060-2713		KING FARM RD HW2LP50	Improvements -32		4,283.50	
	629-060-2713		KING FARM RD HW2LP50	Improvements -32		4,233.00	
	629-060-2713		KING FARM RD HW2LP50	Improvements -32		353,986.00	
	629-060-2714		MATCH KING FARM RD H	Improvements -32		18,853.00	
24-152533	Invoice	12/16/2024	Martin Road TPF		0.00	199,516.47	
	629-060-2711		MARTIN ROAD HW2LP50	Martin Road TPF		189,636.00	
	629-060-2712		MATCH MARTIN ROAD H	Martin Road TPF		-3,417.17	
	629-060-2712		MATCH MARTIN ROAD H	Martin Road TPF		1,553.06	
	629-060-2712		MATCH MARTIN ROAD H	Martin Road TPF		11,744.58	
51	ESTANCIA, TOWN OF		12/18/2024	Regular	0.00	138.75	131258
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
Exhibit I 12/5/24	Invoice	12/16/2024	MOU with Town of Estancia Police Dept. f		0.00	138.75	
	605-022-2271		CONTRACT - OTHER SERV	MOU with Town of Estancia Poli	138.75		
2555	EVSWA		12/18/2024	Regular	0.00	298.80	131259
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
2014	Invoice	12/18/2024	12.11.24 COMMISSION APPROVED PRIOR		0.00	298.80	
	685-008-2274		CONTRACT - PROPERTY C	12.2.24 COMMISSION APPROVE	298.80		
5531	HEARST TELEVISION		12/18/2024	Regular	0.00	1,076.67	131260
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
4137499-1	Invoice	12/16/2024	General Election advertisment		0.00	1,076.67	
	401-021-2221		PRINTING/PUBLISHING/A	General Election advertisment	1,076.67		
5104	JONES & BARTLETT LEARNING,LLC		12/18/2024	Regular	0.00	1,427.93	131261
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
1023029	Invoice	12/16/2024	Hazardous Materials Books		0.00	1,427.93	
	408-091-2266		EMPLOYEE TRAINING	Hazardous Materials Books	1,427.93		
14	JUNIOR'S TIRE & AUTO PARTS INC.		12/18/2024	Regular	0.00	20.00	131262
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
195925	Invoice	12/09/2024	PZ 4 tire patch		0.00	20.00	
	401-008-2201		MAINTENANCE & REPAIR	PZ 4 tire patch	20.00		
14	JUNIOR'S TIRE & AUTO PARTS INC.		12/18/2024	Regular	0.00	40.00	131263
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
195371	Invoice	12/16/2024	Flat repairs		0.00	40.00	
	401-082-2201		MAINTENANCE & REPAIR	December flat repair	20.00		
	401-082-2201		MAINTENANCE & REPAIR	November flat repair	20.00		
1907	NEW MEXICO STATE UNIVERSITY		12/18/2024	Regular	0.00	25,956.75	131264
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
10.24 NMSU	Invoice	12/17/2024	COOPERATIVE EXTENSION FISCAL SUPPOR		0.00	25,956.75	
	401-005-2261		CONTRACT - EXTENSION	Q1 COOPERATIVE EXTENSION FI	25,956.75		
1096	NM RETIREE HEALTH-CARE AUTHORI		12/18/2024	Regular	0.00	6,434.04	131265
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
CM0000189	Credit Memo	12/05/2024	Retiree Health Care		0.00	-4.64	
	401-000-9001		Payroll Liabilities	Retiree Health Care	-4.64		
INV0004386	Invoice	10/24/2024	Retiree Health Care		0.00	86.61	
	401-000-9001		Payroll Liabilities	Retiree Health Care	86.61		

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0004414	Invoice	12/19/2024	Retiree Health Care		0.00	6,090.20	
	401-000-9001		Payroll Liabilities	Retiree Health Care		6,090.20	
INV0004425	Invoice	12/19/2024	Retiree Health Care		0.00	4.32	
	401-000-9001		Payroll Liabilities	Retiree Health Care		4.32	
INV0004443	Invoice	12/19/2024	Retiree Health Care		0.00	257.55	
	401-000-9001		Payroll Liabilities	Retiree Health Care		257.55	
448	NM TAXATION & REVENUE		12/18/2024	Regular	0.00	415.05	131266
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
INV0004421	Invoice	12/19/2024	NM LEVY #70844		0.00	415.05	
	401-000-9001		Payroll Liabilities	NM LEVY #70844		415.05	
1385	NM TAXATION & REVENUE		12/18/2024	Regular	0.00	21.50	131267
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
INV0004448	Invoice	12/19/2024	Workers Comp		0.00	21.50	
	401-000-9001		Payroll Liabilities	Workers Comp		21.50	
448	NM TAXATION & REVENUE		12/18/2024	Regular	0.00	634.39	131268
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
INV0004420	Invoice	12/19/2024	LEVY NUMBER: 60573		0.00	634.39	
	401-000-9001		Payroll Liabilities	LEVY NUMBER: 60573		634.39	
1449	P & M SIGNS INC		12/18/2024	Regular	0.00	277.50	131269
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
9395	Invoice	12/12/2024	License Plates for front of each unit		0.00	277.50	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	License Plates for front of each		277.50	
1449	P & M SIGNS INC		12/18/2024	Regular	0.00	400.00	131270
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
9394	Invoice	12/12/2024	Magnetic Signs for Un-Marked Units		0.00	400.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Magnetic Signs for Undersheriff		100.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Magnetic Signs for CID - 2 Sets		200.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Magnetic Signs for Sheriff - 1 Se		100.00	
VEN01112	QUICK MED CLAIMS LLC		12/18/2024	Regular	0.00	2,912.48	131271
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
#INV39641	Invoice	12/16/2024	QMC Medical Billing Services Open PO FY		0.00	2,912.48	
	416-083-2271		CONTRACT - OTHER SERV	QMC Medical Billing Services O		2,912.48	
3233	SANDIA HEARING AIDS		12/18/2024	Regular	0.00	125.00	131272
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
2785677	Invoice	12/16/2024	Sandia Hearing Aids		0.00	125.00	
	911-080-2272		CONTRACT - PROFESSION	DIAGNOSTIC VIDEO OTOSCOPY		40.00	
	911-080-2272		CONTRACT - PROFESSION	DIAGNOSTIC INDUSTRIAL TESTI		50.00	
	911-080-2272		CONTRACT - PROFESSION	DIAGNOSTIC OFFICE VISIT		35.00	
4288	TECHNICON TRAINING & CONSULTING		12/18/2024	Regular	0.00	1,260.00	131273
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
24-IT-03615	Invoice	12/18/2024	12.11.24 COMMISSION APPROVED PURC		0.00	1,260.00	
	911-085-2266		EMPLOYEE TRAINING	12.11.24 COMMISSION APPROV		1,260.00	
1335	TORRANCE COUNTY		12/18/2024	Regular	0.00	81.48	131274

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004416	Invoice	12/19/2024	Torrance County Property Tax		0.00	72.50	
	401-000-9001		Payroll Liabilities	Torrance County Property Tax		72.50	
INV0004445	Invoice	12/19/2024	Torrance County Property Tax		0.00	8.98	
	401-000-9001		Payroll Liabilities	Torrance County Property Tax		8.98	
5414	TX CHILD SUPPORT SDU		12/18/2024	Regular	0.00	254.31	131275
INV0004422	Invoice	12/19/2024	TX SDU CHILD SUPPORT		0.00	254.31	
	401-000-9001		Payroll Liabilities	TX SDU CHILD SUPPORT		254.31	
1	WAGNER EQUIPMENT CO.		12/18/2024	Regular	0.00	1,851.54	131276
S10W092318	Invoice	12/11/2024	Service Contract for Cat Equipment		0.00	1,851.54	
	402-060-2244		MAINTENANCE & REPAIR	Service Contract for Cat Equipm		1,851.54	
VEN01184	AIR CARE NEW MEXICO		12/19/2024	Regular	0.00	1,246.21	131277
#22330	Invoice	12/17/2024	walk-in refrigerator and walk-in freezer		0.00	1,246.21	
	401-027-2215		MAINTENANCE & REPAIR	walk-in refrigerator and walk-in		1,246.21	
VEN01336	AKC PLUMBING, LLC		12/19/2024	Regular	0.00	1,930.65	131278
INV #564	Invoice	12/19/2024	Emergency Main Water Leak-Judicial Com		0.00	1,930.65	
	401-016-2215		MAINTENANCE & REPAIR	Emergency Main Water Leak-Ju		1,930.65	
5450	AMAZON BUSINESS		12/19/2024	Regular	0.00	651.81	131279
1M6R-T4KH-3M9	Invoice	12/17/2024	Amazon Supplies Fire Dept		0.00	651.81	
	413-091-2219		SUPPLIES - GENERAL OFFI	Stcky Notes with Lines		11.98	
	413-091-2219		SUPPLIES - GENERAL OFFI	Chair Mat		36.00	
	413-091-2219		SUPPLIES - GENERAL OFFI	Folders		21.63	
	413-091-2219		SUPPLIES - GENERAL OFFI	Paper Mate Pens		14.57	
	413-091-2219		SUPPLIES - GENERAL OFFI	Wood Clipboards		26.16	
	413-091-2219		SUPPLIES - GENERAL OFFI	Pilot Gel Pens		74.36	
	413-091-2219		SUPPLIES - GENERAL OFFI	Hand Sanitizer		21.49	
	413-091-2219		SUPPLIES - GENERAL OFFI	Pencil Holder		9.95	
	413-091-2219		SUPPLIES - GENERAL OFFI	Sticky Notes		7.99	
	413-091-2220		SUPPLIES - CLEANING	Mr Clean		36.95	
	413-091-2220		SUPPLIES - CLEANING	Car Wash Soap		49.98	
	413-091-2248		SUPPLIES - SAFETY	BULLETPOINT 3.5 MOUNTING A		19.33	
	413-091-2248		SUPPLIES - SAFETY	CREDIT-DASH MOUNT PHN HLD		-29.01	
	413-091-2248		SUPPLIES - SAFETY	BULLETPOINT DASH PHN HLDR		29.01	
	413-091-2248		SUPPLIES - SAFETY	Rokform Phone Mount		74.08	
	413-091-2248		SUPPLIES - SAFETY	Dash Mount Cell Phone		133.99	
	413-091-2248		SUPPLIES - SAFETY	RUBIGRID METAL MOUNT		77.37	
	413-091-2248		SUPPLIES - SAFETY	Dash Camera Mount		35.98	
	Void		12/19/2024	Regular	0.00	0.00	131280
5450	AMAZON BUSINESS		12/19/2024	Regular	0.00	8.28	131281

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
1HXX-TFNJ-37JX	Invoice 413-091-2248	12/17/2024	Amazon Supplies Fire Dept / SUPPLIES - SAFETY	BULLETPOINT METAL 2-HOLE BA	0.00	8.28	
778	AMERIGAS PROPANE LP		12/19/2024	Regular	0.00	97.83	131282
3167023985	Invoice 407-091-2209	12/17/2024	Amerigas Utility District 1 Open PO / UTILITIES - NATURAL GAS	Amerigas Utility District 1 Open	0.00	97.83	
859	BOUND TREE MEDICAL, LLC		12/19/2024	Regular	0.00	401.89	131283
85580342	Invoice 416-083-2230	12/17/2024	EMS Supplies/Equipment/Medications FY / SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	0.00	401.89	
5650	Brightly Software, INC		12/19/2024	Regular	0.00	4,980.00	131284
INV-241087	Invoice 401-065-2228	12/19/2024	Annual Invoice for Brightly Payment / SOFTWARE	Annual Invoice for Brightly Pay	0.00	4,980.00	
3357	CENTRAL NEW MEXICO PUMPING, INC		12/19/2024	Regular	0.00	450.00	131285
148125	Invoice 416-083-2271	12/17/2024	Septic Tank Cleaning / CONTRACT - OTHER SERV	Septic Tank Cleaning	0.00	450.00	
5304	CMI, INC.		12/19/2024	Regular	0.00	381.90	131286
8069133	Invoice 401-050-2222	12/17/2024	Gas Cylinders for the Alcohol Breathilizer / SUPPLIES - FIELD SUPPLIE	Shipping - Freight	0.00	381.90	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Hazmat Shipment Costs		25.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE	Gas Cylinders for the Alcohol Br		51.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE			305.90	
4178	DOCUMENT SOLUTIONS INC		12/19/2024	Regular	0.00	69.97	131287
334387	Invoice 911-080-2221	12/17/2024	Copier overages / PRINTING/PUBLISHING/A	September Copier overage	0.00	69.97	
4178	DOCUMENT SOLUTIONS INC		12/19/2024	Regular	0.00	69.97	131288
328603	Invoice 911-080-2221	12/17/2024	Copier overages / PRINTING/PUBLISHING/A	July Copier overage	0.00	69.97	
4705	DOUBLE H AUTO		12/19/2024	Regular	0.00	412.68	131289
087125	Invoice 402-060-2244	12/16/2024	Parts for repair on Road equiptment and / MAINTENANCE & REPAIR	Parts for repair on Road equipt	0.00	77.98	
087175	Invoice 402-060-2244	12/16/2024	Parts for repair on Road equiptment and / MAINTENANCE & REPAIR	Parts for repair on Road equipt	0.00	114.90	
602016	Invoice 402-060-2244	12/03/2024	Parts for repair on Road equiptment and / MAINTENANCE & REPAIR	Parts for repair on Road equipt	0.00	219.80	
2585	EAST MOUNTAIN AUTO GLASS		12/19/2024	Regular	0.00	125.00	131290

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26231	Invoice	12/16/2024	Tint for 2024 Silverado Truck		0.00	125.00	
	402-060-2201		MAINTENANCE & REPAIR	Tint for 2024 Silverado Truck	125.00		
51	ESTANCIA, TOWN OF		12/19/2024	Regular	0.00	139.50	131291
Exhibit I 12/5/24-	Invoice	12/16/2024	MOU with Town of Estancia Police Dept. f		0.00	139.50	
	605-022-2271		CONTRACT - OTHER SERV	MOU with Town of Estancia Poli	139.50		
944	GRAINGER, INC.		12/19/2024	Regular	0.00	301.00	131292
9344851507	Invoice	12/17/2024	2 inch Post Pounder Cap		0.00	301.00	
	401-008-2242		SUPPLIES - SIGNS	2 inch Post Pounder Cap	301.00		
214	Hart's Trustworthy Hardware		12/19/2024	Regular	0.00	62.13	131293
25-00486	Invoice	11/12/2024	Misc. parts- Morirty SC Water heater		0.00	62.13	
	401-037-2215		MAINTENANCE & REPAIR	WASTE SHUT-OFF VALVE	12.99		
	401-037-2215		MAINTENANCE & REPAIR	SOLDERING KIT - SILVER LEAD F	25.99		
	401-037-2215		MAINTENANCE & REPAIR	COPPER PIPE ELBOW	1.49		
	401-037-2215		MAINTENANCE & REPAIR	BRACE COMPRESSION ITTING	3.49		
	401-037-2215		MAINTENANCE & REPAIR	COPPER PIPE COPPER TUBING	9.79		
	401-037-2215		MAINTENANCE & REPAIR	REDUCING PIPE BUSHING	5.99		
	401-037-2215		MAINTENANCE & REPAIR	MALE COPPER ADAPTER	2.39		
3929	HENRY SCHEIN MATRX MEDICAL		12/19/2024	Regular	0.00	14.58	131294
22588305	Invoice	12/17/2024	EMS Supplies/Equipment/Medications Op		0.00	14.58	
	416-083-2230		SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi	14.58		
3383	INSURANCE SERVICES OF NEW MEXICO		12/19/2024	Regular	0.00	50.00	131295
2192	Invoice	12/17/2024	Notary Certification for Erica Quintana		0.00	50.00	
	911-080-2269		SUBSCRIPTIONS & DUES	Notary Certification for Erica Qu	50.00		
129	MORIARTY, CITY OF		12/19/2024	Regular	0.00	288.18	131296
Exhibit I 12/7/24	Invoice	12/16/2024	MOU with City of Moriarty PD for DWI en		0.00	288.18	
	605-022-2271		CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	288.18		
129	MORIARTY, CITY OF		12/19/2024	Regular	0.00	96.06	131297
Exhibit I 12/5/24	Invoice	12/16/2024	MOU with City of Moriarty PD for DWI en		0.00	96.06	
	605-022-2271		CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	96.06		
129	MORIARTY, CITY OF		12/19/2024	Regular	0.00	192.12	131298
Exhibit I 12/13/2	Invoice	12/16/2024	MOU with City of Moriarty PD for DWI en		0.00	192.12	
	605-022-2271		CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	192.12		
129	MORIARTY, CITY OF		12/19/2024	Regular	0.00	144.09	131299

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Exhibit I 12/10/2	Invoice	12/16/2024	MOU with City of Moriarty PD for DWI en		0.00	144.09	
	605-022-2271		CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	144.09		
129	MORIARTY, CITY OF		12/19/2024	Regular	0.00	91.40	131300
Exhibit I 12/5/24	Invoice	12/16/2024	MOU with City of Moriarty PD for DWI en		0.00	91.40	
	605-022-2271		CONTRACT - OTHER SERV	MOU with City of Moriarty PD f	91.40		
VEN01307	OCCUPATIONAL HEALTH CENTERS OF THE SOU		12/19/2024	Regular	0.00	1,396.98	131301
17591687	Invoice	12/17/2024	Deputy Physical Exam		0.00	1,396.98	
	401-050-2272		CONTRACT - PROFESSION	LEA PHYSICAL	1,396.98		
VEN01307	OCCUPATIONAL HEALTH CENTERS OF THE SOU		12/19/2024	Regular	0.00	1,220.47	131302
17527639	Invoice	12/17/2024	LEA Physical for U. Cervantes		0.00	1,220.47	
	401-050-2272		CONTRACT - PROFESSION	LEA Physical for U. Cervantes	1,220.47		
1449	P & M SIGNS INC		12/19/2024	Regular	0.00	174.00	131303
9390	Invoice	12/17/2024	Sign Hardware		0.00	174.00	
	401-008-2242		SUPPLIES - SIGNS	Corner Bolts Set	24.00		
	401-008-2242		SUPPLIES - SIGNS	Rivets	150.00		
5603	PFEIFER VETERINARY SERVICES, LLC		12/19/2024	Regular	0.00	1,775.00	131304
2232908	Invoice	12/16/2024	Sterilizations through grant program		0.00	1,575.00	
	431-082-2272		CONTRACT - PROFESSION	Sterilizations through grant prog	1,575.00		
2234025	Invoice	12/16/2024	Sterilizations through grant program		0.00	200.00	
	431-082-2272		CONTRACT - PROFESSION	Sterilizations through grant prog	200.00		
3859	PRUDENTIAL OVERALL SUPPLY		12/19/2024	Regular	0.00	315.57	131305
450744418	Invoice	12/16/2024	Uniforms for Road Crew		0.00	315.57	
	402-060-2236		SUPPLIES - UNIFORMS	Uniforms Dec-5	315.57		
5323	SOUTHWEST COPY SYSTEMS		12/19/2024	Regular	0.00	45.47	131306
552801	Invoice	12/17/2024	SOUTHWEST COPY SYSTEMS		0.00	45.47	
	401-040-2271		CONTRACT - OTHER SERV	SOUTHWEST COPY SYSTEMS	45.47		
5323	SOUTHWEST COPY SYSTEMS		12/19/2024	Regular	0.00	31.41	131307
555228	Invoice	12/17/2024	SOUTHWEST COPY SYSTEMS		0.00	31.41	
	401-040-2271		CONTRACT - OTHER SERV	SOUTHWEST COPY SYSTEMS	31.41		
5323	SOUTHWEST COPY SYSTEMS		12/19/2024	Regular	0.00	56.70	131308

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Discount Amount / Distribution Amount	Discount Amount / Payable Amount	Payment Amount	Number
			Payment Date	Payment Type	Discount Amount	Payment Amount	Number
552286	Invoice	12/17/2024	TREASURER COPIER OVERAGES FY2025	0.00	56.70		
	401-030-2221	PRINTING/PUBLISHING/A	October Copy/Printer charges	56.70			
5323	SOUTHWEST COPY SYSTEMS		12/19/2024	Regular	0.00	32.44	131309
557365	Invoice	12/17/2024	SOUTHWEST COPY SYSTEMS	0.00	32.44		
	401-040-2271	CONTRACT - OTHER SERV	SOUTHWEST COPY SYSTEMS	32.44			
3978	STAPLES BUSINESS ADVANTAGE		12/19/2024	Regular	0.00	875.54	131310
6018807342	Invoice	12/16/2024	Office supplies for department	0.00	875.54		
	401-082-2219	SUPPLIES - GENERAL OFFI	AT-A-GLANCE wall calendars	87.78			
	401-082-2219	SUPPLIES - GENERAL OFFI	Wet erase markers - blue	11.50			
	401-082-2219	SUPPLIES - GENERAL OFFI	Wet erase markers - red	11.50			
	401-082-2219	SUPPLIES - GENERAL OFFI	Double sided mounting tape	9.98			
	401-082-2219	SUPPLIES - GENERAL OFFI	Wet erase markers - black	11.50			
	401-082-2219	SUPPLIES - GENERAL OFFI	HP ink black	178.26			
	401-082-2219	SUPPLIES - GENERAL OFFI	HP ink yellow	188.34			
	401-082-2219	SUPPLIES - GENERAL OFFI	HP ink cyan	188.34			
	401-082-2219	SUPPLIES - GENERAL OFFI	HP ink magenta	188.34			
3978	STAPLES BUSINESS ADVANTAGE		12/19/2024	Regular	0.00	8.99	131311
6018807344	Invoice	12/16/2024	Office supplies for department	0.00	8.99		
	401-082-2219	SUPPLIES - GENERAL OFFI	Double sided tape	8.99			
5226	STURCHIO, RONALD		12/19/2024	Regular	0.00	100.00	131312
10242024	Invoice	10/28/2024	BLOOD DRAW SERVICES	0.00	100.00		
	401-050-2272	CONTRACT - PROFESSION	BLOOD DRAW SERVICES	100.00			
3498	WESTERN TRAILS VETERINARY INC.		12/19/2024	Regular	0.00	9,235.34	131313
223963	Invoice	12/16/2024	Medical care through grant program	0.00	9,235.34		
	431-082-2272	CONTRACT - PROFESSION	Medical care through grant prog	9,235.34			
3823	WITMER PUBLIC SAFETY GROUP		12/19/2024	Regular	0.00	932.61	131314
INV591441	Invoice	12/17/2024	Pro Response Complete Kit District 2	0.00	932.61		
	406-091-2248	SUPPLIES - SAFETY	Pro Response Complete Kit	932.61			
VEN01226	YOUNG, JEREMIAH		12/19/2024	Regular	0.00	1,358.00	131315
TC SALE 2024	Invoice	12/19/2024	ADD ONS TC FAIR 2024	0.00	1,358.00		
	412-053-2249	ANIMAL SALES AT COUNT	ADD ONS TC FAIR 2024	400.00			
	412-053-2249	ANIMAL SALES AT COUNT	COMMISSION 3%	-12.00			
	412-053-2249	ANIMAL SALES AT COUNT	ADD ONS TC FAIR 2024	1,000.00			
	412-053-2249	ANIMAL SALES AT COUNT	COMMISISON 3%	-30.00			
419	AFLAC		12/31/2024	Regular	0.00	2,307.80	131316

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Payable Description / Account Name	Payment Date / Payment Type / Item Description	Discount Amount / Payable Amount / Distribution Amount	Payment Amount / Discount Amount	Number
INV0004316	Invoice 401-000-9001	12/05/2024 Aflac Payroll Liabilities	Aflac	0.00 790.21	790.21	
INV0004317	Invoice 401-000-9001	12/05/2024 Aflac Payroll Liabilities	Aflac	0.00 363.69	363.69	
INV0004392	Invoice 401-000-9001	12/19/2024 Aflac Payroll Liabilities	Aflac	0.00 710.88	710.88	
INV0004393	Invoice 401-000-9001	12/19/2024 Aflac Payroll Liabilities	Aflac	0.00 327.62	327.62	
INV0004430	Invoice 401-000-9001	12/19/2024 Aflac Payroll Liabilities	Aflac	0.00 79.33	79.33	
INV0004431	Invoice 401-000-9001	12/19/2024 Aflac Payroll Liabilities	Aflac	0.00 36.07	36.07	
				0.00	306.36	131317
4270	COLONIAL LIFE	12/31/2024	Regular			
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name	Item Description	Discount Amount / Payable Amount / Distribution Amount		
INV0004396	Invoice 401-000-9001	12/19/2024 Colonial Payroll Liabilities	Colonial	0.00 163.75	163.75	
INV0004397	Invoice 401-000-9001	12/19/2024 Colonial Post tax Payroll Liabilities	Colonial Post tax	0.00 90.40	90.40	
INV0004433	Invoice 401-000-9001	12/19/2024 Colonial Payroll Liabilities	Colonial	0.00 11.03	11.03	
INV0004434	Invoice 401-000-9001	12/19/2024 Colonial Post tax Payroll Liabilities	Colonial Post tax	0.00 41.18	41.18	
				0.00	897.05	131318
VEN01187	Dearborn Life Insurance Company	12/31/2024	Regular			
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name	Item Description	Discount Amount / Payable Amount / Distribution Amount		
INV0004318	Invoice 401-000-9001	12/05/2024 VISION INSURANCE Payroll Liabilities	VISION INSURANCE	0.00 394.12	394.12	
INV0004319	Invoice 401-000-9001	12/05/2024 VISION POST TAX Payroll Liabilities	VISION INSURANCE	0.00 55.98	55.98	
INV0004394	Invoice 401-000-9001	12/19/2024 VISION INSURANCE Payroll Liabilities	VISION INSURANCE	0.00 366.17	366.17	
INV0004395	Invoice 401-000-9001	12/19/2024 VISION POST TAX Payroll Liabilities	VISION INSURANCE	0.00 55.98	55.98	
INV0004432	Invoice 401-000-9001	12/19/2024 VISION INSURANCE Payroll Liabilities	VISION INSURANCE	0.00 24.80	24.80	
				0.00	4,549.67	131319
4834	DELTA DENTAL OF NEW MEXICO INC	12/31/2024	Regular			
Payable #	Payable Type / Account Number	Post Date / Payable Description / Account Name	Item Description	Discount Amount / Payable Amount / Distribution Amount		
INV0004322	Invoice 401-000-9001	12/05/2024 Dental Insurance Payroll Liabilities	Dental Insurance	0.00 1,924.65	1,924.65	
INV0004323	Invoice 401-000-9001	12/05/2024 Dental Insurance Payroll Liabilities	Dental Insurance	0.00 357.46	357.46	
INV0004398	Invoice 401-000-9001	12/19/2024 Dental Insurance Payroll Liabilities	Dental Insurance	0.00 1,761.13	1,761.13	
INV0004399	Invoice 401-000-9001	12/19/2024 Dental Insurance Payroll Liabilities	Dental Insurance	0.00 357.46	357.46	
INV0004435	Invoice 401-000-9001	12/19/2024 Dental Insurance Payroll Liabilities	Dental Insurance	0.00 148.97	148.97	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019	GLOBE LIFE & ACCIDENT INSURANCE	12/31/2024	Regular	0.00	163.00	131320

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004401	Invoice	12/19/2024	Globe LIfe Insurance	0.00	101.00
	401-000-9001	Payroll Liabilities	Globe Life Insurance	101.00	
INV0004437	Invoice	12/19/2024	Globe LIfe Insurance	0.00	62.00
	401-000-9001	Payroll Liabilities	Globe Life Insurance	62.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4339	LIBERTY NATIONAL LIFE INSURANCE	12/31/2024	Regular	0.00	1,380.01	131321

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004327	Invoice	12/05/2024	Liberty Life Insurance	0.00	303.92
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	303.92	
INV0004328	Invoice	12/05/2024	Liberty Life Insurance	0.00	327.07
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	327.07	
INV0004329	Invoice	12/05/2024	Liberty Life Insurance	0.00	59.04
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	59.04	
INV0004403	Invoice	12/19/2024	Liberty Life Insurance	0.00	303.88
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	303.88	
INV0004404	Invoice	12/19/2024	Liberty Life Insurance	0.00	327.06
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	327.06	
INV0004405	Invoice	12/19/2024	Liberty Life Insurance	0.00	59.04
	401-000-9001	Payroll Liabilities	Liberty LIfe Insurance	59.04	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01183	Metropolitan Life Insurance Company	12/31/2024	Regular	0.00	1,355.36	131322

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004384	Invoice	09/23/2024	MET LIFE LTD	0.00	5.82
	401-000-9001	Payroll Liabilities	METLIFE DISABILITY	5.82	
INV0004385	Invoice	10/10/2024	Metlife employer	0.00	4.35
	401-000-9001	Payroll Liabilities	Metlife employer life and accide	4.35	
INV0004406	Invoice	12/19/2024	MET LIFE LTD	0.00	746.53
	401-000-9001	Payroll Liabilities	METLIFE DISABILITY	746.53	
INV0004407	Invoice	12/19/2024	Metlife employer	0.00	541.07
	401-000-9001	Payroll Liabilities	Metlife employer life and accide	541.07	
INV0004408	Invoice	12/19/2024	Metropolitan Supplemental Life	0.00	6.36
	401-000-9001	Payroll Liabilities	Metropolitan Supplemental Pos	6.36	
INV0004439	Invoice	12/19/2024	MET LIFE LTD	0.00	29.48
	401-000-9001	Payroll Liabilities	METLIFE DISABILITY	29.48	
INV0004440	Invoice	12/19/2024	Metlife employer	0.00	21.75
	401-000-9001	Payroll Liabilities	Metlife employer life and accide	21.75	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4987	NEW YORK LIFE	12/31/2024	Regular	0.00	304.26	131323

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0004334	Invoice	12/05/2024	New York Life Insurance	0.00	67.17
	401-000-9001	Payroll Liabilities	New York Life Insurance	67.17	
INV0004335	Invoice	12/05/2024	New York Life Insurance	0.00	84.96
	401-000-9001	Payroll Liabilities	New York Life Insurance	84.96	
INV0004410	Invoice	12/19/2024	New York Life Insurance	0.00	67.17
	401-000-9001	Payroll Liabilities	New York Life Insurance	67.17	
INV0004411	Invoice	12/19/2024	New York Life Insurance	0.00	84.96
	401-000-9001	Payroll Liabilities	New York Life Insurance	84.96	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2021	PRE-PAID LEGAL SERVICES, INC	12/31/2024	Regular	0.00	502.55	131324

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004326	Invoice	12/05/2024	Legal Shield		0.00	251.29	
	401-000-9001		Payroll Liabilities	Legal Shield	251.29		
INV0004402	Invoice	12/19/2024	Legal Shield		0.00	211.38	
	401-000-9001		Payroll Liabilities	Legal Shield	211.38		
INV0004438	Invoice	12/19/2024	Legal Shield		0.00	39.88	
	401-000-9001		Payroll Liabilities	Legal Shield	39.88		
2787	WASHINGTON NATIONAL INSURANCE CO		12/31/2024	Regular	0.00	37.80	131325
INV0004342	Invoice	12/05/2024	Washington National Life		0.00	18.90	
	401-000-9001		Payroll Liabilities	Washington National Life	18.90		
INV0004447	Invoice	12/19/2024	Washington National Life		0.00	18.90	
	401-000-9001		Payroll Liabilities	Washington National Life	18.90		
5380	VOYA HOLDINGS, INC.		12/05/2024	Bank Draft	0.00	1,325.55	DFT0001061
INV0004341	Invoice	12/05/2024	Voya		0.00	1,325.55	
	401-000-9001		Payroll Liabilities	Voya	1,325.55		
233	PUBLIC EMPLOYEES RETIREMENT		12/05/2024	Bank Draft	0.00	55,117.74	DFT0001062
INV0004343	Invoice	12/05/2024	PERA Retirement		0.00	55,117.74	
	401-000-9001		Payroll Liabilities	PERA Retirement	10,650.36		
	401-000-9001		Payroll Liabilities	PERA Retirement	33,921.42		
	401-000-9001		Payroll Liabilities	PERA PICKUP	8,188.62		
	401-000-9001		Payroll Liabilities	PERA PICKUP LAW	2,357.34		
448	NM TAXATION & REVENUE		12/05/2024	Bank Draft	0.00	8,505.95	DFT0001063
INV0004349	Invoice	12/05/2024	State Tax		0.00	8,505.95	
	401-000-9001		Payroll Liabilities	State Tax	8,505.95		
1656	INTERNAL REVENUE SERVICE		12/05/2024	Bank Draft	0.00	55,061.43	DFT0001064
INV0004350	Invoice	12/05/2024	Federal Tax		0.00	55,061.43	
	401-000-9001		Payroll Liabilities	Federal Tax	19,378.59		
	401-000-9001		Payroll Liabilities	FICA Tax	28,082.94		
	401-000-9001		Payroll Liabilities	Medicare Taxes	7,599.90		
233	PUBLIC EMPLOYEES RETIREMENT		12/05/2024	Bank Draft	0.00	586.25	DFT0001068
INV0004371	Invoice	12/05/2024	PERA Retirement		0.00	586.25	
	401-000-9001		Payroll Liabilities	PERA Retirement	472.25		
	401-000-9001		Payroll Liabilities	PERA PICKUP	114.00		
448	NM TAXATION & REVENUE		12/05/2024	Bank Draft	0.00	79.29	DFT0001069
INV0004372	Invoice	12/05/2024	State Tax		0.00	79.29	
	401-000-9001		Payroll Liabilities	State Tax	79.29		
1656	INTERNAL REVENUE SERVICE		12/05/2024	Bank Draft	0.00	560.88	DFT0001070

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Distribution Amount	Discount Amount / Payable Amount	Payment Amount	Number
INV0004373	Invoice	12/05/2024	Federal Tax		0.00	560.88	
	401-000-9001	Payroll Liabilities		Medicare Taxes	74.58		
	401-000-9001	Payroll Liabilities		Federal Tax	167.38		
	401-000-9001	Payroll Liabilities		FICA Tax	318.92		
448	NM TAXATION & REVENUE		12/09/2024	Bank Draft	0.00	3.89	DFT0001071
INV0004378	Invoice	12/09/2024	State Tax		0.00	3.89	
	401-000-9001	Payroll Liabilities		State Tax	3.89		
1656	INTERNAL REVENUE SERVICE		12/09/2024	Bank Draft	0.00	76.74	DFT0001072
INV0004379	Invoice	12/09/2024	Federal Tax		0.00	76.74	
	401-000-9001	Payroll Liabilities		FICA Tax	62.20		
	401-000-9001	Payroll Liabilities		Medicare Taxes	14.54		
233	PUBLIC EMPLOYEES RETIREMENT		12/05/2024	Bank Draft	0.00	-94.21	DFT0001073
CM0000188	Credit Memo	12/05/2024	PERA Retirement		0.00	-94.21	
	401-000-9001	Payroll Liabilities		PERA Retirement	-75.89		
	401-000-9001	Payroll Liabilities		PERA PICKUP	-18.32		
448	NM TAXATION & REVENUE		12/05/2024	Bank Draft	0.00	18.95	DFT0001074
INV0004380	Invoice	12/05/2024	State Tax		0.00	18.95	
	401-000-9001	Payroll Liabilities		State Tax	18.95		
1656	INTERNAL REVENUE SERVICE		12/05/2024	Bank Draft	0.00	123.75	DFT0001075
INV0004381	Invoice	12/05/2024	Federal Tax		0.00	123.75	
	401-000-9001	Payroll Liabilities		Federal Tax	62.27		
	401-000-9001	Payroll Liabilities		FICA Tax	49.82		
	401-000-9001	Payroll Liabilities		Medicare Taxes	11.66		
233	PUBLIC EMPLOYEES RETIREMENT		12/05/2024	Bank Draft	0.00	-36.30	DFT0001076
CM0000190	Credit Memo	12/05/2024	PERA Retirement		0.00	-36.30	
	401-000-9001	Payroll Liabilities		PERA Retirement	-29.24		
	401-000-9001	Payroll Liabilities		PERA PICKUP	-7.06		
448	NM TAXATION & REVENUE		12/05/2024	Bank Draft	0.00	7.58	DFT0001077
INV0004382	Invoice	12/05/2024	State Tax		0.00	7.58	
	401-000-9001	Payroll Liabilities		State Tax	7.58		
1656	INTERNAL REVENUE SERVICE		12/05/2024	Bank Draft	0.00	57.72	DFT0001078

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004383	Invoice	12/05/2024	Federal Tax		0.00	57.72	
	401-000-9001		Payroll Liabilities	Medicare Taxes		4.48	
	401-000-9001		Payroll Liabilities	Federal Tax		34.06	
	401-000-9001		Payroll Liabilities	FICA Tax		19.18	
448	NM TAXATION & REVENUE		12/05/2024	Bank Draft	0.00	65.94	DFT0001080
INV0004388	Invoice	12/05/2024	State Tax		0.00	65.94	
	401-000-9001		Payroll Liabilities	State Tax		65.94	
448	NM TAXATION & REVENUE		12/12/2024	Bank Draft	0.00	89.85	DFT0001082
INV0004390	Invoice	12/12/2024	State Tax		0.00	89.85	
	401-000-9001		Payroll Liabilities	State Tax		89.85	
1656	INTERNAL REVENUE SERVICE		12/12/2024	Bank Draft	0.00	1,762.05	DFT0001083
INV0004391	Invoice	12/12/2024	Federal Tax		0.00	1,762.05	
	401-000-9001		Payroll Liabilities	Federal Tax		193.69	
	401-000-9001		Payroll Liabilities	Medicare Taxes		297.36	
	401-000-9001		Payroll Liabilities	FICA Tax		1,271.00	
5380	VOYA HOLDINGS, INC.		12/19/2024	Bank Draft	0.00	990.55	DFT0001084
INV0004417	Invoice	12/19/2024	Voya		0.00	990.55	
	401-000-9001		Payroll Liabilities	Voya		990.55	
233	PUBLIC EMPLOYEES RETIREMENT		12/19/2024	Bank Draft	0.00	53,962.67	DFT0001085
INV0004418	Invoice	12/19/2024	PERA Retirement		0.00	53,962.67	
	401-000-9001		Payroll Liabilities	PERA Retirement		11,456.20	
	401-000-9001		Payroll Liabilities	PERA Retirement		32,198.16	
	401-000-9001		Payroll Liabilities	PERA PICKUP		7,772.61	
	401-000-9001		Payroll Liabilities	PERA PICKUP LAW		2,535.70	
448	NM TAXATION & REVENUE		12/19/2024	Bank Draft	0.00	7,881.34	DFT0001086
INV0004423	Invoice	12/19/2024	State Tax		0.00	7,881.34	
	401-000-9001		Payroll Liabilities	State Tax		7,881.34	
1656	INTERNAL REVENUE SERVICE		12/19/2024	Bank Draft	0.00	50,412.28	DFT0001087
INV0004424	Invoice	12/19/2024	Federal Tax		0.00	50,412.28	
	401-000-9001		Payroll Liabilities	Federal Tax		17,788.24	
	401-000-9001		Payroll Liabilities	FICA Tax		25,640.32	
	401-000-9001		Payroll Liabilities	Medicare Taxes		6,983.72	
233	PUBLIC EMPLOYEES RETIREMENT		12/19/2024	Bank Draft	0.00	33.77	DFT0001088

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004426	Invoice	12/19/2024	PERA Retirement		0.00	33.77	
	401-000-9001		Payroll Liabilities	PERA Retirement		27.20	
	401-000-9001		Payroll Liabilities	PERA PICKUP		6.57	
448	NM TAXATION & REVENUE		12/19/2024	Bank Draft	0.00	9.07	DFT0001089
INV0004427	Invoice	12/19/2024	State Tax		0.00	9.07	
	401-000-9001		Payroll Liabilities	State Tax		9.07	
1656	INTERNAL REVENUE SERVICE		12/19/2024	Bank Draft	0.00	46.86	DFT0001090
INV0004428	Invoice	12/19/2024	Federal Tax		0.00	46.86	
	401-000-9001		Payroll Liabilities	Federal Tax		18.52	
	401-000-9001		Payroll Liabilities	FICA Tax		22.96	
	401-000-9001		Payroll Liabilities	Medicare Taxes		5.38	
5380	VOYA HOLDINGS, INC.		12/19/2024	Bank Draft	0.00	335.00	DFT0001091
INV0004446	Invoice	12/19/2024	Voya		0.00	335.00	
	401-000-9001		Payroll Liabilities	Voya		335.00	
233	PUBLIC EMPLOYEES RETIREMENT		12/19/2024	Bank Draft	0.00	2,013.14	DFT0001092
INV0004449	Invoice	12/19/2024	PERA Retirement		0.00	2,013.14	
	401-000-9001		Payroll Liabilities	PERA Retirement		1,621.67	
	401-000-9001		Payroll Liabilities	PERA PICKUP		391.47	
448	NM TAXATION & REVENUE		12/19/2024	Bank Draft	0.00	157.61	DFT0001093
INV0004450	Invoice	12/19/2024	State Tax		0.00	157.61	
	401-000-9001		Payroll Liabilities	State Tax		157.61	
1656	INTERNAL REVENUE SERVICE		12/19/2024	Bank Draft	0.00	1,451.70	DFT0001094
INV0004451	Invoice	12/19/2024	Federal Tax		0.00	1,451.70	
	401-000-9001		Payroll Liabilities	FICA Tax		1,055.72	
	401-000-9001		Payroll Liabilities	Federal Tax		149.10	
	401-000-9001		Payroll Liabilities	Medicare Taxes		246.88	
5279	SANTA FE COUNTY		12/18/2024	Bank Draft	0.00	1,746.00	DFT0001095
TOR-11-2024	Invoice	12/16/2024	Santa Fe Inmate Housing - November		0.00	1,746.00	
	420-070-2172		CARE OF INMATES	Santa Fe Inmate Housing - Nove		1,746.00	
448	NM TAXATION & REVENUE		12/19/2024	Bank Draft	0.00	30.89	DFT0001097
INV0004453	Invoice	12/19/2024	State Tax		0.00	30.89	
	401-000-9001		Payroll Liabilities	State Tax		30.89	
1656	INTERNAL REVENUE SERVICE		12/19/2024	Bank Draft	0.00	156.99	DFT0001098

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004454	Invoice	12/19/2024	Federal Tax		0.00	156.99	
	401-000-9001		Payroll Liabilities	Federal Tax		138.71	
	401-000-9001		Payroll Liabilities	Medicare Taxes		18.28	

Bank Code Main Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	353	257	0.00	1,115,320.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-3,462.02
Bank Drafts	32	32	0.00	242,540.92
EFT's	15	10	0.00	2,494,959.03
	400	309	0.00	3,849,358.02

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	353	257	0.00	1,115,320.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-3,462.02
Bank Drafts	32	32	0.00	242,540.92
EFT's	15	10	0.00	2,494,959.03
	400	**309**	**0.00**	**3,849,358.02**

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	12/2024	3,849,358.02
			3,849,358.02

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 13

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 13 A

TORRANCE COUNTY
RESOLUTION NO. 2025 - _____

A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS TO THE FY2024-2025 BUDGET

WHEREAS, the Torrance County Commission in regular session on Wednesday, January 8, 2025, did authorize budget adjustments to the FY2024-2025 budget; and

WHEREAS, budget adjustments require approval from the Department of Finance and Administration; and

WHEREAS, Torrance County requests approval for the budget adjustments set forth in the attached Schedule A and Schedule B.

NOW, THEREFORE, BE IT RESOLVED that the Torrance County Board of County Commissioners authorizes the attached budget adjustments in Schedule A and Schedule B and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF JANUARY, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

_____
Ryan Schwebach, Chair, District 2

_____
Kevin McCall, Vice Chair, District 1

_____
Linda Jaramillo, Member, District 3

ATTEST:

_____ _____

Sylvia Chavez, Torrance County Clerk Date

APPROVED AS TO FORM:

_____

Michael Garcia, Torrance County Attorney

Torrance County

Resolution 2025-_____

Budget Adjustment

Schedule A

Budget Increase

Torrance County FY2025 Budget (LGBMS line item structure)

Fund	Department	Account	Adjustment
20600 Emergency Medical Servi	3003 Emergency Services/Ambulance	57999 Other Operating Costs	51,327.00
20600 Emergency Medical Servi	0001 No Department	47090 State - EMS Grant (DOH)	51,327.00
			102,654.00

Torrance County

Resolution 2025-_____

Budget Adjustment

Schedule B

Budget Increase

Torrance County FY2025 Budget (Tyler ERPPro 10 line item structure)

Budget Increase					
Revenue			**Expenditure**		
Tyler Line Item	**Description**	**Amount**	**Tyler Line Item**	**Description**	**Amount**
415-000-1569	EMS Allotment	$ 51,327	415-033-2344	Superior Ambulance	$ 51,327
REVENUE TOTAL		**$ 51,327**	**EXPENSE TOTAL**		**$ 51,327**

Cash Transfer					
Transfer From:			**Transfer To:**		
Line Item	**Description**	**Amount**	**Line Item**	**Description**	**Amount**
	Transfer Out			Transfer In	
	Transfer Out			Transfer In	
Total		**$ -**	**Total**		**$ -**

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 B

TORRANCE COUNTY
RESOLUTION NO. 2025 - _____

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S) FOR PROJECT NUMBER SAP 24-I2477-GF WITH THE NEW MEXICO ENVIRONMENT DEPARTMENT

WHEREAS, the Board of County Commissioners of Torrance County of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and

WHEREAS, the Agreement is identified as Project Number SAP 24-I2477-GF

NOW THEREFORE, BE IT RESOLVED by the named applicant that:

Ryan Schwebach, County Manager, or successor is authorized to sign the Grant Agreement for this project, and

Jordan Barela, County Manager and Misty Witt, Deputy County Manager (Authorized or successor is the OFFICAL REPRESENTATIVE(S) who is authorized to sign all other documents necessary to fulfill the Grant Agreement and the requirements (Project Description, Disbursements) and

Jordan Barela, County Manager and Amanda Lujan, Grants Administrator to act as the project contact, and

Amanda Lujan, Grants Administrator and Ruth Anna Abigail, Grants Assistant or successor is the Capital Projects Monitoring System (CPMS) contact who is designated to update the CPMS database monthly per Article VIII. A. of the Intergovernmental Grant Agreement.

Amanda Lujan, Grants Administrator and Ruth Anna Abigail, Grants or successors is the CONTACT who is designated to receive Notice of Obligations (NOO'S).

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF _____, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

_____

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 13C

TORRANCE COUNTY
RESOLUTION NO. 2025 - _____

A RESOLUTION ADOPTING THE REGULAR MEETING SCHEDULE OF THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY FOR CALENDAR YEAR 2025

WHEREAS, each year the Board of County Commissioners of Torrance County ("BCC") is required to adopt a resolution confirming compliance with the New Mexico Open Meetings Act; and

WHEREAS, the Open Meetings Act requirements are applicable to all public meetings of a local governing body, including all regular scheduled meetings; and

WHEREAS, the BCC adopts its regular meeting schedule annually for the upcoming calendar year, which shall be made available to the general public.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, the governing body of the County of Torrance, New Mexico, that Torrance County:

(1) adopts Exhibit A of this Resolution as the Regular Meeting Schedule of the Board of County Commissioners for Calendar Year 2025, and
(2) Exhibit A shall be made available to the public by being posted to the County's webpage following approval.

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF _____, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

_____
Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney

EXHIBIT A

Regular Meeting Schedule of the Board of County Commissioners of Torrance County

2025

Wednesday, January 8, 2025

Wednesday, January 22, 2025

Wednesday, February 12, 2025

Wednesday, February 26, 2025

Wednesday, March 12, 2025

Wednesday, March 26, 2025

Wednesday, April 9, 2025

Wednesday, April 23, 2025

Wednesday, May 14, 2025

Wednesday, May 28, 2025

Wednesday, June 11, 2025

Wednesday, June 25, 2025

Wednesday, July 9, 2025

Wednesday, July 23, 2025

Wednesday, August 13, 2025

Wednesday, August 27, 2025

Wednesday, September 10, 2025

Wednesday, September 24, 2025

Wednesday, October 8, 2025

Wednesday, October 22, 2025

November 12, 2025

Wednesday, November 26, 2025

Wednesday, December 10, 2025

All meetings will be held at the Torrance County Administrative Building located at

205 S. Ninth Street Estancia, NM 87016.

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 13D

TORRANCE COUNTY
RESOLUTION NO. 2025 - _____

A RESOLUTION CONFIRMING TORRANCE COUNTY'S OPEN MEETINGS ACT COMPLIANCE FOR CALENDAR YEAR 2025

WHEREAS, the New Mexico Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978, as amended, provides that affected bodies, "...shall determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body," and, "shall keep written minutes of all its meetings," except as otherwise provided in Section 10-15-1 (H).

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, the governing body of the County of Torrance, New Mexico, pursuant to the provisions of the New Mexico Open Meetings Act, that:

1. Reasonable notice was given to the public of the meeting of the County Commissioners of the County of Torrance, New Mexico, held this 8th day of January 2025.

2. Reasonable notice to the public of any meetings of the Board of County Commissioners of Torrance County, New Mexico shall consist of notice to newspapers of general circulation and FCC licensed broadcast media, that have made written request for such notice, according to the notice periods set forth hereafter, including but not limited to:

   A. Any regular meetings:

      i. Public announcement at any previous meeting of the date, time and place it is to be held, and

      ii. giving notice of the date, time and place thereof either by telephone, or in person, or by written notice to the City Desk of at least one (1) daily newspaper having circulation in Torrance County, New Mexico, not less than three (3) days before the meeting is to commence, or

      iii. giving notice of the date, time and place thereof either by telephone, or in person, or by letter at least three (3) days in advance of the meeting to a

i) In emergency meeting is a meeting called by any member of the Board of County Commissioners or the County Manager, orally or in writing to deal with an unforeseen circumstance that, if not addressed immediately by the Board of County Commissioners, will likely result in injury or damage to persons or property or substantial financial loss to Torrance County. The Board should avoid emergency meetings wherever possible but understands that these types of circumstances may necessarily arise.

ii) Notice shall be as much notice as is permitted by the nature of the emergency.

D. Each of the above-described notices for regular and special meetings shall include notice that a printed agenda for the meeting will be available in the Manager's Office of the Torrance County Administrative Building at least seventy-two (72) hours prior to the meeting unless it is a weekend, in which case the agenda will be available by 4:30 p.m. on the Friday prior to the meeting.

E. In addition to the information specified above, all notices shall include the following language:

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed."

F. No action shall be taken at a meeting on any items, other than a declared emergency item, not appearing on the final agenda for the meeting. An emergency refers to unforeseen circumstances that, if not addressed immediately by the Board, will likely result in injury or damage to persons or property or substantial financial loss to Torrance County.

G. Closed meetings shall not be held except under the conditions provided in Sec. 10-15-1 (H) N.M.S.A. 1978 Comp. as amended.

public attending the meeting are able to hear any member of the public body who speaks during the meeting.

J. With the adoption of this resolution, prior approved Open Meetings Act Resolutions are hereby repealed and replaced.

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF _____, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

_____
Ryan Schwebach, Chair, District 2

_____
Kevin McCall, Vice Chair, District 1

_____
Linda Jaramillo, Member, District 3

ATTEST:

_____ _____
Sylvia Chavez, Torrance County Clerk Date

APPROVED AS TO FORM:

_____
Michael Garcia, Torrance County Attorney

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 13 E

TORRANCE COUNTY
RESOLUTION NO. 2025 - _____

A RESOLUTION SUPPORITNG A BILL RELATED TO CANNABIS, ALLOWING COUNTIES TO PETITION THE CANNABIS CONTROL DIVISION AND THE OFFICE OF THE STATE ENGINEER FOR A TEMPORARY MORATORIUM ON NEW CANNABIS PRODUCER LICENSES AND ASSOCIATED WATER USE PERMIT OR PURCHASE ARRANGEMENTS

WHEREAS, the first session of the 57th Legislature of the State of New Mexico is scheduled to begin on January 23, 2025; and

WHEREAS, local governments can adopt a legislative agenda and/or can show support for proposed legislation by approval of a formal resolution of its governing body; and

WHEREAS, Torrance County has been made aware of proposed legislation for the first session of the 57th Legislature of the State of New Mexico related to cannabis ("Cannabis Bill"); and

WHEREAS, as drafted, the Cannabis Bill would allow a Board of County Commissioners to vote to petition the Cannabis Control Division and the Office of the State Engineer to provide a temporary moratorium on new cannabis producer licenses issued within their respective county; and

WHEREAS, the Cannabis Bill anticipates a County that votes to petition the Cannabis Control Division and Office of the State Engineer would be authorized for a moratorium on newly issued cannabis producer licenses, which would be effective from July 1, 2025, through June 30, 2027; and

WHEREAS, local governments within the State of New Mexico have limited authority to address the volume of cannabis producer licenses within their jurisdictions, and otherwise have no enforcement powers related to violations of the Cannabis Control Act; and

WHEREAS, the volume of commercial cannabis licenses and operations have local impacts that should be evaluated and addressed by local governing boards; and

WHEREAS, since the adoption of the Cannabis Control Act, Torrance County has seen numerous commercial cannabis operations open within the County; and

WHEREAS, Torrance County has determined that commercial cannabis operations have community impacts related to water usage, traffic, housing, road wear and tear, light pollution, and multiple environmental considerations, amongst other concerns, that should be properly evaluated and addressed by the Board of County Commissioners; and

WHEREAS, due to the volume of commercial cannabis producer licenses issued with Torrance County since the adoption of the Cannabis Control Act, the County has not been able to adequately address all of the community impacts of commercial cannabis operations across the County.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, the governing body of the County of Torrance, New Mexico, that Torrance County wishes to support the proposed legislation related to cannabis for the first Session of the 57th Legislature of the State of New Mexico, which would allow a local governing body to petition the Cannabis Control Division and the Office of the State Engineer for a moratorium on new cannabis producer licenses and associated water use permits or purchase arrangements.

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF _____, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

_____
Ryan Schwebach, Chair, District 2

_____
Kevin McCall, Vice Chair, District 1

_____
Linda Jaramillo, Member, District 3

ATTEST:

_____ _____

Sylvia Chavez, Torrance County Clerk Date

APPROVED AS TO FORM:

_____

Michael Garcia, Torrance County Attorney

SENATE BILL

57TH LEGISLATURE - STATE OF NEW MEXICO - FIRST SESSION, 2025

INTRODUCED BY

DISCUSSION DRAFT

AN ACT

RELATING TO CANNABIS; ALLOWING COUNTIES TO PETITION THE CANNABIS CONTROL DIVISION OF THE REGULATION AND LICENSING DEPARTMENT AND THE STATE ENGINEER FOR A TEMPORARY MORATORIUM ON NEW CANNABIS PRODUCER LICENSES AND ASSOCIATED WATER USE PERMITS OR PURCHASE ARRANGEMENTS; PRESCRIBING PENALTIES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

SECTION 1. A new section of the Cannabis Regulation Act is enacted to read:

"[NEW MATERIAL] NEW CANNABIS PRODUCER LICENSE MORATORIUM--WATER USE PERMITS--COUNTY PETITION--PENALTY FOR VIOLATING THE MORATORIUM.--

A. A board of county commissioners may vote to petition the division and the state engineer to impose a two-year moratorium on the issuance of new cannabis producer

licenses, including associated water use, whether by water use permit or purchase arrangement, in that county and shall publish a public notice of its petition and notify the division and the state engineer. The petition may cover commercial cannabis only or cover both commercial and medical cannabis production. The moratorium shall run from July 1, 2025 through June 30, 2027.

B. The division shall not issue new cannabis producer licenses and the state engineer shall not issue new water use permits for cannabis production in a county that has passed a cannabis producer moratorium petition. The county shall submit the petition to the division and the state engineer within ten days of approving the petition. The division shall consult the state engineer and shall render its decision on the petition within thirty days of receipt of the petition and inform the county and the state engineer of its decision. If the division denies the petition, it shall include its findings and conclusions in the order of denial. Resumption of the process for issuing cannabis producer licenses shall not commence until after any administrative hearings pursuant to the Uniform Licensing Act or court hearings pursuant to Section 39-3-1.1 NMSA 1978.

C. In addition to any other penalties, a person that violates the moratorium by growing illegal cannabis is guilty of trafficking cannabis products and shall be sentenced

as provided in Section 26-2C-28 NMSA 1978. A person that violates the moratorium by using water to grow illegal cannabis or delivering water to an unlicensed cannabis producer is guilty of a misdemeanor and, notwithstanding the provisions of Section 72-8-6 NMSA 1978, shall be punished by imprisonment for a definite term not to exceed six months or by a fine of not more than ten thousand dollars ($10,000), or both."

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 14

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 14 A

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 B

Unauthorized/Non-Conforming Purchase Notice

Date: 12/12/2024

Department: Assessor

Employee: Linda Gallegos

Purchase Amount: $410.00

Date of Purchase: 12/09/2024

Vendor: IAAO

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Asking commission to approve payment. Requisition was entered into the system however Department Head failed to approve it in a timely manner.

Linda L. Gallegos

Department Head Signature

For Finance Use Only

Purchase reviewed by Finance? ☑ Yes ☐ No Date reviewed: 12/12/24 Initials: [illegible]

Line Item: 401-040-2266 Funds available in budget? ☑ Yes ☐ No

Procurement Code followed? ☑ Yes ☐ No TC Policy followed ☐ Yes ☑ No

Payment ☐ Approved ☐ Denied

Commission Signature

Date

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 14 C

Unauthorized/Non-Conforming Purchase Notice

Date: 12/17/2024

Department: Sheriff

Employee: Reecie Eckard

Purchase Amount: $99.02

Date of Purchase:

Vendor: Concentra

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

This was for a standard County employment drug test, for a lateral position deputy. We did not have an HR Director at the time, so he was directed to go to Concentra.

Reecie Eckard

Department Head Signature

For Finance Use Only

Purchase reviewed by Finance? ☑ Yes ☐ No Date reviewed: 12/17/24 Initials: [illegible]

Line Item: 401-050-2272 Funds available in budget? ☑ Yes ☐ No

Procurement Code followed? ☑ Yes ☐ No TC Policy followed ☐ Yes ☑ No

Payment ☐ Approved ☐ Denied

Commission Signature

Date

Concentra

INVOICE

Remit To: Occupational Health Centers of the Southwest, P.A.
PO Box 9009
Broomfield, CO 80021-9009
(800)858-8599

Tax Id: 75-2014828
Account: N08-0320195342
Invoice: 17794287 **Balance:** $99.02

Invoice Date: 10/07/2024 - 10/07/2024
Date Printed: 10/10/2024

Bill To: Torrance County
Attn: Kristin Oliver
PO Box 48
Estancia, NM 87016-0048

Location: Torrance County
Attn: Kristin Oliver
205 S 9th St
Estancia, NM 87016

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE.

Date	Name / PO Number	SSN / Birth date	Charge Description	Charge Amount	Pmts / Adjmnts
The Following Services Performed at CMC - ALB Menaul					
10/07/2024	Serrano, Antonio F PrePl	XXX-XX-7411 XX/XX/XXXX	Phys w/Non Reg UDS 11 Pnl & Audi Non Reg UDS 27800 - 11 Panel	92.00	
10/07/2024			Tax		7.02

Balance Due: $99.02

Remit To: Occupational Health Centers of the Southwest, P.A.
Account: N08-0320195342
Inv Date: 10/07/2024 - 10/07/2024

We appreciate your business. You can now pay online at https://payments.concentra.com/. Online payments must be made via credit card. Please contact our Central Business Office at 800-858-8599 for additional information.

AA/EEO Employer

PAYMENT DUE UPON RECEIPT

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 14 D

MEMORANDUM OF UNDERSTANDING
BETWEEN
TORRANCE COUNTY DWI PROGRAM
AND
WAVES BEHAVIORAL HEALTH

This MEMORANDUM OF UNDERSTANDING is made and entered into by and between the Torrance County Driving While Intoxicated (DWI) Program (hereinafter referred to as "Torrance County DWI Program") 205 S. Ninth Street Estancia, NM 87016 and Waves Behavioral Health 9400 Holly Avenue NE Bldg. 4 Suite 4 Albuquerque, NM 87122 (hereinafter referred to as "Provider").

PURPOSE

The purpose of this MOU is to establish a formal agreement between the DWI Program and Provider for the provision of substance abuse treatment services to uninsured individuals referred by the Torrance County DWI Program (Misdemeanor Compliance).

SCOPE OF SERVICES

Provider agrees to provide the following services at the specified rates:

1. **Individual Counseling**
   - Rate per session: $175.00

2. **Comprehensive Community Support Services (CCSS)**
   - Rate per session: $175.00

3. **Family and Couples Counseling**
   - Rate per session: $200

TERMS AND CONDITIONS

1. **Referral Process**
   - The DWI Program will refer eligible uninsured clients to the Provider
   - Provider will conduct initial assessment within ten [10] business days of referral
2. **Payment Terms**
   - Provider will invoice the Torrance County DWI Program monthly for services rendered
   - Payment is due within 30 days of invoice receipt
   - All rates are subject to annual review and adjustment
   - The total amount expended shall not exceed $10,000.00 and is to be spent prior to June 30, 2025, and the expenditure of this money can only be used for above-mentioned activities.
3. **Documentation**
   - Provider will maintain appropriate clinical documentation

- Attendance records will be maintained and shared as required by sending a spreadsheet with client initials, start and end date. Provider will have clients sign a Release of Information so that the Torrance County DWI Program is discharged for attendance issues or excessive cancellations.

4. **Confidentiality**
   - Both parties shall comply with all applicable federal and state laws regarding client confidentiality
   - Information sharing will be conducted in accordance with signed client releases
5. **Quality Assurance**
   - Provider will maintain all necessary licenses and certifications
   - Services will be delivered by qualified professionals
   - Regular program evaluation will be conducted
6. **Attendance of Torrance County DWI Planning Council Meetings**
   - The Provider will ensure a representative attends the Torrance County DWI Planning Council meetings held quarterly.

DURATION AND TERMINATION

- This MOU is effective when fully executed by both parties and will continue to be in effect until June 30, 2025.
- Either party may terminate this agreement with 30 days written notice
- All current clients will be appropriately transferred or transitioned upon termination

MODIFICATION

This MOU may be modified by mutual written consent of both parties.

Ryan Schwebach, Chair – District 2	Date
Torrance County Attorney	Date
Rebecca Torres Waves Behavioral Health	12/12/24 Date

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 E

MEMORANDUM OF UNDERSTANDING
BETWEEN
TORRANCE COUNTY DWI PROGRAM
AND
PINWHEEL HEALING CENTER LLC

This MEMORANDUM OF UNDERSTANDING is made and entered into by and between the Torrance County Driving While Intoxicated (DWI) Program (hereinafter referred to as "DWI Program") 205 S. Ninth Street Estancia, NM 87016 and Pinwheel Health Center LLC 12 Unser Blvd SE Suite C Rio Rancho, NM 87124 (hereinafter referred to as "Provider").

PURPOSE

The purpose of this MOU is to establish a formal agreement between the DWI Program and Provider for the provision of substance abuse treatment services to uninsured individuals referred by the DWI Program (Misdemeanor Compliance).

SCOPE OF SERVICES

Provider agrees to provide the following services at the specified rates:

1. Intensive Outpatient Program (IOP)

- Individual session rate: $269.80
- Weekly rate (3 sessions): $809.40
- Complete 16-week program: $12,950.40

2. Individual Counseling

- Rate per session: $124.00

3. Comprehensive Community Support Services (CCSS)

- Rate: $20.50 per 15-minute unit
- Four (4) units per hour available

4. **Administrative Costs: $50hr**

TERMS AND CONDITIONS

1. **Referral Process**
   - The DWI Program will refer eligible uninsured clients to the Provider
   - Provider will conduct initial assessment within ten [10] business days of referral
2. **Payment Terms**
   - Provider will invoice the DWI Program monthly for services rendered
   - Payment is due within 30 days of invoice receipt
   - All rates are subject to annual review and adjustment
   - The total amount expended shall not exceed $10,000.00 and is to be spent prior to June 30, 2025, and the expenditure of this money can only be used for above-mentioned activities.

3. **Documentation**
    - Provider will maintain appropriate clinical documentation
    - Monthly progress reports will be provided to the DWI Program (Misdemeanor Compliance)
    - Attendance records will be maintained and shared as required

4. **Confidentiality**
    - Both parties shall comply with all applicable federal and state laws regarding client confidentiality
    - Information sharing will be conducted in accordance with signed client releases
5. **Quality Assurance**
    - Provider will maintain all necessary licenses and certifications
    - Services will be delivered by qualified professionals
    - Regular program evaluation will be conducted
6. **Attendance of Torrance County DWI Planning Council Meetings**
    - The Provider will ensure a representative attends the Torrance County DWI Planning Council meetings held quarterly.

DURATION AND TERMINATION

- This MOU is effective when fully executed by both parties and will continue to be in effect until June 30, 2025.
- Either party may terminate this agreement with 30 days written notice
- All current clients will be appropriately transferred or transitioned upon termination

MODIFICATION

This MOU may be modified by mutual written consent of both parties.

Ryan Schwebach, Chair – District 2	Date
Torrance County Attorney	Date
Pinwheel Learning Center LLC	Date

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 F

STATE OF NEW MEXICO
ENVIRONMENT DEPARTMENT
CAPITAL APPROPRIATION PROJECT
EMWT Regional Water Association
SAP 24-I2477-GF

THIS AGREEMENT between the New Mexico Environment Department hereinafter called the "Department" or NMED, and EMWT Regional Water Association hereinafter called the "Grantee" becomes effective on the date signed by the NMED.

RECITALS

WHEREAS, in the Laws of 2024, Chapter 66, Section 20, Subsection 123 the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, NMED is empowered pursuant to Section 74-1-6 B, NMSA 1978 to contract in its own name.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

SAP 24-I2477-GF $600,000.00 APPROPRIATION REVERSION DATE: June 30, 2028

Laws of 2024, Chapter 66, Section 20, Subsection 123, Six Hundred Thousand Dollars, ($600,000.00), from the General Fund to acquire water rights for and to plan, design and construct water infrastructure improvements for the Estancia, Moriarty, Willard and Torrance regional water association in Torrance county;

The Grantee's total reimbursements shall not exceed Six Hundred Thousand Dollars, $600,000.00 (the "Appropriation Amount") minus the allocation for Art in Public Places ($0.00)[1], if applicable, Six Hundred Thousand Dollars, $600,000.00 (the "Adjusted Appropriation Amount").

[1] The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars ($200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars ($100,000)." Section 13-4A-4 NMSA 1978.

(vi) The Grantee shall request approval of its obligation(s) by submitting a Notice of Obligation form as provided by the Department. The Grantee's submission of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

a. The Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**

b. The Grantee acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.

c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date.

d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed on their Resolution of Signatory Authority as their representatives with all matters concerning this Agreement.

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

NMED Program Administrator
NMENV-cpbsap@state.nm.us

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

(i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and

(ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and

(iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

If the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form provided by the Department. Payment requests are subject to the following procedures:

(i) The Grantee must submit a Request for Payment; and

(ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.

(iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of execution of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. <u>Deadlines</u>

Requests for Payments shall be submitted by Grantee to the Department:

(i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor; or

(ii) No more than twenty (20) days from date of Early Termination; or

(iii) For reverting projects, no more than twenty (20) days after June 30 reversion unless advised in writing differently.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to the Grantee's violation of this Agreement.

(ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
(iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
(iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
(v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
(vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
(vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third-Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under a New Mexico Environment Department Grant Agreement. Should the New Mexico Environment Department early terminate the grant agreement, the EMWT Regional Water Association may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the EMWT Regional Water Association only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor.
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement.
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance.
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

Authorization Page
EMWT RGNL WATER ASSOC UTILITIES ACQ SAP 24-I2477-GF

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

_____
Entity Name

_____
Signature of Official with Authority to Bind Grantee

By: _____
(Print Name)

Its: _____
(Title)

_____
Date

New Mexico Environment Department

_____
Bureau Chief, NMED Construction Programs Bureau
Signed pursuant to the February 19, 2024 Secretary of Environment Delegation Order

Exhibit 2 – Notice of Obligation

Not for NMED Use, Contact Project Manager

NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____, Project Manager

FROM: Grantee Entity: _____

Official Representative: _____ _____
Signature

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: $ 0.00

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: Project Manager

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

Rev. May 2024

NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU

NMED DISBURSEMENT REQUEST

SPECIAL APPROPRIATIONS PROGRAM (SAP)

A. NAME OF ENTITY _____

B. PROJECT NUMBER _____

C. DISBURSEMENT REQUEST NUMBER _____

D. GRANT AMOUNT _____

	PREVIOUS EXPENDITURES		CURRENT EXPENDITURES		CUMULATIVE		FUNDS REMAINING	
	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS
Engineer Fees								
Other Professional								
Service Fees								
Inspection Fees								
Property Acquisition								
Construction Cost								
Planning Cost								
Equipment								
Other Costs (specify)								
Contingencies								
TOTAL								

Article IX.A. (iii). By checking this box you are stating that payment has NOT been paid to the vendors associated with this request. Upon receipt of payment from NMED, certification of payment will be sent within 10 days from the date of receiving reimbursement.		Article IX. A. (ii). By checking this box you are certifying that the vendors associated with this request have been paid.	

Certification: Under penalty of law, I certify that all the above expenditures are true and correct and are for appropriate purposes in accordance with the terms and conditions of the pertinent Loan/Grant Agreement; that all of the above expenses are properly documented, and are actual invoices; that payment has not been received; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

Reporting Certification: I hereby certify to the best of my knowledge and belief, that the database reporting is up to date; to include the accuracy of the expenditures and grant balance, project status, project phase, achievements and milestones, and in complieance with Artile VIII of the Capital Outlay Grant Agreement.

Signature of Official Representative:	Typed or Printed Name:	Phone:	Date:
X			

Name of Grantee: EMWT RGNL WATER ASSOC Project Number: SAP 24-I2477-GF

Current Authorized Signatures (submit with Signature Resolution, update when necessary)

Authorized to Sign Agreement			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Official Representatives authorized to sign Disbursement Requests and all other documents.			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Alternate Official Representative, to sign Disbursement Requests and all other documents and act as the Point of Contact.			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Designated Agent or Employee that will make monthly CPMS updates			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Notice of Obligations (NOO's)			
Name		Name	
Title		Title	
Signature	No Signature Required	Signature	No Signature Required
Address		Address	
Email		Email	
Phone		Phone	

ARTICLE 3 CLOSEOUT

A. The project will not be considered complete until the work as defined in this agreement has been fully performed, and finally and unconditionally accepted by the Grantee and the engineer of record.

B. If the grant funds are used for purchase of equipment, final payment will be made after receipt of the equipment and equipment title, if applicable. Appraisal reports are required for the purchase of used equipment.

C. If the grant funds are used for construction, final payment will be made after the following items, unless waived by NMED, have been provided to NMED, and have been reviewed and approved by NMED:

i. A certificate of substantial completion including punch list items.

ii. A final certified construction pay request prepared by the Grantee's project engineer and approved by the Grantee.

iii. A written consent of the surety, if any, to final payment.

iv. Complete and legally effective releases or waivers (satisfactory to the Grantee) of all liens arising out of the contract documents and the labor services performed and the materials and equipment furnished there under. In lieu thereof and as approved by the Grantee, contractor(s) may furnish receipts or releases in full; an affidavit of contractor that the releases and receipts include labor, services, materials, and equipment for which a lien could be filed and that all payrolls, material and equipment bills, and other indebtedness connected with the work for which the Grantee or its property might in any way be responsible, have been paid or otherwise satisfied.

v. Certification letter by the Grantee and contractor that the Labor Standards Contract Provisions have been met.

vi. Certification letter of project acceptance by the Grantee and the Grantee's project engineer stating that work has been satisfactorily completed and the construction contractor has fulfilled all of the obligations required under the contract documents with the Grantee, or if payment and materials performance bonds are "called", an acceptance close-out settlement to the Grantee and contractors will be submitted to NMED.

vii. Certification letter from the Grantee confirming receipt and acceptance of the record drawings and operation and maintenance manuals.

FISCAL ADMINISTRATION AGREEMENT

This Fiscal Administration Agreement ("Agreement") is entered into this 11th day of September 2024 (the "Effective Date"), by and between the **EMWT Regional Water Association**, ("Borrower/Grantee"), and **Torrance County**, ("Fiscal Administrator") (collectively, the "Parties"), for the benefit of the NMED as described below.

WITNESSETH:

WHEREAS, the Borrower/Grantee is a legally and regularly created, established, organized and existing **Water or Natural Gas Association in good standing** under the general laws of the State and more specifically **Water or Natural Gas Association Act NMSA 1978,** §§11—1 Through 11-1-17.

WHEREAS, the Fiscal Administrator is a legally and regularly created, established, organized and existing **incorporated county, in good standing** under the general laws of the State of New Mexico; and

WHEREAS, the New Mexico Environment Department ("NMED") awarded funds to the Borrower/Grantee and in order to secure such award, the Borrower/Grantee must procure fiscal administration services, satisfactory to the NMED, to properly administer the funds; and

WHEREAS, the Borrower/Grantee desires that the Fiscal Administrator provide such services; and

WHEREAS, the Fiscal Administrator wishes to perform such services.

WHEREAS, the Fiscal Administrator has met and will continue to meet the requirements of Executive Order 2013-006 **[except to the extent such requirements have been waived]** for the life of this Agreement; and

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual promises and covenants contained herein, the parties hereto agree:

ARTICLE 1 – PURPOSE OF AGREEMENT

The purpose of this Agreement is for the Fiscal Administrator to provide fiscal administrative services in connection with funding (the "Loan/Grant" or "Loan/Grant Amount") received by the Borrower/Grantee with the following terms:

Loan/Grant Number	Loan/Grant Amount	Project Description
TBD	$600.000	**to purchase water systems and rights for Estancia Valley**

invoices. For construction, ensure that Loan/Grant funds are or will be used in accordance with approved plans and specifications.

4. Ensure that requisitions are supported by certification by the Borrower/Grantee's project architect, engineer, or such other authorized representative of the Borrower/Grantee that the amount of the disbursement request represents the progress of design, construction, acquisition or other project-related activities accomplished as of the date of the disbursement request.

5. Monitor construction of an approved project for compliance with the requirements of the final approved contract and the plans and specifications.

6. Verify the availability and appropriate use of matching funds, including verification of adequate evidence of matching expenditures, as required by the Loan/Grant Agreement(s).

C. Documentation/Records.

1. Retain all records and information relating to the services outlined in the Agreement for at least three (3) years after the termination of this Agreement or as otherwise dictated by applicable law.

2. Make available for inspection by the Borrower/Grantee and the NMED such records or access to records relative to the services outlined in this Agreement.

3. Immediately notify the Borrower/Grantee and the NMED of any operational problems or other occurrence that could impact the Loan/Grant Agreement(s).

ARTICLE 4 – COMPENSATION

The Borrower/Grantee shall pay to the Fiscal Administrator, as compensation for services rendered, upon full and satisfactory completion of the services, reports and deliverables outlined in this Agreement as follows:

NONE

Total compensation under this Agreement shall not exceed $0 and shall not exceed any maximum reimbursable amount outlined in any law, regulation or policy governing the Loan/Grant Agreement(s).

ARTICLE 5 – STANDARD OF CARE

The Fiscal Administrator hereby represents that it is an expert in providing the services contemplated by this Agreement. Therefore, over and above, and in addition to, any fiduciary or other obligations under applicable law, the Fiscal Administrator agrees that it shall at all times exercise at least the degree of care and competence as would a professional expert with superior

overnight carrier. Notices shall be addressed to:

Borrower/Grantee:	Name: Address:	EMWT 416 5TH Street, PO Box 118 Estancia, New Mexico 87106
Fiscal Administrator:	Name: Address:	Torrance County 205 S Ninth Street, PO Box 48 Estancia, New Mexico 87106
NMED	Name: Address:	New Mexico Environment Department 1190 St. Francis Dr. Suite N4050 Santa Fe, NM 87502-5469

ARTICLE 12 – SCOPE OF AGREEMENT

This Agreement incorporates all the agreements and understandings between the parties concerning its subject matter, and all agreements and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the parties or their agents concerning the subject matter of this Agreement is valid or enforceable unless included in this Agreement.

ARTICLE 13 – PENALITIES FOR VIOLATION OF LAW

The New Mexico criminal statutes impose felony penalties for bribes, illegal gratuities and kickbacks.

ARTICLE 14 – EQUAL OPPORTUNITY COMPLIANCE

The Fiscal Administrator agrees to abide by all Federal and State laws and rules and regulations, and Executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity.

ARTICLE 15 – APPLICABLE LAW

This Agreement shall be governed by the laws of the State of New Mexico. Venue shall be proper in the Judicial District Court for the county in which the Borrower/Grantee is located.

ARTICLE 16 – PENALITIES FOR VIOLATION OF LAW

The New Mexico criminal statutes impose felony penalties for bribes, illegal gratuities and kickbacks.

ARTICLE 17 – FULL AUTHORITY

Fiscal Administrator and the Borrower/Grantee represent that (i) each has all rights, power and

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 11th day of September, 2024.

EMWT Regional Water Association

BY _____ DATE 9-24-24
Robert Ortiz, Board Chairman

Torrance County, New Mexico

BY _____ DATE 09.11.2024
Ryan Schwebach, Commission Chair

APPROVED:
NEW MEXICO ENVIRONMENT DEPARTMENT

BY _____ DATE _____

STATE OF NEW MEXICO
ENVIRONMENT DEPARTMENT
CAPITAL APPROPRIATION PROJECT
EMWT Regional Water Association
SAP 24-I2477-GF

THIS AGREEMENT between the New Mexico Environment Department hereinafter called the "Department" or NMED, and EMWT Regional Water Association hereinafter called the "Grantee" becomes effective on the date signed by the NMED.

RECITALS

WHEREAS, in the Laws of 2024, Chapter 66, Section 20, Subsection 123 the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, NMED is empowered pursuant to Section 74-1-6 B, NMSA 1978 to contract in its own name.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

SAP 24-I2477-GF $600,000.00 APPROPRIATION REVERSION DATE: June 30, 2028

Laws of 2024, Chapter 66, Section 20, Subsection 123, Six Hundred Thousand Dollars, ($600,000.00), from the General Fund to acquire water rights for and to plan, design and construct water infrastructure improvements for the Estancia, Moriarty, Willard and Torrance regional water association in Torrance county;

The Grantee's total reimbursements shall not exceed Six Hundred Thousand Dollars, $600,000.00 (the "Appropriation Amount") minus the allocation for Art in Public Places ($0.00)[1], if applicable, Six Hundred Thousand Dollars, $600,000.00 (the "Adjusted Appropriation Amount").

[1] The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars ($200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars ($100,000)." Section 13-4A-4 NMSA 1978.

(vi) The Grantee shall request approval of its obligation(s) by submitting a Notice of Obligation form as provided by the Department. The Grantee's submission of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

a. The Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**

b. The Grantee acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.

c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date.

d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed on their Resolution of Signatory Authority as their representatives with all matters concerning this Agreement.

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

NMED Program Administrator
NMENV-cpbsap@state.nm.us

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

(i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and

(ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and

(iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

If the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form provided by the Department. Payment requests are subject to the following procedures:

(i) The Grantee must submit a Request for Payment; and

(ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.

(iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of execution of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department:

(i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor; or

(ii) No more than twenty (20) days from date of Early Termination; or

(iii) For reverting projects, no more than twenty (20) days after June 30 reversion unless advised in writing differently.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to the Grantee's violation of this Agreement.

(ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
(iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
(iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
(v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
(vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
(vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third-Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under a New Mexico Environment Department Grant Agreement. Should the New Mexico Environment Department early terminate the grant agreement, the EMWT Regional Water Association may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the EMWT Regional Water Association only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor.
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement.
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance.
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

Authorization Page
EMWT RGNL WATER ASSOC UTILITIES ACQ SAP 24-I2477-GF

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

_____
Entity Name

_____
Signature of Official with Authority to Bind Grantee

By: _____
(Print Name)

Its: _____
(Title)

_____
Date

New Mexico Environment Department

_____
Bureau Chief, NMED Construction Programs Bureau
Signed pursuant to the February 19, 2024 Secretary of Environment Delegation Order

Exhibit 2 – Notice of Obligation

Not for NMED Use, Contact Project Manager

NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____, Project Manager

FROM: Grantee Entity: _____

Official Representative: _____ _____
Signature

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: $ 0.00

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: Project Manager

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

Rev. May 2024

NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU

NMED DISBURSEMENT REQUEST

SPECIAL APPROPRIATIONS PROGRAM (SAP)

A. NAME OF ENTITY _____

B. PROJECT NUMBER _____

C. DISBURSEMENT REQUEST NUMBER _____

D. GRANT AMOUNT _____

	PREVIOUS EXPENDITURES		CURRENT EXPENDITURES		CUMULATIVE		FUNDS REMAINING	
	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS	NMED PROGRAM	OTHER FUNDS
Engineer Fees								
Other Professional								
Service Fees								
Inspection Fees								
Property Acquisition								
Construction Cost								
Planning Cost								
Equipment								
Other Costs (specify)								
Contingencies								
TOTAL								

Article IX.A. (iii). By checking this box you are stating that payment has NOT been paid to the vendors associated with this request. Upon receipt of payment from NMED, certification of payment will be sent within 10 days from the date of receiving reimbursement.		Article IX. A. (ii). By checking this box you are certifying that the vendors associated with this request have been paid.	

Certification: Under penalty of law, I certify that all the above expenditures are true and correct and are for appropriate purposes in accordance with the terms and conditions of the pertinent Loan/Grant Agreement; that all of the above expenses are properly documented, and are actual invoices; that payment has not been received; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

Reporting Certification: I hereby certify to the best of my knowledge and belief, that the database reporting is up to date; to include the accuracy of the expenditures and grant balance, project status, project phase, achievements and milestones, and in complieance with Artile VIII of the Capital Outlay Grant Agreement.

Signature of Official Representative:	Typed or Printed Name:	Phone:	Date:
X			

Name of Grantee: EMWT RGNL WATER ASSOC Project Number: SAP 24-I2477-GF

Current Authorized Signatures (submit with Signature Resolution, update when necessary)

Authorized to Sign Agreement			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Official Representatives authorized to sign Disbursement Requests and all other documents.			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Alternate Official Representative, to sign Disbursement Requests and all other documents and act as the Point of Contact.			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Designated Agent or Employee that will make monthly CPMS updates			
Name		Name	
Title		Title	
Signature		Signature	
Address		Address	
Email		Email	
Phone		Phone	
Notice of Obligations (NOO's)			
Name		Name	
Title		Title	
Signature	No Signature Required	Signature	No Signature Required
Address		Address	
Email		Email	
Phone		Phone	

ARTICLE 3 CLOSEOUT

A. The project will not be considered complete until the work as defined in this agreement has been fully performed, and finally and unconditionally accepted by the Grantee and the engineer of record.

B. If the grant funds are used for purchase of equipment, final payment will be made after receipt of the equipment and equipment title, if applicable. Appraisal reports are required for the purchase of used equipment.

C. If the grant funds are used for construction, final payment will be made after the following items, unless waived by NMED, have been provided to NMED, and have been reviewed and approved by NMED:

i. A certificate of substantial completion including punch list items.

ii. A final certified construction pay request prepared by the Grantee's project engineer and approved by the Grantee.

iii. A written consent of the surety, if any, to final payment.

iv. Complete and legally effective releases or waivers (satisfactory to the Grantee) of all liens arising out of the contract documents and the labor services performed and the materials and equipment furnished there under. In lieu thereof and as approved by the Grantee, contractor(s) may furnish receipts or releases in full; an affidavit of contractor that the releases and receipts include labor, services, materials, and equipment for which a lien could be filed and that all payrolls, material and equipment bills, and other indebtedness connected with the work for which the Grantee or its property might in any way be responsible, have been paid or otherwise satisfied.

v. Certification letter by the Grantee and contractor that the Labor Standards Contract Provisions have been met.

vi. Certification letter of project acceptance by the Grantee and the Grantee's project engineer stating that work has been satisfactorily completed and the construction contractor has fulfilled all of the obligations required under the contract documents with the Grantee, or if payment and materials performance bonds are "called", an acceptance close-out settlement to the Grantee and contractors will be submitted to NMED.

vii. Certification letter from the Grantee confirming receipt and acceptance of the record drawings and operation and maintenance manuals.

FISCAL ADMINISTRATION AGREEMENT

This Fiscal Administration Agreement ("Agreement") is entered into this 11th day of September 2024 (the "Effective Date"), by and between the **EMWT Regional Water Association**, ("Borrower/Grantee"), and **Torrance County**, ("Fiscal Administrator") (collectively, the "Parties"), for the benefit of the NMED as described below.

WITNESSETH:

WHEREAS, the Borrower/Grantee is a legally and regularly created, established, organized and existing **Water or Natural Gas Association in good standing** under the general laws of the State and more specifically **Water or Natural Gas Association Act NMSA 1978,** §§11—1 Through 11-1-17.

WHEREAS, the Fiscal Administrator is a legally and regularly created, established, organized and existing **incorporated county, in good standing** under the general laws of the State of New Mexico; and

WHEREAS, the New Mexico Environment Department ("NMED") awarded funds to the Borrower/Grantee and in order to secure such award, the Borrower/Grantee must procure fiscal administration services, satisfactory to the NMED, to properly administer the funds; and

WHEREAS, the Borrower/Grantee desires that the Fiscal Administrator provide such services; and

WHEREAS, the Fiscal Administrator wishes to perform such services.

WHEREAS, the Fiscal Administrator has met and will continue to meet the requirements of Executive Order 2013-006 **[except to the extent such requirements have been waived]** for the life of this Agreement; and

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual promises and covenants contained herein, the parties hereto agree:

ARTICLE 1 – PURPOSE OF AGREEMENT

The purpose of this Agreement is for the Fiscal Administrator to provide fiscal administrative services in connection with funding (the "Loan/Grant" or "Loan/Grant Amount") received by the Borrower/Grantee with the following terms:

Loan/Grant Number	Loan/Grant Amount	Project Description
TBD	$600.000	to purchase water systems and rights for Estancia Valley

invoices. For construction, ensure that Loan/Grant funds are or will be used in accordance with approved plans and specifications.

4. Ensure that requisitions are supported by certification by the Borrower/Grantee's project architect, engineer, or such other authorized representative of the Borrower/Grantee that the amount of the disbursement request represents the progress of design, construction, acquisition or other project-related activities accomplished as of the date of the disbursement request.

5. Monitor construction of an approved project for compliance with the requirements of the final approved contract and the plans and specifications.

6. Verify the availability and appropriate use of matching funds, including verification of adequate evidence of matching expenditures, as required by the Loan/Grant Agreement(s).

C. Documentation/Records.

1. Retain all records and information relating to the services outlined in the Agreement for at least three (3) years after the termination of this Agreement or as otherwise dictated by applicable law.

2. Make available for inspection by the Borrower/Grantee and the NMED such records or access to records relative to the services outlined in this Agreement.

3. Immediately notify the Borrower/Grantee and the NMED of any operational problems or other occurrence that could impact the Loan/Grant Agreement(s).

ARTICLE 4 – COMPENSATION

The Borrower/Grantee shall pay to the Fiscal Administrator, as compensation for services rendered, upon full and satisfactory completion of the services, reports and deliverables outlined in this Agreement as follows:

NONE

Total compensation under this Agreement shall not exceed $0 and shall not exceed any maximum reimbursable amount outlined in any law, regulation or policy governing the Loan/Grant Agreement(s).

ARTICLE 5 – STANDARD OF CARE

The Fiscal Administrator hereby represents that it is an expert in providing the services contemplated by this Agreement. Therefore, over and above, and in addition to, any fiduciary or other obligations under applicable law, the Fiscal Administrator agrees that it shall at all times exercise at least the degree of care and competence as would a professional expert with superior

overnight carrier. Notices shall be addressed to:

Borrower/Grantee:	Name: Address:	EMWT 416 5TH Street, PO Box 118 Estancia, New Mexico 87106
Fiscal Administrator:	Name: Address:	Torrance County 205 S Ninth Street, PO Box 48 Estancia, New Mexico 87106
NMED	Name: Address:	New Mexico Environment Department 1190 St. Francis Dr. Suite N4050 Santa Fe, NM 87502-5469

ARTICLE 12 – SCOPE OF AGREEMENT

This Agreement incorporates all the agreements and understandings between the parties concerning its subject matter, and all agreements and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the parties or their agents concerning the subject matter of this Agreement is valid or enforceable unless included in this Agreement.

ARTICLE 13 – PENALITIES FOR VIOLATION OF LAW

The New Mexico criminal statutes impose felony penalties for bribes, illegal gratuities and kickbacks.

ARTICLE 14 – EQUAL OPPORTUNITY COMPLIANCE

The Fiscal Administrator agrees to abide by all Federal and State laws and rules and regulations, and Executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity.

ARTICLE 15 – APPLICABLE LAW

This Agreement shall be governed by the laws of the State of New Mexico. Venue shall be proper in the Judicial District Court for the county in which the Borrower/Grantee is located.

ARTICLE 16 – PENALITIES FOR VIOLATION OF LAW

The New Mexico criminal statutes impose felony penalties for bribes, illegal gratuities and kickbacks.

ARTICLE 17 – FULL AUTHORITY

Fiscal Administrator and the Borrower/Grantee represent that (i) each has all rights, power and

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 11th day of September, 2024.

EMWT Regional Water Association

BY _____ DATE 9-24-24

Robert Ortiz, Board Chairman

Torrance County, New Mexico

BY _____ DATE 09.11.2024

Ryan Schwebach, Commission Chair

APPROVED:
NEW MEXICO ENVIRONMENT DEPARTMENT

BY _____ DATE _____

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 G

Unauthorized/Non-Conforming Purchase Notice

Date: 12-26-2024

Department: Grants

Employee: Amanda Lujan

Purchase Amount: $1322.51

Date of Purchase: 5-31-2024

Vendor: Studio Southwest Architects

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

This invoice was not paid due to an error in end of year processing. The vendor submitted several invoices to correct mistakes and and Invoice 2402-3c was missed. The invoice was resubmitted after the end of the fiscal year.

Department Head Signature

For Finance Use Only

Purchase reviewed by Finance? ☐ Yes ☐ No Date reviewed: _____ Initials: _____

Line Item: _____ Funds available in budget? ☐ Yes ☐ No

Procurement Code followed? ☐ Yes ☐ No TC Policy followed ☐ Yes ☐ No

Payment ☐ Approved ☐ Denied

Commission Signature

Date

STUDIO SOUTHWEST
ARCHITECTS

Studio Southwest Architects Inc.
2101 Mountain Rd NW
Albuquerque, NM 87104
505-843-9639

Torrance County
PO Box 48
Estancia, NM 87016-0048
Janice Barela

Invoice number 2402-3c
Date 05/31/2024

Project 2402 TORRANCE COUNTY FAIRGROUNDS-

Professional Services for the Period Ending May 31, 2024

Description	Amount	Complete	Earned	Billed	Current Fee
01 Basic Services					
01-Prg Programming	9,986.00	35.00	3,495.10	2,266.29	1,228.81
01-SD Schematic Design	29,958.00	0.00	0.00	0.00	0.00
01-DD Design Developmente	49,930.00	0.00	0.00	0.00	0.00
Subtotal	89,874.00	3.89	3,495.10	2,266.29	1,228.81
Total	89,874.00	3.89	3,495.10	2,266.29	1,228.81

02 Reimbursables
02-Reim Tr Reim Travel
Reimbursables

	Amount
Reimbursable Travel	80.40
Reimbursables subtotal	80.40

Invoice subtotal	1,309.21
NGMRT	99.83
Less overpayment	-86.53
Invoice total	1,322.51

Payment Due Within 30 Days

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 14 H

Unauthorized/Non-Conforming Purchase Notice

Date: 12-26-2024

Department: Grants

Employee: Amanda Lujan

Purchase Amount: 196.89

Date of Purchase: 11-15-2024

Vendor: Tillery Chevrolet

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

A PO was created for an oil change to the Domestic Violence vehicle. VSS scheduled an appointment and I created a PO for $102.49 The day of the appointment they were notified they also needed an air filter, which would be an additional $92.72. I approved this purchase because it would have been an undue burden on the contractor to wait for another appointment, while also having to return to Tillery. I determined that it was most efficient to proceed with the replacement at the initial service appointment.

Department Head Signature

For Finance Use Only

Purchase reviewed by Finance? ☐ Yes ☐ No Date reviewed: _____ Initials: _____

Line Item: _____ Funds available in budget? ☐ Yes ☐ No

Procurement Code followed? ☐ Yes ☐ No TC Policy followed ☐ Yes ☐ No

Payment ☐ Approved ☐ Denied

Commission Signature

Date

TILLERY
CHEVROLET · GMC
PO Box 609
Moriarty, NM 87035
(505) 832-4431

SERVICE DEPARTMENT HOURS
7:30 a.m. to 5:30 p.m.
Monday - Friday

R/O Open Date	R/O Number
11/15/24	6081086/1
R/O Close Date	**Status**
11/15/24	Pre-Invoice
Mileage In	**Mileage Out**
30639	30640
Service Advisor / Tag #	
Amber Chavez/1392	

TORRANCE COUNTY
PO BOX 48
ESTANCIA, NM 87016-0048

Work Phone	Vehicle Identification Number	
505-384-2705	1GNEVGKW7MJ106728	
Home Phone	**Delivery Date**	**In-Service Date**
505-384-2705	03/02/21	03/02/21

Year	Make	Model	Body	Color	License Number
2021	CHEVROLET	TRAVERSE	AWD 4DR LT CLOTH	WHITE	
M21164					

DESCRIPTION OF SERVICE AND PARTS		AMOUNT
Cell: 505-384-2705 Email: LEONARDL@TCNM.US AR#: 1031		
#1 - SAVI: SAVI		
Sub Total: .00		
#2 - 1000: GM MULTI-POINT VEHICLE INSPECTION$159.00 VALUE		
PERFORMED MULTIPOINT INSPECTION		
ELECTRONIC DATA STORAGE		1.39
Sub Total: 1.39		
#3 - SDA: FREE ALIGNMENT CHECK$45 VALUE		
Sub Total: .00		
#4 - 101A: $94.95 SYNTHETIC OIL, OIL FILTER, TIRE ROTATION,AN D MULTIPOINT INSPECTION 6 QTS		
Tech: RAYMOND (014)		46.40
Installed 12735811 :SL-N-FILTER (01836-BOPCKT)	1@8.41	8.41
Installed 19420077 :5W30 DEXOS FULL SYN	6@6.69	40.14
oil change roto complete		
Sub Total: 94.95		
#5 - 041: REPLACE ENGINE AIR FILTER		
Tech: RAYMOND (014)		22.50
Installed 23321606 :SL-N-ELEMENT (03410-BCKT)	1@70.22	70.22
REPLACED ENGINE AIR FILTER		
Sub Total: 92.72		
Purchase Order:25-00961		

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	
PARTS	
DEDUCTIBLE	
SUBLET	
SHOP SUPPLIES	
HAZARDOUS MATERIALS	
SALES TAX OR TAX I.D.	
SPECIAL ORDER DEPOSIT	
DISCOUNTS	
TOTAL DUE	

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 15

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 15 A

Special Improvement Districts ("SID")

Presented by Jill Sweeney

Taft/

Definition and Formation

- What is a SID?
  - A method to impose special assessments to create public infrastructure in already developed areas.
- Forming a SID
  - Provisional Order
    - County initiates a SID if it determines that it's necessary for the community's health, safety, and welfare. Doesn't require property owner votes or approval.
  - Petition
    - Property Owners petition County to create a SID

Taft/

Provisional Order Method

- Requires 5 Resolutions and 1 Ordinance
  - **Resolution No. 1**
    - Describes land and improvements
    - Orders engineer to prepare:
      - Preliminary construction plans
      - Estimated total costs
      - Estimated maximum benefit as result of SID
  - **Resolution No. 2**
    - Tentatively approves preliminary plans
    - Provides notice to property owners of first hearing (Hearing 1)

Taft/

Provisional Order Method

- **Resolution No. 3**
  - Concludes hearing
  - Creates SID
- **Resolution No. 4**
  - Provides appropriation for construction and other costs
  - Tentatively approves Assessment Roll and sets a date, time, and place for a public hearing on the Assessment Roll.
  - Establishes format and directs giving of notice of the assessment hearing (Hearing 2).
- **Resolution No. 5**
  - Modifies (if required), validates and confirms the Assessment Roll.

Taft/

Provisional Order Method

- **Ordinance**
  - Imposes Assessment Roll as confirmed by Resolution No. 5

Taft/

Financing

- SIDs are financed via special assessments covering the cost of the improvement or an improvement district property tax pledged to the payment of improvement district general obligation bonds.
- Special assessments can be imposed as lump sums or in installments and can be used to pay directly for the improvements or pledged to bonds issued for the payment of those improvements.
- The County would pay admin expenses related to the creation and management of the SID and can also elect to cover part of the improvements using its own budget. Admin expenses can be recouped from special assessments.

Taft/

Additional Information

- Wide range of projects can be covered and do not have to be interconnected or contiguous.
- Property owners in a SID do not have to consent to formation (but they can submit objections and participate in hearings).
- Establishing a SID could take anywhere from 4 to 18 months.
- SIDs remain active until the payment of the improvements or, if applicable, for the life of the bonds.

Taft/

Questions?

Taft/

Special Improvement Districts ("SID")

Presented by Jill Sweeney

Taft/

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Taft/

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Taft/

TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 15 B

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 15 C

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 16

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 17

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 17A

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 18

TORRANCE COUNTY

COMMISSION MEETING

Agenda Item

No. 19